

Rhode Island College Graduate Committee Meeting Minutes
December 2nd, 2016
Roberts Hall, Kelley Board Room

Members Present: Gerri August, Caroline Caswell, Lisa Church, Elizabeth Holtzman, Chris Marco (chair), Elisa Miller, Leslie Schuster (non-voting), Deborah Siegel, Cheryl Williams

Guests: Joan Dagle, Jeff Mello (Dean, Management), Judith Murphy (Nursing), Alexis Gorton (minutes taker)

- A. Meeting Called to order: 10:07 am.
- B. Motion to approve minutes from prior meeting (Holtzman; Wilks)
Action: Approved unanimously.
- C. Announcements/Report of Chair
 - a. None.
- D. Report of Dean
 - a. Open House in January is being moved to Faculty Center North and South. Registration for Open House is slower this year; everyone is encouraged to promote it.
 - b. Graduate Assistant proposals are to be considered by the President, who has been asked to increase the number of positions and stipend amounts.
 - c. The research fund form is pending approval by the VPAA and President.
 - d. The Graduate Studies Manual is in final stages of updates, including the forms.
- E. Old Business
 - a. Motion to approve revisions to RIC graduate program transfer form (Williams; Holtzman).
Action: Approved unanimously.
 - b. Motion to revise two policies regarding the capstone project for students in Individualized Graduate Programs: (Wilks; Siegel).

Occasionally, a small number of students in the RIC/URI joint PhD program may request transfer into a terminal ICAGS instead of completing the Ph.D. program. The current language regarding IGP programs limits the capstone to a thesis, project, or performance. This policy revision allows Ph.D. students who have completed the doctoral comprehensive exam and oral defense to request that those serve as their capstone requirement if they are accepted for transfer into an ICAGS program. For these students, the proposed revisions refer to this as a “terminal ICAGS,” to assure that the student could not complete both the ICGAS and the Ph.D. degree. It was agreed that the transfer program be reconsidered after a period of time.

Proposed language changes to Graduate Studies Policies and Procedures Manual Section X.C. Individualized Graduate Program Plan of Study:

XC.1. IGP Plans of Study should not replace a standard degree, dual degree or certificate program. These plans **require a capstone experience**. ~~include a directed research project, a thesis, or a performance production. This requirement is generally viewed as a capstone experience.~~ **See Section X.C.5 for details.**

X.C.5. All IGP programs require the completion of a master's thesis, project or performance. Students in the joint RIC/URI Ph.D. program who are applying for a terminal ICAGS may request substitution of the doctoral program's written comprehensive examination plus its successful oral defense. See Section IX for regulations concerning the completion of the project or confer with the Adviser in the case of the fine or performing arts.

Action: Approve=6; Reject=0; Abstain=1. NOTE: One member was not present to vote; however, quorum was maintained.

F. New Business: Curriculum Proposals

a. **Motion to approve #1617-014 (Wilkes; August)**

1617-014 NURS 515 Revise course title, description, prerequisites

Discussion: Proposal was amended for the title to read "Simulation in Inter-professional Healthcare Education."

Action: Passed unanimously

b. **Motion to approve #1617-015 (Wilks; August)**

1617-015 Health Care Administration (HCA) general corrections to fix typos and errors in catalog

Action: Passed unanimously.

c. **Motion to approve # 1617-016 (Caswell; Williams)**

1617-016 Management (MGT) correct OMT prefix (should be MGT) & update titles

Action: Passed unanimously.

d. **Motion to bundle and approve #1617-016 – 1617-020 (August; Miller)**

1617-016 through 1617-020: These proposals revise how students in the DNP program plan and execute their doctoral project. It includes two new courses (NURS 791/792 Directed Readings I/II) and addition of 1 credit to NURS 730 (Proposal Development).

Action: Passed unanimously

e. **Motion to approve # 1617-021 NURS 706 & NURS 707 (Williams, Caswell)**

1617-021 switch semesters when two courses are offered

Action: Passed unanimously.

f. **Motion to approve #1617-022 (Miller, Caswell)**

1617-22 NURS 710 delete course

Action: Passes unanimously.

G. Adjourned at 12:04 pm