

Graduate Committee Meeting Minutes – December 6, 2013

Present: E. Anthony, G. August, C. Boisvert, L. Church (secretary), J. Dagle (*Associate Dean of Arts & Sciences*), M. Darcy (*Chair*), R. Foreman, C. Marco (*for L. Schuster, Interim Dean of Graduate Programs*), C. Padula, and A. Welsh (student representative)

Guests: Andrew Snyder, Counseling, Educational Leadership, School Psychology

1. Approved minutes of October 4, 2013 meeting
2. Report of the Chair of the Graduate Committee
 - a) Update on Council proposals: Proposal to change Academic Integrity Board (AIB) and Student Conduct Board (SCB) membership was approved in second vote of Council in November.
 - b) Revised Draft Mission Statement forwarded to Council for consideration. Mission statement includes reference to graduate students. Wording of mission statement discussed, with suggestion to forward any comments to Council when feedback is solicited.
3. Report of the Dean of Graduate Studies (DGS)
 - a) Open House – Registrations continue. Extra brochures available for distribution. Work will occur next year to reduce the number of excess brochures. Advertising to take place on radio, local free papers, and a banner on the RIC homepage.
 - b) The U.S. Department of Education has approved the awarding of financial aid for the latest of our certificate programs that had not previously qualified. Modern biology, mathematics content specialist, and health psychology all qualify for financial aid.
 - c) Graduate Assistantship requests have been processed and notifications have gone out. There was discussion on the stipend and whether the dollar amount had decreased from some years prior. Chris to inquire if the amount had changed and if so, to inquire as to the reasoning.
4. Old Business:
 - a) None
5. New Business
 - a) Curriculum review
 - i. 13_14_G01_Revise_LEAD_with_2_concentrations - **APPROVED**
 - ii. 13_14_G02_revise_LEAD_530 - **APPROVED**
 - iii. 13_14_G03_revise_LEAD_531 - **APPROVED**
 - iv. 13_14_G04_revise_LEAD_532 - **APPROVED**
 - v. 13_14_G05_add_new_course_LEAD_533- **APPROVED**
 - vi. 13_14_G06_add_new_course_LEAD_534- **APPROVED**
 - vii. 13_14_G07_add_new_course_LEAD_535- **APPROVED**
 - viii. Catalog_13_14_LEAD_new_concentrations - **APPROVED**
 - b) Dean's signature on Plans of Study tabled to February
 - c) IGP Procedures (Grad Committee Manual, Ch 2; 2.5.1; table to February
 - d) Graduate Committee Manual Update. Remove item # 10 in Chapter 1; 1.2B Powers and Duties as approved by Council tabled to February
 - e) Discussion regarding Graduate Committee's role in October's Graduate School Open house
 - f) Chris Marco was thanked for filling in for Leslie Schuster, Interim Dean of Graduate Studies, during Leslie's sabbatical leave.
 - g) Robert Foreman, Assistant Professor English, was thanked for his service for filling in for Chris.
6. Announcements

Graduate School Open House January 7, 2014 (weather date January 9)

Future Meeting Dates:

2/7, 3/7, 4/4, 5/2