

SPRING 2016 ADVISING TIPS SERIES

2-29-16



Advising Tip of the Week - #1

ATTEND AN ADVISING EVENT

It's hard to believe, but fall registration is just over a month away! Now is a great time to attend a faculty advising program and join your colleagues in a discussion about advising RIC students. The first workshop is today at noon in the FCTL! Enjoy the free pizza or bring your lunch.

Please see the attached flyer or below for details about today's program, as well as upcoming events on March 3rd and 23rd.

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3-18-16



Advising Tip of the Week - #2

SOMETHING FOR ADVISORS, SOMETHING FOR ADVISEES

Next Wednesday, March 23rd, great things are happening on campus!

- Please tell your advisees about the RIC Policy Walk at Adams Library during the free period! The Policy Walk is an opportunity for students to help improve how the College communicates policies to students. Participants will receive a \$10 Donovan gift card. Direct interested students to register for the event at:
www.ric.edu/enrollmentmanagement.
- For advisors, don't miss the National Academic Advising Association's webinar, "Advising Needs of First Generation Students: Taking a Closer Look," from 2:00pm to 3:30pm in the Board of Governors Room, Roberts Hall. Space is limited, so please email Barbara Kingston at bkingston@ric.edu if you plan on attending.

Please consider printing and posting the attached flyers for both events!

Questions? Want screenshots? Please contact Michelle Brophy-Baermann at facultyadvisingdirector@ric.edu.

Don't forget: Faculty Advising Guide, past semesters' Advising Tips and more are available at: <https://www.ric.edu/advising/faculty.php>. Just click on Faculty. You can find Advising FAQs at: <http://www.ric.edu/advising/faq.php>.

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3-24-16



Advising Tip of the Week - #3

ACCESSING AND USING MID-TERM GRADES


Mid-term grades were due yesterday at noon, but it's not too late to enter them! These grades can be very helpful for advisors as they meet with first-year students, students on academic probation and students with a class grade of C- or lower. If you've never checked your advisees' midterm grade before, I've pasted three screenshots below on how to do so.

1. Once you've selected your advisee from your My Advisees list, select the "Grades" option from the drop-down menu.

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My Advisees x +

Rhode Island College (US) | https://my.ric.edu/psp/portal/EMPLOYEE/CS/c/SSR_ADVISEE_OVRD.SSS_ADVISEE



RHODE ISLAND COLLEGE

MyRIC ONLINE

Favorites Main Menu > Advisor Center > My Advisees > Advisee Student Center

Faculty Staff/Admin Fac/Staff FAQs

Faculty Center Advisor Center Search Learning Management

my advisees student center general info transfer credit academics

Advisee Student Center

[Redacted]

*Change Advisee [Redacted] [change](#)

Academics

[My Class Schedule](#)
[Shopping Cart](#)
[My Planner](#)

Grades [Redacted]

Deadlines URL

This Week's Schedule

	Class	Schedule
	ECON 214-01 LEC (20670)	MoWe 9:30AM - 10:50AM Alger 103
	JPAN 102-01 LEC (21878)	TuTh 2:00PM - 3:50PM Craig-Lee 132
	MATH 177-03 LEC (20284)	TuTh 6:00PM - 7:50PM Craig-Lee 049
	POL 204-01 LEC (20603)	MoWe 2:00PM - 3:50PM Craig-Lee 224

[weekly schedule](#)

Holds

Universal Advising

To Do List

No To Do's.

Enrollment Dates

Enrollment Appointment
You may begin enrollment for the Summer 2016. First session on February 1, 2016.

javascript:submitAction(window.document.win0,'DERIVED_SSS_SCR_SSS_LINK_ANCHOR1');

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2. If you see a "Mid-term Grades" tab, that means at least one mid-term grade has been posted. If not, no one has posted mid-term grades for this advisee.

The screenshot shows a web browser window with the URL https://my.ric.edu/psp/portal/EMPLOYEE/CS/c/SSR_ADVISEE_OVRD.SSS_ADVISEE_LIST.GBL?Fo. The page header includes the Rhode Island College logo and the text "RHODE ISLAND COLLEGE MyRIC ONLINE". The navigation menu shows "My Advisees" and "Advisee Student Center". The user is identified as "Michelle Brophy-Baermann".

Navigation tabs include "Faculty", "Staff/Admin", and "Fac/Staff FAQs". The main navigation bar contains "Faculty Center", "Advisor Center", "Search", and "Learning Management". Below this are sub-tabs: "my advisees", "student center", "general info", "transfer credit", and "academics".

The "Advisee Grades" section is displayed, with a "change term" button. The "Class Grades - Spring 2016" section is expanded, showing two tabs: "Official Grades" and "Mid-term Grades". The "Mid-term Grades" tab is circled in red. Below the tabs is a table with the following data:

Class	Description	Units	Grading	Grade	Grade Points
ECON 214	Principles of Microeconomics	3.00	Graded		
JPAN 102	Elementary Japanese II	4.00	Graded		
MATH 177	Quantitative Bus Analysis I	4.00	Graded		
POL 204	Intro to Political Thought	4.00	Graded		

Below the table, the "Term Statistics - Spring 2016" section is visible, with a table header showing "From Enrollment" and "Cumulative Total".

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3. Click on the Mid-term Grades tab to see the posted grades. For the first year student below, you can see that only one instructor has posted a mid-term grade at this point.

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My Advisees x +

Rhode Island College (US) | https://my.ric.edu/psp/portal/EMPLOYEE/CS/c/SSR_ADVISEE_OVRD.SSS_ADVISEE_LIST.GBL?Fo

RHODE ISLAND COLLEGE
MyRIC ONLINE

Favorites | Main Menu > Advisor Center > My Advisees > Advisee Student Center

Faculty | Staff/Admin | Fac/Staff FAQs

Michelle Brophy-Baermann

Faculty Center | Advisor Center | Search | Learning Management

my advisees | student center | general info | transfer credit | academics

Advisee Grades

██████████

Spring 2016 | Rhode Island College [change term](#)

▼ **Class Grades - Spring 2016**

Official Grades	Mid-term Grades
Class	Mid Term 1
ECON 214	
JPAN 102	A
MATH 177	
POL 204	

▼ **Term Statistics - Spring 2016**

	From Enrollment	Cumulative Total
Units Toward GPA:		
Taken		16.000

If an advisee's mid-term grades are troublesome, this is a good time to talk to the student to try to figure out what's going on and suggest resources that the

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student might take advantage of (tutoring, time management and note-taking skills workshops, etc.). And good mid-term grades are always a reason for praise!

Questions? Want screenshots? Please contact Michelle Brophy-Baermann at facultyadvisingdirector@ric.edu.

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