

Rhode Island College Graduate Committee Meeting Minutes
May 5th, 2017
Roberts Hall, Kelley Board Room

1st meeting of the 2017-2018 Committee

Members Present: Gerri August, Caroline Caswell, Elizabeth Holtzman, Paul Jacques, Chris Marco (Chair), Magdalena Ostas, Leo Pinheiro, Leslie Schuster (non-voting); Deborah Siegel, Marie Wilks,

Called to order at 10:05 am

Election of Chair & Executive Committee

- a. Nomination of Chair: Chris Marco (Wilks; Holtzman)
- b. Nomination of Executive Committee:
 - i. Marie Wilks (Marco; Holtzman)
 - ii. Elizabeth Holtzman (Caswell; Wilks)

Vote: Approved Unanimously.

Adjourned: 10:20 am

Last meeting of the 206-2017 committee

Members Present: Caroline Caswell, Marie Wilks, Gerri August, Cheryl Williams, Deborah Siegel, Elisa Miller, Elizabeth Holtzman, Chris Marco (Chair), Leslie Schuster (non-voting)

Absent: Lisa Church

Guests: Paul Jacques, Mary Ellen McGuire, Robin Kirkwood, Christine Fisher, Kalli Kemp

Called to Order: 10:21 am

- A. Approve Minutes from prior meeting (Williams; Siegel)

Action: Approved Unanimously.

- B. Announcements/Report of Chair

- a. Council previously approved the change in policy regarding undergraduate students in graduate courses; however, Council added a revision that the approval process stops at the department Chair. PeopleSoft doesn't allow Chairs to override student status (undergrad/grad); Dean's must override status. Therefore, the matter is being brought back to Council to reinstate the Dean's office as the final step in approval.

- C. Report of Dean of Graduate Studies

- a. Graduate Studies Symposium was under-attended. Though moving it up would make time due to its placement at the end of the semester, it would be unfair to students who need the time to prepare.
- b. L. Schuster asks for opinions to moving deadline of Graduate Assistants from March 1 to April 1. This is largely due to School of Social Work accepting students later, causing MSW students to miss out on Graduate Assistant positions.
 - i. Will be split by departments and other programs.
- c. Graduate Assistantship survey is going out to evaluate their experiences in the positions

D. Old business:

- i. Discussion regarding GRE admissions requirement: Many schools do not require students to submit GREs for programs such as MATs. It was suggested that a waiver be possible upon written request for RIC students with strong academic records; criteria to include GPA over 3.0 in the major. In some instances, external agencies (e.g., RIDE) require standardized scores. The matter was tabled for further discussion next year.

E. New business

- a. 1617-034: Revise prerequisite and description for HPE 562 (August; Wilks)
Action: Approved Unanimously.
- b. 1617-043: Create a BA/MA admissions option for the MA in Math (**Missed**)
Action: Approved Unanimously.
- c. 1617-044: Revise coursework required for admission for MA in Psychology (Missed; Williams)
Action: Approved Unanimously.
- d. 1617-045: Revise application requirements for MS in Operations Management (Williams; Caswell)
Action: Approved Unanimously.
- e. 1617-046: Alternate admissions criteria for RIC undergraduate students to complete a 5th-year MEd Special Education specialization in Early Childhood (Wilks; Caswell)
Amendment: Retain requirement for three professional letters of reference
Action: Approve unanimously.
- f. Motion to bundle and approval # 1617-047 - 1617-053 (August, Caswell)
 - i. 1617-047: New program: CGS in Early Childhood Leadership P
 - ii. 1617-048: New course ECL 501 Early Childhood Development: Theory and Research
 - iii. 1618-049: New course: ECL 502 Leadership Strategies for Early Childhood Education
 - iv. 1617-050: New course: ECL 503 Early Childhood Curriculum: Leading Improvement I
 - v. 1617-051: New course: ECL 504 Family/Community Partnerships in Early Childhood Leadership
 - vi. 1617-052: New course: ECL 505 Early Childhood Curriculum: Leading Improvement II
Amendment: Code Of Conduct will be added to phrasing in the course objectives.
 - vii. 1617-053: New course: ECL 506 Supervising Early Childhood Teachers
Action: Approved unanimously
- g. Correct bylaws errors:
 - i. The Dean of Graduate Students is not listed as a member of the executive committee member, but should be
 - ii. The graduate student member is listed as non-voting, but should be listed as a voting member.

F. Adjournment: 12:00 pm