

Student Employment FAQs

? Can I work on campus?

Yes. There are opportunities to work on campus both for students who have been awarded work-study as part of their financial aid packages as well as for students who do not have work-study awards. Jobs that don't require work-study are called "department funded." All positions are filled on a first come-first served basis.

Students who have work-study awards will receive an invitation to attend a work-study information session. Sessions are generally held in late August and early September.

? Where are the jobs?

There are both work-study and department funded jobs available in a wide variety of departments across campus. There are some work-study jobs at off-campus non-profit organizations. Students may learn about these positions and how to apply for them, by coming to the Career Development Center or searching for them on-line through Handshake, RIC's online job posting system for students and alumni (<https://ric.joinhandshake.com>).

Student employment forms are also available in the Career Development Center and must be filled out by the student and the employing organization/department.

? How much do on-campus jobs pay?

Jobs begin at \$10.50+ (*minimum wage in RI*) and may go as high as \$20.00 depending on the position and specific responsibilities. If the student continues in the same position, they often get a raise in the following year.

? Can a student have only one job?

No, in fact many students have more than one job. Sometimes these jobs are both on campus, both off campus, or a combination of on and off campus. If the jobs are paid through the student payroll, the student may work up to 20 hours per week total when classes are in session.

Some students being paid through work-study funds work in more than one department so they can earn the full amount of their award which may exceed the number of hours any one department has to offer them.

? Will I have to pay income tax on money earned through these positions?

Yes. Any money earned from either work-study or non-work-study jobs is considered taxable income. However, money earned from work-study jobs is NOT included in the needs assessment when applying for financial aid for the next year. Money earned from non-work-study jobs is included in the needs assessment.

? What are the advantages to working on campus vs. off campus?

There are many reasons to consider working on campus.

- Can fit a few hours of work in between classes
- Save on gas money
- Become better connected with the College and its resources for students
- Become better connected with faculty and staff

In fact, research indicates that students who work on campus do better academically and are more likely to complete their college education.

? COVID – is it safe to work on campus?

All departments are required to adhere to all RIDOH guidelines regarding hygiene and social distancing. There are also limited hybrid and remote positions available.

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Career Development Center

Connect to Success



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