



DIPLOMA REPLACEMENT REQUEST

Replacement diplomas reflect the current diploma format (8X10) and display the signature of the current President and Chair of the Board of Education. If your legal name has changed since your graduation and you wish your replacement diploma to reflect the change, please provide a clear copy of documentation to accompany this form.

There is a \$25.00 replacement fee per degree. Please enclose a check or money order only. We are unable to process credit card transactions.

Name: _____

Important Please print your name as you wish it to appear on the diploma

If different, provide name while enrolled: _____

SSN or Student ID: _____

Dates of attendance: _____

Date of degree conferred: _____

(Month, date, year)

Degree Earned(s): BA BS BSN BSW Graduate

(Check all that applies)

Honors: (undergraduate only) Yes No

Diploma Mailing Address: _____

Phone #: _____ Email Address: _____

Signature: _____ Date: _____

For Office use only

Date Paid: _____

Date mailed: _____