

## Concerns about navigating graduate school at RIC?

Check out *GRADUATE SCHOOL IS A FULL CONTACT SPORT: advice to graduate students from graduate students*

<http://www.ric.edu/graduateStudies/advice.php>

### Important Resources

#### **Office of the Dean of Graduate Studies**

Gaige, lower level, 456-4645  
graduatestudies@ric.edu

#### **Disability Services Center**

Fogarty Life Science, Room 137

#### **Veterans Resource Center**

East Campus, Building 5, Lower Level

#### **Women's Center**

Donovan Dining Center, Lower Level

#### **Bursar's Office**

East Campus, Building 4  
Monday – Friday, 8:30-4:30, 401-456-8130

#### **Records Office**

East Campus, Building 4  
Monday – Friday, 8:30-4:30, 401-456-8130  
*Extended Hours First Two Weeks: 8:30-7pm*

#### **Financial Aid**

East Campus, Building 3  
Monday-Friday, 8:30-4:30, 401-456-8033

You will notice some amazing changes at RIC as you come back to classes. There are new study spaces throughout the library and in newly renovated Gaige. The Office of Graduate Studies is now located on the lower level of Gaige. Craig-Lee is closed now for renovation and department offices have been relocated.

### **Navigator for Grad Students**



Welcome to the Graduate Studies at Rhode Island College! My name is April Donahue, I am the Graduate Navigator for RIC's Learning for Life (L4L) Program and designated to assist graduate students. I received my MA in History from RIC in 2017 and am now in my first year of the URI/RIC Joint PhD in Education.

As the L4L Graduate Navigator I will provide a wide range of support services for graduate students as they pursue their degree. This includes access to a wide range of services to address housing, transportation, financial planning, career exploration, academic support, or other unexpected life circumstances. If you have any questions about Learning for Life, or about life as a graduate student, don't hesitate to reach out! You can find me most mornings at in the Graduate Studies office, lower level of Gaige Hall. If getting to campus at that time is a challenge, please email at [adonahue\\_4394@email.ric.edu](mailto:adonahue_4394@email.ric.edu)

### **Graduate Student Housing**

On-campus housing is open to all interested full time graduate students who wish to reside in a residence hall. Suites in Browne Hall have been designated specifically for graduate students. Interested graduate students can sign-up with the Office of Residential Life and Housing (401) 456-8240 or email [housing@ric.edu](mailto:housing@ric.edu). <http://www.ric.edu/graduatestudies/Pages/Graduate-Student-Housing.aspx>

### **Student ID**

Your student photo ID serves many functions during your time on campus. It will also serve as your library card and your Rec Center membership card. Full information on your ID can be found on the campus card website: <https://www.ric.edu/campus-card/index.php>

Get your Student ID at Campus Card located on the main level of the Student Union. M-T, 9–11pm, Fridays 9-4

To activate your ID for use at the Adam's Library, please visit the circulation desk or check here: <http://www.ric.edu/adamslibrary/activation.html>

## Parking

For a parking permit go to the iParq system at [ric.thepermitstore.com](http://ric.thepermitstore.com). Enter your last name and student ID number (as found on your RIC ID or MyRIC) and you will see that you are pre-approved for a parking permit. To request a physical copy of the permit, create an account with iParq and submit a request. RIC parking sticker registered 2014 or later remain active until 2018.

Here's a map of RIC's parking lots <http://www.ric.edu/parking/>

### Upcoming welcome events

GRAD Tues Sept 19; Th sept 14,

#### Welcome to Graduate Students

Come meet and network with colleagues and faculty in the new Office of the Dean of Graduate Students. Light lunch will be provided.

In recognition of the busy life of a Graduate student, we have set up two dates for this event:

**Thursday September 14<sup>th</sup>, 2017 (I don't remember the time we agreed on) | Tuesday September 19<sup>th</sup>, 2017**

**The Student Parent Organization** and **Student Life** is hosting a reception for students with children on Friday, September 15, 3pm-6pm in the Student Union Ballroom.

Refreshments, children's activities, and informational resources will be available.

For more information on the Student Parent Organization contact Co-Presidents, Janette Perez or Audris Valdez [jperez\\_1896@email.ric.edu](mailto:jperez_1896@email.ric.edu) [avaldez\\_7008@email.ric.edu](mailto:avaldez_7008@email.ric.edu)

### Other Events

#### Late Night in the Student Union

*RI College welcome event for both resident and commuter students*

Saturday, August 26, 2017

8:00pm-9:30pm: Activities w/Karaoke, Pet Therapy, Board Games, Carnival Games and More!

9:30pm-11:00pm: Mentalist Jim Karol

Student Union

Free!

**Sponsored by Student Activities**

**Tie-Dye and Lawn Games**

Sunday, September 3, 2017

1:00pm

Free!

Outside Student Union

Rain Location: Student Union Lobby

**Sponsored by Student Activities**

**Outdoor Movie: Wonder Woman**

*Enjoy a movie night outside with popcorn*

Monday, September 4, 2017

8:30pm-10:30pm

Free!

Outside Student Union

Rain Location: SU Ballroom

**Sponsored by Student Activities**

**Students with Children Reception**

*An evening of activities and refreshments especially for students and their families!*

Friday, September 15<sup>th</sup>, 2017

3:00pm – 6:00pm

Student Union Ballroom

**Free!**

**Homecoming - Day-long Activities for students and their families**

Sept 30, 2017

RIC Event and Recreation Center (unless otherwise noted)

All Activities FREE

**10 a.m. – 2 p.m.**

**Navigating RIC**

- **Copying Privileges for Grad Students**

Graduate students have copying privileges in the computer labs. With a RIC student ID, graduate students can copy journal articles and reserve reading materials at the Horace Mann and Whipple 102 computer labs. The semester limit is 500 pages.

- **Download Software free of charge**

Matriculated students can download Microsoft Office 2016 to their home or office computer free of charge. Find instructions at in your Office 365 account or <http://www.ric.edu/uss/Pages/Microsoft-Office-Software.aspx>

- **Studying late?**

Need a place to catch up on work or meet with colleagues after class? Adams Library is open M-Th until 10 pm (12am after Oct 11) and 8 pm on weekends. The Café on the lower level of the Student Union is open until midnight S-Th and The Galley, a smaller venue in Building 3 on East Campus, is open until 8 pm during the week.

### **Student Support Services**

**Disability Services \* Veterans Resources \*  
Student Health Services \* The Counseling Center \* The Writing Center**

**The Disability Services Center (DSC)** is committed to providing accommodations for students with disabilities and supporting them in achieving their academic goals.

The DSC serves students with all types of disabilities: mobility, hearing, vision, motor, psychological, learning, attention, speech, medical, developmental and other conditions. Students who self-identify and provide appropriate documentation of their condition may be eligible to receive reasonable accommodations in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and analogous state laws.

**To make an appointment, call 401-456-2776 or TTY (via RI Relay) 711.**

**[www.ric.edu/disabilityservices](http://www.ric.edu/disabilityservices)** Fogarty Life Science, Room 137

**The Veterans Resource Center** is a clearinghouse for information on programs and services available to veterans. The VRC provides guidance and advice to student veterans adjusting to higher education. Visit the VRC for assistance and resources related to veterans education benefits and other benefit programs for military members, veterans, and their families. <https://www.ric.edu/studentveterans/> East Campus, Bldg 5, Lower Level, 648-1597

**The Student Veterans Organization** is a support network for military veterans and their families. The association provides a valuable resource for the college community and assists the administration in identifying the needs of current student veterans and prospective student veterans. [studentveterans@so.ric.edu](mailto:studentveterans@so.ric.edu) 456-2707, Student Union 419

**RIC Health Services** provides confidential, primary care services to all students attending the College. Students are treated with a holistic approach emphasizing prevention, risk reduction and education to assist in making life-long healthy choices.

Visits are available on an appointment basis. Acute care or illness visits are generally scheduled for the same day. There is no charge for services provided by Health Services staff although you or your insurance company may be billed for outside lab, X-ray or specialty services.

*For a list of available services, such as physical exams and women's health care offerings, please see the Health Services website: <http://www.ric.edu/healthservices/Pages/default.aspx>*

RIC Student Health Services has a new, secure "Patient Portal" which allows you to update and print your immunization record, complete medical history forms, upload personal and insurance information, submit copies of physical exams from your primary care provider and update emergency contact information. You are also able to receive secure messages from Student Health Services staff.

The portal can be accessed by a link found on the bottom, right side of the **My RIC** homepage. First-time users must register with a username (no email addresses) and password. **You must be registered for classes to access the portal.**

**Open M-F, 7:30-5pm, 401-456-8055, Browne Hall**

**The Counseling Center** offers a wide range of services to assist students in their efforts to learn and thrive during a life stage and in an environment of both great opportunity and challenge. Their main function is individual counseling and short-term psychotherapy for personal, career, and educational problems.

In addition, the Center offers a variety of group workshops and programs, vocational interest and personality testing, substance abuse evaluation, crisis intervention and stress management.

**Open M-F, 8:30-4:30, 401-456-8094**

*Temporarily located in Parking Lot M next to Browne Hall.*

### **The Writing Center**

Writing requires practice and sometimes a bit of guidance. The Writing Center provides assistance to graduate students in all disciplines from graduate peer tutors who have completed a 10-week seminar.

Students who use the Writing Center on a regular basis usually develop a heightened awareness of their writing process, discover a variety of strategies for working through their papers, and develop stronger pieces of writing. It is definitely worth the investment of time.

The Writing Center, located in the Lower Level of Adams Library, is open Monday-Thursday, 9 a.m. -7 p.m.; Fridays, 9 a.m. – 4 p.m. (walk-in-appointments); Saturday and Sunday by appointment. Contact information; 456-8141 or Claudine Griggs at [cgriggs@ric.edu](mailto:cgriggs@ric.edu)

### **Accessing MyRIC & Technological Supports**

Network accounts provide logon access to campus computers, email, library databases and personal storage.

Student accounts are created automatically. Network and email accounts are issued after matriculation at the College. Please contact the Information Services Help Desk at [helpdesk@ric.edu](mailto:helpdesk@ric.edu) with questions about network and email accounts. Please see website for details: <http://www.ric.edu/uss/Pages/Students.aspx>

Information on registration, your schedule, billing, and financial aid can be found by accessing MyRIC - instructions are in the link below:

[http://www.ric.edu/peoplesoft/portalhelp/myric\\_portal\\_sign\\_in.pdf](http://www.ric.edu/peoplesoft/portalhelp/myric_portal_sign_in.pdf)

**The Recreation Center**, located on East Campus, is available to all students who have paid their Recreation Center fee, as included in their tuition cost.

Available facilities include a 5-lane indoor track, multiple playing courts for basketball, volleyball, and tennis, cardiovascular/weight training equipment, the Sandra E. Surdut swimming pool, as well as Intramural activities.

Please note: there is a waiver required to use the cardiovascular/weight training equipment, which can be accessed via RIconnect via RIC Custom Applications > RIC Recreation Center, and then selecting the Rec Center Weight Room waiver. **M, W 7am-11pm, T, Th10am-11pm, F 7am – 6pm, Sat 8am-Noon, Sun 4pm – 10pm**

Employment - If you have work study or are seeking employment on campus, check with the Career Development Office, Roberts Hall, Suite 117