

Rhode Island College Graduate Committee
Meeting Minutes
April 6th, 2018
Kelly Board Room, Roberts Hall

Members Present: Elizabeth Holtzman, Paul Jacques, Cherise Lee, Chris Marco (chair), Leo Pinheiro, Leslie Schuster (non-voting), Marie Wilks

Absent: Caroline Casewell, Diane Martel, Magdalena Ostay

Guest: Alexis Gorton-Rogel (minutes taker), Kara Misto (SON), Mike Casey (SOB)

- I. Call to Order: 10:05 am
- II. Approve minutes from prior meeting. (Jacques, Wilks)
Action: Approve: 5, Abstain: 1
- III. Report of Chair
 - Website updates: No progress on restoring the archived proposals.
 - Members whose terms are ending & process for replacement: Chris Marco, Caroline Casewell, Marie Wilks, Elizabeth Holtzman, Diane Martel. Council's Committee on Committees will handle the election process.
 - Notification process of changes in policy: Council had asked all committees to consider how to update the college community on its work and decisions. Graduate Committee posts minutes on its website, and L. Schuster will send out end-of-year emails to notify the campus of policy changes going into effect in Fall.
- IV. Report of Dean of Graduate Studies
 - Summer Load: Summer load is to account for management of queries of potential students. Loads for assessment and accreditation should be discussed with individual schools.
 - Graduate Studies Symposium is coming up on May 2nd. Asking faculty to promote to students.
 - Faculty Survey sent by union on satisfaction with administrators. It was returned by 35 faculty members. Overall feedback about the Office of Graduate Studies was very positive, pieces of criticism and suggestions were typical issues being addressed. One piece that is being addressed is communication of what is happening within the office such as events, programs, policies, etc. C. Marco suggests sending email to all faculty, even those not directly involved with graduate programs.
 - Transferring number of credits: Discussion involved the number of credits students can transfer from previously completed programs. The current policy is 9 credits non-matriculated, 1/5th of credits from another institution, or up to 30 credits. Due to time constraints, issue was tabled for further discussion.

- Transferring between programs: Currently, students have to re-apply through CollegeNet. However, some programs are using physical change of program forms. L. Schuster brought it to Data Standard meeting. Issues include who is making the decision regarding transfer, moving from CGS to masters or vice versa, moving from one program to another without a record of it. Discussion was tabled to place it on the agenda for next month for more formal policy discussion.

V. Old business

- Continued discussion of School of Graduate Studies: Tabled for next month.

VI. New Business

- 1718-015 through 1718-017 Tabled
- 1718-018: Revise NURS 501 title and description (Jacques, Wilks)
Action: Approved Unanimously
- Motion to bundle 1717-019 through 1718-030 (Jacques, Wilks)
 - 1718-019: Revise MGT 530 course title, description, and increase to 4 credits
 - 1718-020: Create MGT 536 Creating and Leading High-Performance Teams to replace MGT 510, MGT 515, MGT 520 (which will be deleted)
 - 1718-021: Create MGT537 High Performance Project Management to replace MGT525, MGT535 (which will be deleted)
 - 1718-022: Create MGT542 Project Risk and Cost Management
 - 1718-023: Create MGT543 Project Communications Management
 - 1718-024: Create MGT 544 Program Management
 - 1718-025: Create MGT 545 Production and Inventory Management
 - 1718-026: Create MGT 546 Logistics
 - 1718-027: Create MGT 547 Supply Chain Management
 - 1718-028: Revise MGT 590 course description, prerequisites, and increase to 4 credits
 - 1718-029: Revise MS Operations Management program
 - 1718-030: Create two new programs: CGS in Project Management and CGS in Supply Chain Management
 Action: Approved unanimously.

VII. Other business

- Electronic signatures: A request was made to implement an electronic signatures process. This was explored in the past and was not feasible, but it can be revisited.

VIII. Adjournment (Wilks, Pinheiro): 11:36am