

Rhode Island College Graduate Committee

Meeting Agenda

October 5, 2018

Kelley Board Room

Members Present: Monica Darcy (Chair), Elizabeth Holtzman, Ying Hui-Michael, Paul Jacques, Jenn Meade, Magda Ostas, Leo Pinheiro, Leslie Schuster (non-voting), Marie Wilks

Guest: Alexis Gorton-Rogel (Minutes)

Call to Order: 10:05

- A. Approved September Minutes
- B. Report of Chair
  - a. IGP Committee members
    - i. Marie Wilks, Elizabeth Holtzman, and Jenn Meade – possibly Chris Connolly
- C. Report of Dean of Graduate Studies
  - a. Registration for Open House has opened. So far registration has been higher than anticipated. Working with Communications to create more pointed promotional materials.
    - i. It is suggested that Dean's office looks into adopting some of the equity initiatives that undergraduate recruitment has been utilizing. Suggestions include working with faculty and other in-house promotions to recruit RIC undergraduates and bringing VPSS Jason Meriwether in to discuss the topic in November.
  - b. Office of Graduate Studies reviewed queries of CGS matriculation to review students who have been left as active when they have either completed or gone inactive. This is partially caused due to a lack of graduation audit due to the nature of CGS.
    - i. Request DGS check with Records Office on the status of CGS POS being transcribed by Records.
  - c. Graduate Support Funds
    - i. Previously two separate support funds combining into one fund. Two forms – Research & Travel (Student only) and Programming/Events (Faculty AND students) – available online.
  - d. Graduate Assistantships
    - i. Unsure that number of graduate assistants will be maintained. Numbers might be cut. Call for 2019-2020 GA requests has been sent out.
- D. Old Business
  - a. Continue discussion of transfer students and policy development
    - i. Comments include:
      - 1. there are many ways to proceed, importance is ensuring there is consistency and fairness to all students, including RIC students. Clarification of language is very important.

2. this is a marketing and recruitment issue. However, NEASC limits the ability. DGS discussed with VPAA Pearlmutter who confirmed that degrees *must* include 30 credit hours.
  3. many students are specifically looking to apply certification courses towards graduate degrees.
  4. Some programs are unable to lower the hours required due to licensure requirements.
  5. there should be exclusions for courses that can be submitted ie foundation courses are necessary for students to experience the RIC program completely; ultimately, we are looking at three issues: learning event, credits, and accreditations.
  6. Undergraduate has a second undergraduate degree policy, could we create a second graduate degree policy? That may solve some issues but not all.
  7. Timing of transfer credits: Policy currently says that credits must be within the last six years. However, this is unclear of whether that's at the time of POS or at time of completion.
  8. seven years cap on completion of credits conflicts with undergraduate policy, which is 10 years.
- ii. Conversation will be continued.
- b. Topics for Consideration
- i. Leave of Absence
    1. Leave of Absence should be processed through dean of academic school then processed through Dean of Graduate Studies office.
    2. Current confusion over where and how LOA function might originate from lack of clarity on website. Website currently only gives undergraduate instructions. Clarification of how graduate students should proceed will be clarified.
  - ii. BA/MA policies on double counting/400-level courses
    1. Different policies may apply to different programs. Cross-listing courses might work for one program and might not otherwise.
    2. In BA/MA program – 15 credits can be double counted, but only 9 can be 400 level credits.
    3. Policy is in UCAPP. It will be pulled to graduate manual for clarity.
    4. RIDE policy proposal might be impacting the FSEHD programs due to a new requirement of an entire year of student teaching. Students are not able to take courses during their student teaching. Language to make exceptions for FSEHD programs might need to be built due to this impact.

E. New Business

- a. No proposals

Call to Order: 11:16am