

# How to Pay your Housing Deposit.

## Go to <a href="https://www.My.RIC.edu">www.My.RIC.edu</a> & log-in to your student account



Welcome to

### MyRIC.

The MyRIC portal is a single access point to all Rhode Island College online services. MyRIC offers Rhode Island College students, faculty and staff secure, personalized and convenient access to College's administrative systems (Campus Solutions, Financial, HR, Office 365, Blackboard, RIC Rooms and more). Please take the time to become familiar with the portal and all of the features it has to offer, and look for enhancements in the future.

The use of this system is restricted to authorized Rhode Island College users. Unauthorized use of this system is prohibited and violators will be prosecuted. Your account will be locked after 5 unsuccessful tries.

## Login User ID Password Forgot password? Student Help / Faculty/Staff Help

### **Help Topics**

- Sign-in guide
- MyRIC printing guide
- Downloading Class Roster
- Sign up for RICAlert for emergency notifications
- View paycheck online (faculty/staff)
- · Information for department chairs
- Print College Requisitions
- Clearing your browser cache

### Announcements

Rhode Island College has just upgraded its MyRIC Portall

The latest version of MyRIC Portal offers students, faculty, and staff an easy and convenient way to access Rhode Island College's administrative systems using different platforms. The FAQs, available in tabs labelled "Student FAQs" or "Fac/Staff FAQs," offer answers to RIC's most frequently asked technology questions.

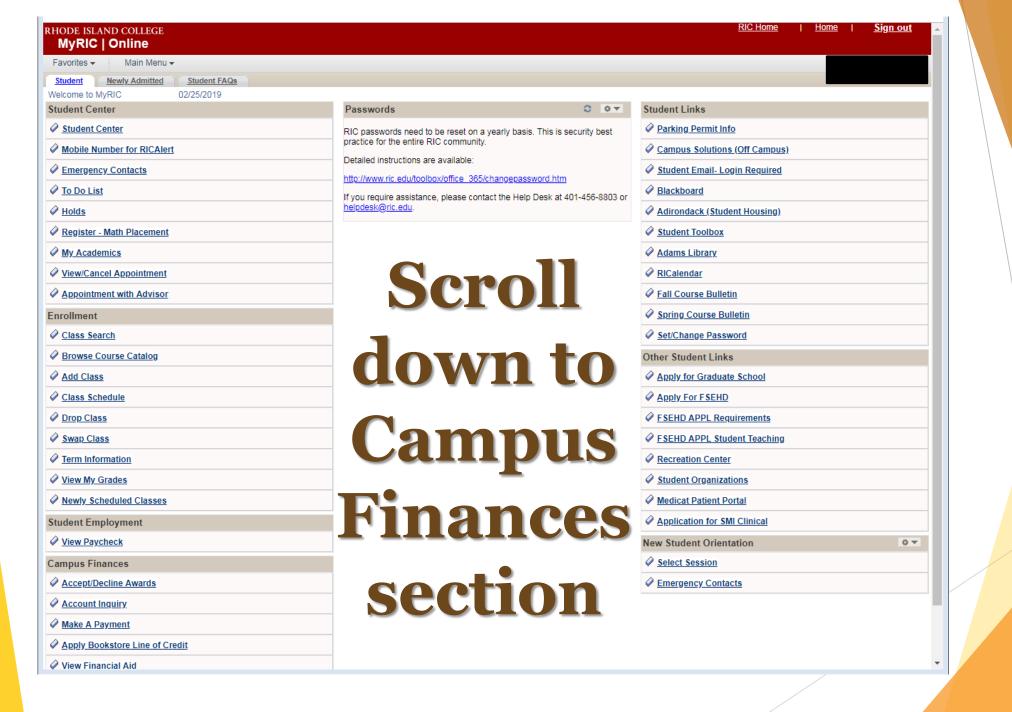
If you have questions or need assistance, please contact the HelpDesk at 456-8803 (helpdesk@ric.edu).

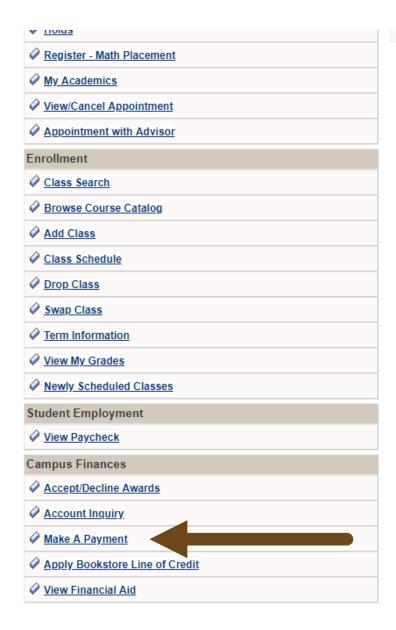
### **Guest Access**

- Search for classes
- Browse the course catalog
- View the academic calendar

### For New Non-Degree, Visiting, or Returning Students

If you have never taken courses at the College before you can <u>create an account online</u>. If it has been three semesters or more since you have been enrolled, you need to call the <u>records office</u> at 456-8213 so that we can either enter your information into the system or update your record.





## Click "Make A Payment" under **Campus Finances**

W Mullolludek (Student Housing)	
Student Toolbox	
Adams Library	
Fall Course Bulletin	
Spring Course Bulletin	
Set/Change Password	
Other Student Links	
<u>Apply for Graduate School</u>	
Apply For FSEHD	
FSEHD APPL Requirements	
FSEHD APPL Student Teaching	
Recreation Center	
Student Organizations	
Medicat Patient Portal	
Application for SMI Clinical	
New Student Orientation	0
Select Session	
<b><i><u>Ø Emergency Contacts</u></i></b>	

## RHODE ISLAND COLLEGE MyRIC | Online Favorites ▼ Main Menu ▼ > Student Center Links ▼ > Campus Finances ▼ > Make A Payment > M Student Newly Admitted Student FAQs

### RIC Make a Payment

### Online Payment (Credit Card, ACH, RIC Funds Card)

RIC is offering families the option to pay their tuition bill and several other expenses online by credit card, electronic check (ACH payment) or RIC Funds Card. Students will log into their MyRIC account and navigate to Campus Finances>Make a Payment page and follow the link. Parents who have been authorized by their student may also access the system from a link on the RIC website. The site may be used for tuition payments and housing deposits. New students may also use the site to pay their enrollment deposit once admitted and housing deposit once the enrollment deposit is paid.

### Information regarding your payment options:

### **Electronic Check Payment (ACH)**

There is no fee associated with ACH payment. For example, if a payment of \$1000 is made, your bank account will be charged \$1000.

### **RIC Funds Card**

Students utilizing the RIC Funds Card should process as an Electronic Check Payment (ACH) and provide the bank routing number and checking account number.

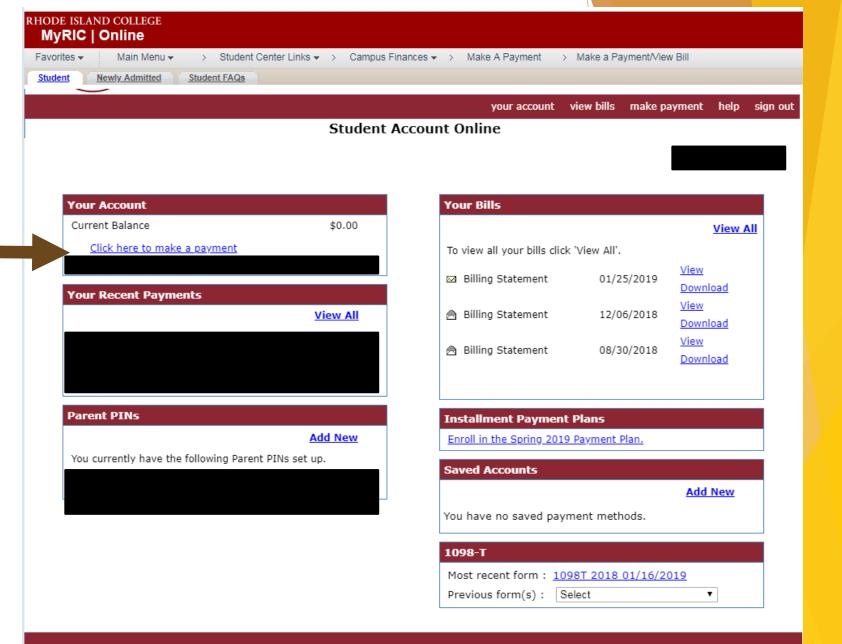
### MC, AMEX, DISCOVER, and VISA Cards

A convenience fee of 2.75% will be added to each credit card transaction (assessed by CASHNet/Higher One, not Rhode Island College). For example, if a payment of \$1000 is made, a convenience fee of \$27.50 will be assessed, and the credit card will be charged \$1027.50.

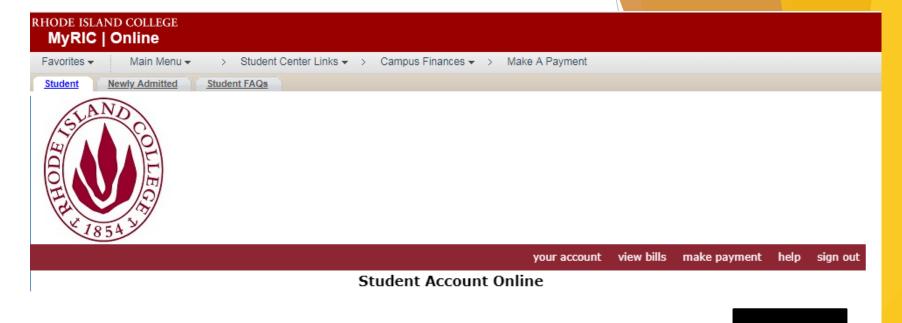
Click here to make a payment /view bill

## Select "Click here to make a payment/ view bill"

## Under Current Balance "Click here to make a payment"



# Select Housing Deposit \$250



Followed by Check-out.

Your account does not currently have any outstanding charges.

You may pay for the following items:

Select	Description		Pay Amount
	Enrollment Deposit Amount: \$200.00	\$	
	Housing Deposit Amount: \$250.00	\$	
		Subtotal \$	0.00
		Total \$	0.00
			Checkout