

Graduate Committee Meeting Minutes

March 7, 2014

Present: E. Anthony, K. Brabeck (for C. Boisvert), G. August, J. Dagle (Associate Dean of Arts & Sciences), M. Darcy (Chair/note keeper), C. Marco, J. Nimmagadda, C. Padula, L. Schuster (Interim Dean of Graduate Programs), and A. Welsh (student representative)

Excused: L. Church (secretary), R. Franzblau

Guests: Marie Lynch (SPED), Paul Tiskus (Ed. Studies)

- 1) Approved minutes of February 7, 2014 meeting
- 2) Report of the Chair of the Graduate Committee
 - a) Executive committee review of Graduate Committee Manual has resulted in 3 proposals – Graduate Assistant change, Dean’s signature on Plan of Study, and Dean’s signature on Independent Study Forms.
 - b) Mission and Vision Committee - suggestions from committee will go to President. Opportunity for public comment will be in Council.
- 3) Report of the Dean of Graduate Studies (DGS)
 - a) Collegenet is working well with minor adjustments to be made. In April, updates can occur.
 - b) Reminder about Graduate Symposium.
 - c) CGS event (Autism, Math, Biology) is scheduled for MAY 13
- 4) Old Business
- 5) New Business
 - a. Curriculum review - All items APPROVED
 - i. **13_14_G13_add_new_course_NURS_518**
 - a. **Catalog 13_14_G13_add_new_course_NURS_518**
 - ii. **13_14_G14_add_new_CGS_Nursing_Care_Management**
 - a. **Catalog 13_14_G14_add_new_CGS_Nursing_Care_Management**
 - iii. **13_14_G15_change_MSN_title_to_Population_Public_Health_Nursing**
 - a. **Catalog 13_14_G15_change_MSN_title_to_Population_Public_Health_Nursing**
 - iv. **13_14_G16_change_course_number_NURS_515_to_517**
 - a. **Catalog 13_14_G16_change_course_number_NURS_515_to_517**
 - v. **13_14_G17_change_prereqs_PSYC_593**
 - a. **Catalog 13_14_G17_change_prereqs_PSYC_593**
 - vi. **13_14_G18_add_PSYC_599_and_change_comp_requirement**
Catalog 13_14_G18_add_PSYC_599_and_change_comp_requirement
 - vii. **13_14_G19_revise_MLED_510**
 - viii. **13_14_G20_revise_MLED_520**
 - ix. **13_14_G21_revise_MLED_530**
 - x. **13_14_G22_revise_MLED_540**
 - a. **Catalog 13_14_G19_to_23_revise_MLED_courses**
 - xi. **13_14_G23_add_new_CGS_MLEd**
 - a. **Catalog 13_14_G23_add_new_CGS_MLEd**
 - xii. **13_14_G24_revise_SPED_606**
 - xiii. **13_14_G25_add_SPED_607**
 - xiv. **13_14_G26_revise_SPED_608**
 - xv. **13_14_G27_add_SPED_609**
 - a. **Catalog 13_14_G24_toG27_SPED_Course_descriptions**
 - xvi. **13_14_G28_add_new_concentration_SPED_ADMIN**
 - a. **Catalog 13_14_G28_add_new_concentration_SPED_ADMIN**

xvii. 13_14_G29_revise_SPED_ELN
a. Catalog_13_14_G29_revise_SPED_ELN

- b. Dean of Graduate Studies (DGS) signature on Plans of Study
 - a. Inclusion of DGS signatures was approved in fall 2012. There are currently differing systems of securing that approval amongst the 5 schools. Discussion of balancing school needs of expediency and authority to approve/matriculate with college level authority of DGS. Some discussion of the need to further define role of DGS in governance of programs otherwise overseen by Schools. No motion was raised and the issue was left with each of the 5 schools continuing to work this out with DGS
- c. GA and TA description approved for Graduate Manual
 - a. Assistantships may involve such activities as preparation for and supervision of laboratory sections, assistance with classroom instruction, assisting in student support services, research, and data collection.
- d. Process of reviewing Individualized Graduate Programs - tabled
- e. Graduate assessment of programs.
 - a. Discussion that Graduate Committee could be a fruitful way to explore assessment practices and findings. It could lead to ways to promote curriculum change, brainstorm common challenges. Ways to tailor current school/program assessment analysis to meet CASO expectations were discussed. Exec Committee will discuss and bring back other suggestions.
- f. Graduate Committee membership for 2014-15. New members needed for FAS, FSEHD. SON will be Debby Cervelho, SSW will be J. Nimmagadda.

6) Announcements

- a) Grad Symposium – May 6

7) Other

- a) Jay asked about how PS and ways to assure curriculum changes approved through Graduate Committee are changed by Records. If gaps are noticed, identify them to Jim Dorian.

Next meeting: April 4, 2014