


How to Setup Lync App in Browser for a Mac to Join an Online Session

By Scott Badger

1. Log into your email.
2. Click on the Skype Meeting email.

 **When:** Tue 2/2/2016 2:00p - 2:30p
Where: Online meeting

 Accept  Tentative  Decline  Propose new time

This invitation was updated after this message was sent. Open the update or open the item on the calendar.

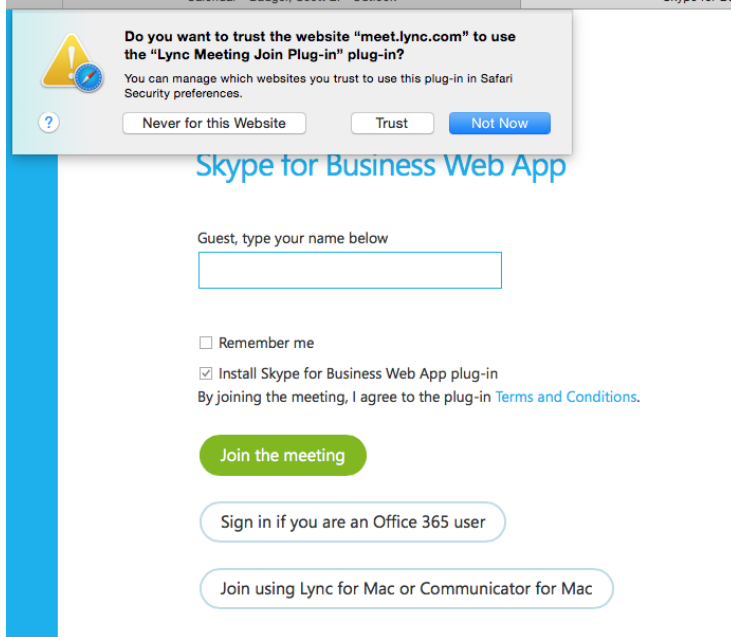
This event occurs in the past.

Click Join online meeting below. Click Don't Join Audio.

[Join online meeting](#)

Conference ID:

3. Click the **“Join online meeting”** link.



The screenshot shows a Safari security warning dialog box overlaid on the top of the Skype for Business Web App join page. The dialog box asks: "Do you want to trust the website 'meet.lync.com' to use the 'Lync Meeting Join Plug-in' plug-in?" It includes a question mark icon, a warning triangle icon, and three buttons: "Never for this Website", "Trust", and "Not Now". The "Trust" button is highlighted in blue. Below the dialog box, the page content is visible, including the "Skype for Business Web App" title, a "Guest, type your name below" text box, a "Remember me" checkbox, a checked "Install Skype for Business Web App plug-in" checkbox, and a "Join the meeting" button.

4. Click **“Trust”**.

Skype for Business Web App

Guest, type your name below

Remember me

Install Skype for Business Web App plug-in

By joining the meeting, I agree to the plug-in [Terms and Conditions](#).

Join the meeting

Sign in if you are an Office 365 user

Join using Lync for Mac or Communicator for Mac

5. Click "**Sign in is you are an Office 365 user**".

Skype for Business Web App

You are ready to join the meeting now: Badger, Scott E.

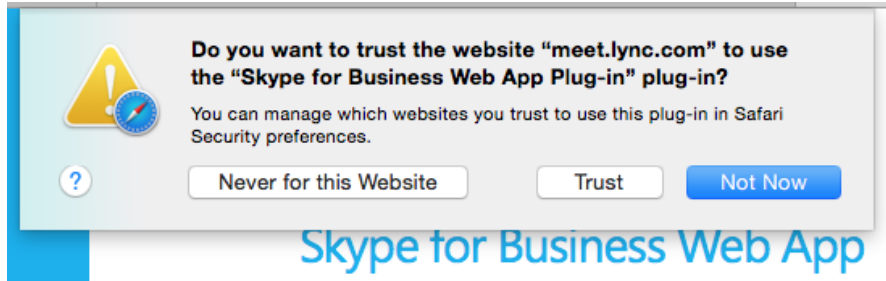
Install Skype for Business Web App plug-in

By joining the meeting, I agree to the plug-in [Terms and Conditions](#).

Join the meeting

Join using Lync for Mac or Communicator for Mac

6. Click "**Join the meeting**".
7. If you have never installed the Browser base Lync plug-in then continue on with steps 8-14. If you have already installed the Lync plug-in, you will be placed in the Skype online meeting (Refer to step 15.)



8. Click **“Trust”**.

Skype for Business Web App

Hi Badger, Scott E.!

- 1 Follow your browser's prompt to save the plug-in.
- 2 Run the file that you saved and install the plug-in.

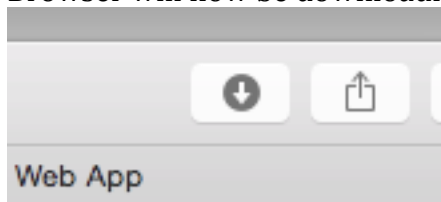
If the plug-in doesn't start downloading in 30 seconds, [click here](#).

[Still having trouble installing the plug-in?](#)

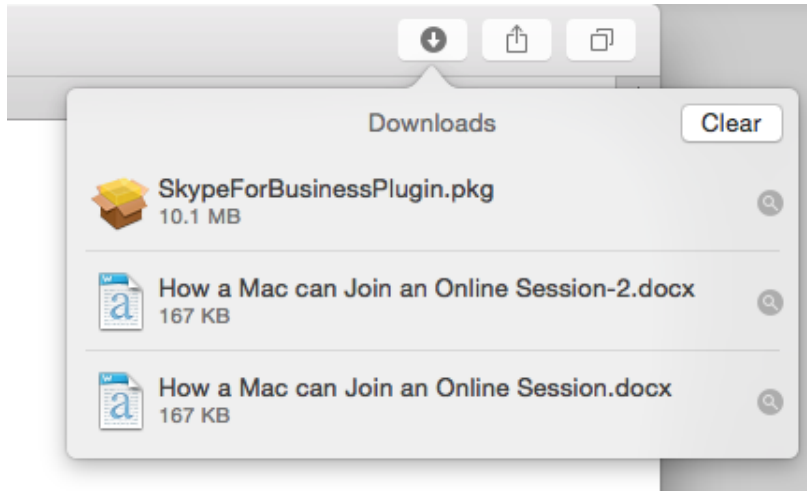
Finish installing the plug-in as instructed...

Join using Lync for Mac or Communicator for Mac

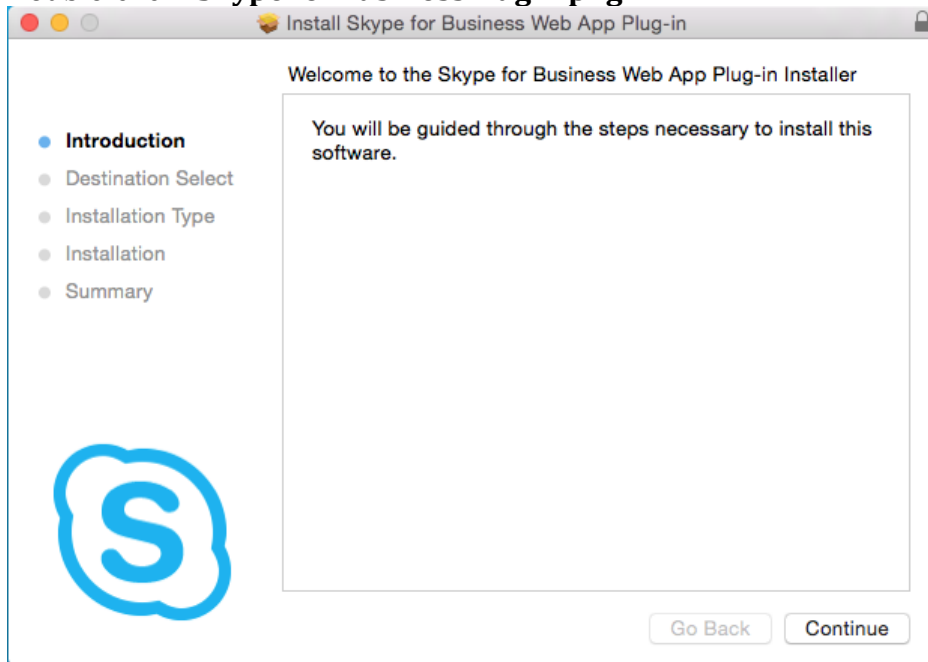
9. Browser will now be downloading the plug-in.



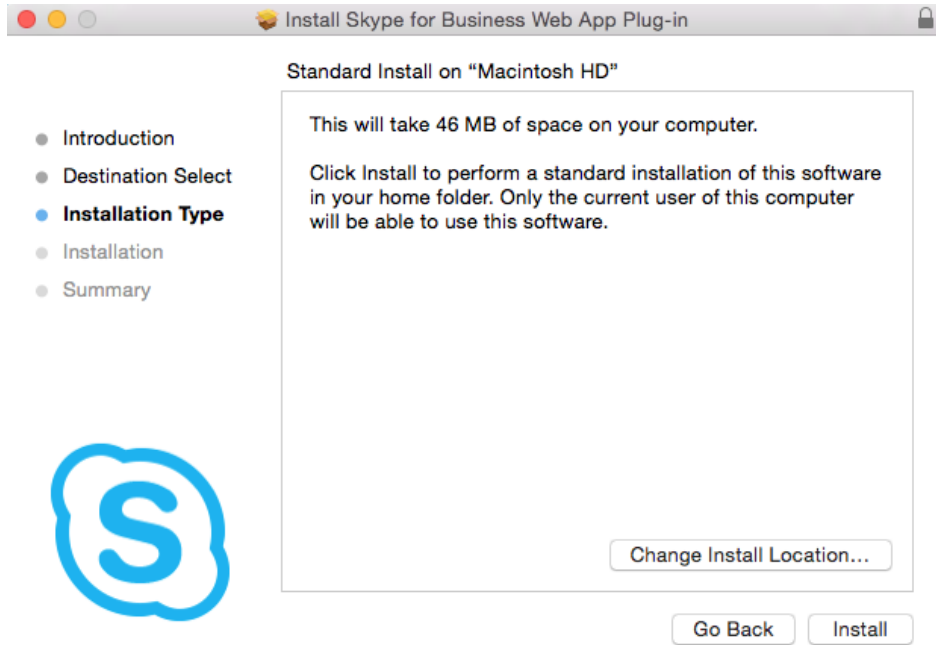
10. When the downloading is done, click the **down arrow** to access the downloaded file.



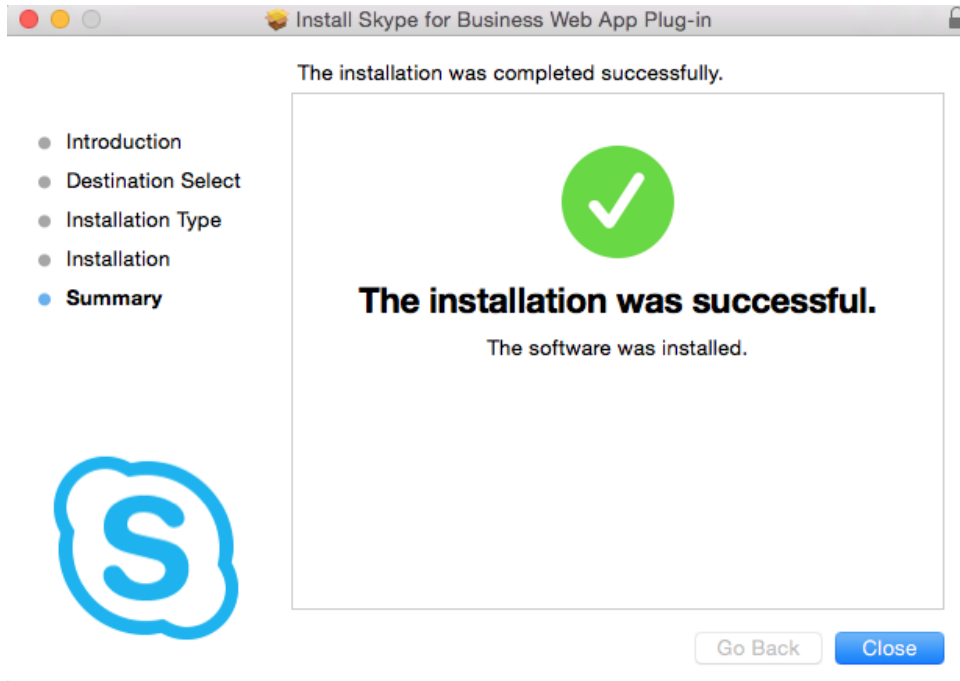
11. Double-click “**SkypeForBusinessPlugin.pkg**”.



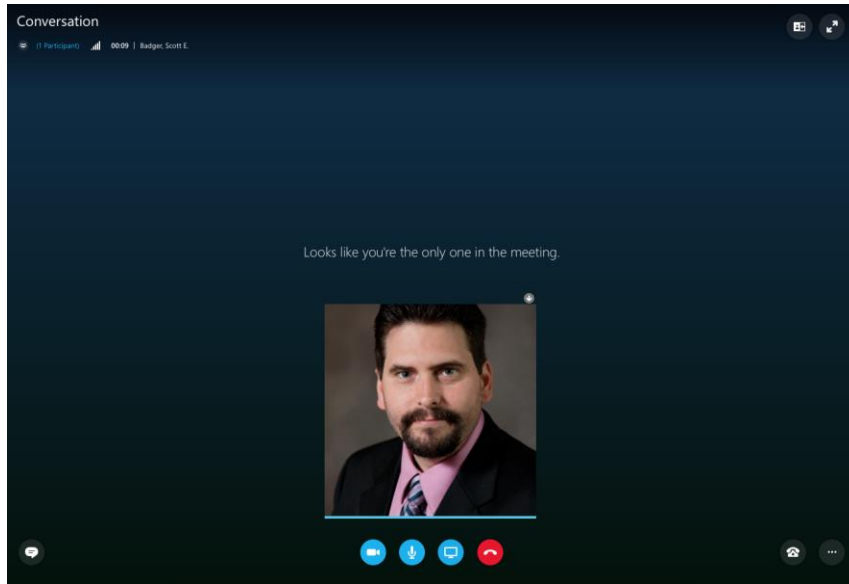
12. Click “**Continue**”.



13. Click **“Install”**.



14. Click **“Close”**.



15. You have been placed in the Skype online meeting