



GIBILL CERTIFICATION WORKSHEET

Please Note: All Veteran students using GI benefits needs to complete this form every semester. Please read carefully and complete all areas that apply. The VA certifying officials will not process your certification until the form is received. Failure to submit this form will jeopardize your VA payment.

Name (first & last name)

VA File# (dependents use the Veteran's SSN)

Student's SSN

RIC Student ID#

Current Program of Study/Major

Phone Number

Email Address

VA EDUCATION BENEFIT: PLEASE CHECK YOUR CURRENT CHAPTER STATUS

<input type="checkbox"/> Chapter 30 <i>Montgomery GI Bill</i>	<input type="checkbox"/> Chapter 31 <i>Voc Rehab</i>	<input type="checkbox"/> Chapter 33 <i>Post 9/11</i>	<input type="checkbox"/> Chapter 35 <i>Dependents ED</i>	<input type="checkbox"/> Chapter 1606 <i>MGIB Select Res</i>
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CH31 – Voc Rehab Case Manager Name: _____

CH33(Post 9/11 GIBill) Percentage of entitlement _____% Are you the veteran's Spouse Dependent
Check One

Using a STEP/STAP or DAV waiver: YES NO

**If you have utilized your benefits at another school, you will be required to file a 22-1995 form through Vonapp.

**If you are a CH35 recipient and have used your benefits at another school you will be required to file a 22-5495 form through Vonapp.

PLEASE INDICATE THE SEMESTER YOU NEED CERTIFICATION AND TOTAL REGISTERED CREDITS:

<input type="checkbox"/> Fall	<input type="checkbox"/> Summer I	Summer I Credits _____
<input type="checkbox"/> Spring		
<input type="checkbox"/> Winter Intersession	<input type="checkbox"/> Summer II	Summer II Credits _____

Are you a Combat Veteran? (Must meet all criteria and submit a copy of your DD214) YES NO

Is your intent to waive RIC Accident and Health Insurance? YES NO Initials: _____

\$\$\$ Important info regarding your VA payment, please check that you read and understand the info \$\$\$

- The VA will only pay for courses that apply to a student's certificate or degree program. Students should meet with their academic advisor to select their classes.
- The certifying official cannot certify for classes that are not part of the students degree program
- You must provide an updated Certificate of Eligibility (COE) to the Veterans Certifying Official in order to receive your benefits. The COE is the letter that you received from the VA indicating your eligibility for the GIBill and your remaining months/days.
- Notify the Certifying Official **immediately** if you change your schedule, drop a class, withdraw from a class, etc. Also, it is your responsibility to provide verification of Mitigating Circumstances. The form to do so and the guidelines can be found at the www.ric.edu website on the Veterans Resource Center Page.

SIGNATURE Required: I attest the information above is true and accurate. I understand that I am responsible for any unpaid balance that the VA does not cover. This is a RIC form and must be completed every semester. If it is not submitted, you will not receive your VA payment.

Name: _____

Date: _____