

Rhode Island College Graduate Committee  
Meeting Minutes  
April 5, 2019 – TIME CHANGE 9 to 11  
Kelley Board Room

Members Present: Monica Darcy (Chair), Elizabeth Holtzman, Paul Jacques, Ying Hui-Michael, Jenn Meade, Leo Pinheiro, Leslie Schuster, Marie Wilks, Joe Zornado

Members not present: Deb Britt

Guest for proposal: M. Raimondo

- I. Call to order 9:05
- II. Approve minutes from prior meeting (Jacques, Zornado)
- III. Report of Chair
  - I. Incoming Graduate Committee members and officers for 2019/20. Selection of vacancies for 2 FSEHD, 1 FAS, 1 SON will be sought by Dean of Graduate Studies. Welcome of new members, election of 19/20 chair, selectin of executive committee will be at opening of May 3 meeting
- IV. Report of Dean of Graduate Studies
  - I. Graduate Symposium scheduled May 1.
  - II. Possibility of electronic signatures on curriculum proposals is being explored with J. Bartelson
  - III. C. Minnich will work on Graduate Studies marketing brand through summer – focus on feedback from January 19 Grad Open House
  - IV. Alumni association has funds that may be used to support graduate scholarships
  - V. Graduate Assistantship 2021 budget discussions include increased stipends
- V. Discussion items
  - I. Graduate recruitment, diversity, and inclusion - next meeting proposed for May 3 12:30 to 2. K. Dumpson is focusing on individual program attributes
- VI. Old business
  - I. CAPP proposal revisions to Bachelors/Masters dual degree policy – under review by CAPP with anticipation that it may be in for Council approval by May
  - II. CAPP proposal second degree policy for graduate programs – will be included in summer revision of Graduate Committee Manual
- VII. New Business
  - I. Proposals
    - i. 1819\_47 MGT 501 course creation
    - ii. 1819\_47 and 58 catalog MSOM course creation and early admit (Motion to bundle and approve: Zornado, Meade; P. Jacques representing)  
# 47 allows program to expand market to working professionals who are operations managers and support them in graduate program; # 58 early admission track resembles others approved by GC with 2 course overlap (455 & 1 other)  
  
*Action: Approved with 1 abstention*
    - iii. 1819\_48 HCA Admission change
    - iv. 1819\_48 catalog HCA Admission change

(Motion to approve: Jacques, Meade; M. Raimondo representing) Change allows students of other backgrounds (other Schools and other programs) who still meet minimum entrance standards to enter without standardized test

*Action: Approved Unanimously*

- v. 1819\_49 MSN retention revision
- vi. 1819\_49 catalog MSN retention revision

(Motion to approve: Zornado, Meade) M. Wilkes representing; changes are meant to set high standards quality of students entering clinical nature of program.

*Action: Approved Unanimously*

- vii. 1819\_50 ELED MAT program revisions – TABLE ELED MAT # 50 to 57
- viii. 1819\_50 catalog ELED MAT program revisions
- ix. 1819\_51 ELED 500 course revision
- x. 1819\_52 ELED 522 course revision
- xi. 1819\_53 ELED 527 course revisions
- xii. 1819\_54 ELED 537 course revisions
- xiii. 1819\_55 ELED 538 course revisions
- xiv. 1819\_56 ELED 515 course creation
- xv. 1819\_57 ELED 517 course creation
- xvi. 1819\_58 MSOM BS\_MS early admission

- II. Revisions of early admission track/ dual degree policy for CAPP  
(Motion to approve: Pinheiro, Wilkes) Original proposal submitted to CAPP is edited to allow for varying numbers of credits in undergraduate and graduate levels; renaming BA/MA to early admission track.

*Action: Approved with 1 abstention*

- III. Revision of transfer policies for graduate programs to be included in Graduate Studies Policies and Procedures Manual and not submitted to CAPP  
(Motion to approve: Jacques, Meade)

*Action: Approved Unanimously*

- IV. Review possible recommendations of graduate class size as GC comment to Council  
Discussion: Larger class enrollment may impact inclusion of writing requirements in graduate courses; Items to consider category of course (seminar, didactic, hybrid, online, field based, foundations, lecture, labs); low enrollment numbers; and distribution of enrollment across multiple sections. Suggested recommendation will be developed in GCEC and brought to GC in May.
- V. Review proposal for posthumous degree or certificate for graduate students  
Discussion: Item approved for undergraduate degrees recognition posthumously. Suggested recommendation will be developed in GCEC and brought to GC in May.

VIII. Adjournment – 10:50