



An Overview of How to use SMARTHINKING

Once you are logged in, you will find various tabs on the left-hand side of the page or along the top:

- **my home page** - brings you back to your SMARTHINKING home page.
- **about me** - opens the form completed at registration and allows you to change your personal information and time zone
- **my account** - provides access to information about your use of SMARTHINKING
- **cust. support & FAQ** - provides access to information that will help you solve any problems that arise when you are using SMARTHINKING
- **academic resources** - provides access to the SMARTHINKING Writer’s and ESL Writer’s Handbooks, an Accounting Glossary, a Study Guide Handbook, and links to other sites that provide support for students studying mathematics.
- **Log out** - allows you to log out of your account when you are finished using SMARTHINKING.



In the center of the screen, your options for tutoring are displayed:

- **connect with an e-structor now!** Is used when you want live tutoring right away.
- **submit your writing** is used to send an essay or paper draft to an e-structor for review.
- **schedule a personal session** is used when you want to make an appointment for future tutoring. **If you know that you cannot make a scheduled session, you MUST CANCEL IT WITHIN 48 HOURS OF THE APPOINTMENT TIME IN ORDER TO NOT BE CHARGED FOR IT**
- **submit a question** is used when you would rather wait for a response to your question then take the time for a live session.



connect with an e-structor now!

Select an active subject and meet with an e-structor for a private session. [Tell Me How.](#)



submit your writing

Submit your essays or career writing. Get the e-structor's comments from your Inbox, usually within 24 hours. [Tell Me How.](#)



schedule a personal session

Pre-schedule a live session with an e-structor of your choice. [Tell Me How.](#)



submit a question

Choose a subject below and submit your question. Get the e-structor's response from your Inbox, usually within 24 hours. [Tell Me How.](#)

Near the bottom of the screen, you will find **my file cabinet**. Your SMARTHINKING file cabinet contains transcripts of your online sessions, copies of responses to questions you have submitted, and reviews/critiques of papers and essays submitted to the Essay Center.



There is a more detailed handbook of these steps inside your account. Simply click on the **SMARTHINKING Student Handbook** in the scrolling menu at the bottom of your SMARTHINKING homepage! You may also contact Customer Support at support@smarthinking.com or (888) 430-7429 ext. 1 (Mon-Fri, 8am – 6pm ET)