

Rhode Island College Graduate Committee

Meeting Minutes

May 4th, 2018

Kelly Board Room, Roberts Hall

Members Present: Caroline Caswell, Elizabeth Holtzman, Ying Hui-Michael, Paul Jacques, Cherise Lee, Chris Marco (chair), Diane Martel, Magda Ostas, Leo Pinheiro, Leslie Schuster (non-voting), Marie Wilks

Absent: Marie Lynch

Guest: Alexis Gorton-Rogel (minutes taker), Scott (?), Belle Evans, Jay, Portuguese, Marianne Raimondo,

First meeting: Elect Officers for 2019-2019 year (10 minutes)

- I. Call to Order: 10:05 am
 - a. Will be tabled until September due to not having enough members present. Waiting for Committee on Committee to approve upcoming members.
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- I. Call to Order: 10:10 am
- II. Approve Minutes from Prior Meeting (Jacques, Wilks)
 - a. 3 Abstention, 6 Approval
- III. Report of Chair
 - a. Website: Archives being moved to website, position being hired.
- IV. Report of Dean
 - a. Orientation Manual – being worked on to be sent to students as they matriculate.
 - b. Research & Professional Development - \$10,000 has been given out so far. Preparing a presentation on what students have done and completed through the funding.
- V. Annual Report
 - a. Being emailed due to time constraint.
- VI. Old Business
- VII. New Business
 - a. Bundled: 1718-015 PORT 520, 1718-016 560, 1718-017 PORT 590, 1718-038 Revise Program ()
 - i. Program already exists, will not need to go before RIDE
 - ii. Courses mirror the structure of the SPAN courses to keep consistency.
 - iii. 1718-016 590 – proposed that it can be repeated more than once due to needing to hit the credit limit – up to 9 credits.

1. M. Ostas suggested a 550 course, instead of 590. This would allow for advertisement in the catalog and also impact the compensation.
 2. C. Marco suggests allowing the 590 to stand, but removing the language allowing for taking the course more than once.
 3. C. Marco vocalizes concern about requiring 15 credit hours in the program when there are not courses available for those credits.
 4. E. Holtzman brings up that 590 typically comes with a thesis of some type, which in other programs shows too much for education students juggling other requirements.
 5. M. Wilks believes that a 590 will be limiting it being able to be promoted to other students.
- iv. PORT 550/551 is recommended with re-framing of PORT 590 to come next academic year.

Approved with revision (15, 16, 38): Unanimously.

- b. 1718-033 CEP 649/SWRK 649 new course ()
- i. B. Evans shares the rationale for creating the course - Creating supports for Veterans who may be hitting barriers. The course has been functioning as a workshop within the Counseling program for three years. The workshop would be updated to be offered as a course to allow more wide-spread enrollment.
 - ii. S. (I did not catch last name) shares that while the local Rhode Island VA has many supports for Veteran's mental health support, the surrounding community has not adjusted to understand the different facets that Veteran's need from mental health professionals.
 - iii. B. Evans shares that this is the only similar program in the area.
 - iv. Due to the online nature of the course, the ultimate goal is to offer this to as many clinicians (at graduate status) as possible, including those out of the area.
 1. M. Lynch questions whether out-of-state/non-RIC students will be able to enroll – would it require permissions?
 - a. Proposal says "second year status" or permission of chair – D. Martell suggests rephrasing due to part-time MSW students may be in the second year without having taken many courses.

Action: Approved Unanimously.

- c. Bundling: 1718-031 SWRK 654, 1718-045 SWRK 690, 1718-032 New CGS in Integrated Behavioral Health.

Action: Approved Unanimously.

- d. 1719-035 EDC 550 new course to replace CURREN/ENGL 580 (Jacques, Pinheiro)
- i. Would bring the Rhode Island Writing Project at RIC while offering graduate credit.
 - ii. ENGL 580 has been taken off the books due to not being offered. C. Marco suggests taking out the language of "replace" and subbing in "modeled after."
 - iii. M. Ostas pointed out that there is a seminar for Faculty with a similar intention and similar name – might be a positive to differentiate. However, the faculty course requires manual additions.

Action: Approved Unanimously.

- e. 1718-036 MS Nursing revise retention requirement. (Holtzman, Wilks)
 - i. Clarifying that a U grade is considered a failing course.
Action: Approved Unanimously.

- f. 1718-037 revise standardized exam admission requirements for teacher certification programs in FSEHD, FAS (Caswell, Jacques)
 - i. This is not changing the requirement – just clarifying. It allows students applying for MAT to submit different test scores – MAT, SAT – and stay within CAAP requirements. Current manual just says GRE score.
Action: Approval: 8, Absent: 1

- g. Bundling: 1718-046 HCA 539, 1718-047 HCA 540, 1718-048 HCA 570, 1718-049 HCA revise electives (Jacques, Wilks)
 - i. C. Marco recommends changes to HCA 539 and HCA 570 course descriptions to match current catalog standards.
 - ii. Students currently take HPE 507 Epidemiology and Biostatistics, but it currently is not meeting the students needs.
 - 1. HPE 507 will need to eventually be restructured. Nursing offers an additional course, but it is not offered enough for HCA students.
 - iii. Question regarding HCA 539 as a pre-requisite for 540 when 540 is methods based. M. Raimondo explains that this course is a standard in HCA programs. It will offer the tools as to how to understand Biostats for the further research in the methods course.
 - a. C. Marco recommends updating the rationale to explain this choice.
Action: Approved unanimously.

- h. 1718-050 COLL 598, COLL 599 new courses for Individualized Graduate Programs (Pinheiro, Holtzman)
 - i. There currently is no structured course for students in Individualized Graduate Programs to do a capstone project. Students and advisors are currently making due with courses available in applicable programs. This would give a generic course to allow students and advisors to shape the capstone to the specific IGP.
Action: Approved unanimously.

VIII. Other Business

- a. Discussion around the implications of interim Dean of Graduate Studies
- b. C. Marco recommends holding meetings in the summer to take a comprehensive look at the Graduate Manual