



## Guidelines for Documentation of Temporary Conditions

While temporary conditions do not qualify for protection under the law, Rhode Island College nevertheless attempts to assist students who need temporary accommodations.

Documentation of a Temporary Condition must come from a licensed professional on their official letterhead; and must contain their name, address, credentials, and a signature. The following professionals are considered qualified:

- Licensed Medical Doctor or
- Nurse Practitioner who is knowledgeable about the condition.

The documentation should be recent (in most cases, no more than six months old) and should include:

- 1) A Statement of Condition or Diagnosis, including a clear diagnostic statement describing how the condition was diagnosed and detailing the anticipated and/or typical progression or prognosis of the condition.
- 2) Diagnostic Methodology, including a description of the diagnostic criteria, evaluation methods, procedures, tests and dates of administration, as well as a clinical narrative, observation, and specific results.
- 3) Information regarding how the Condition Substantially Limits Major Life Functions, including a clear sense of the severity, frequency, and pervasiveness of the condition.
- 4) Current Treatment.
- 5) Specific Recommendations for Reasonable Accommodations and an Explanation of the need for Specific Recommendations.

Please forward the requested information to:

Disability Services Center, Craig-Lee 127  
Rhode Island College, 600 Mount Pleasant Avenue  
Providence, RI 02908  
Voice: 401-456-2776, Fax: 401-456-9525

**NOTE:** If you have NOT yet registered with the Disability Services Center, please DO NOT MAIL (or FAX) your documentation. Please bring it with you to your first appointment.