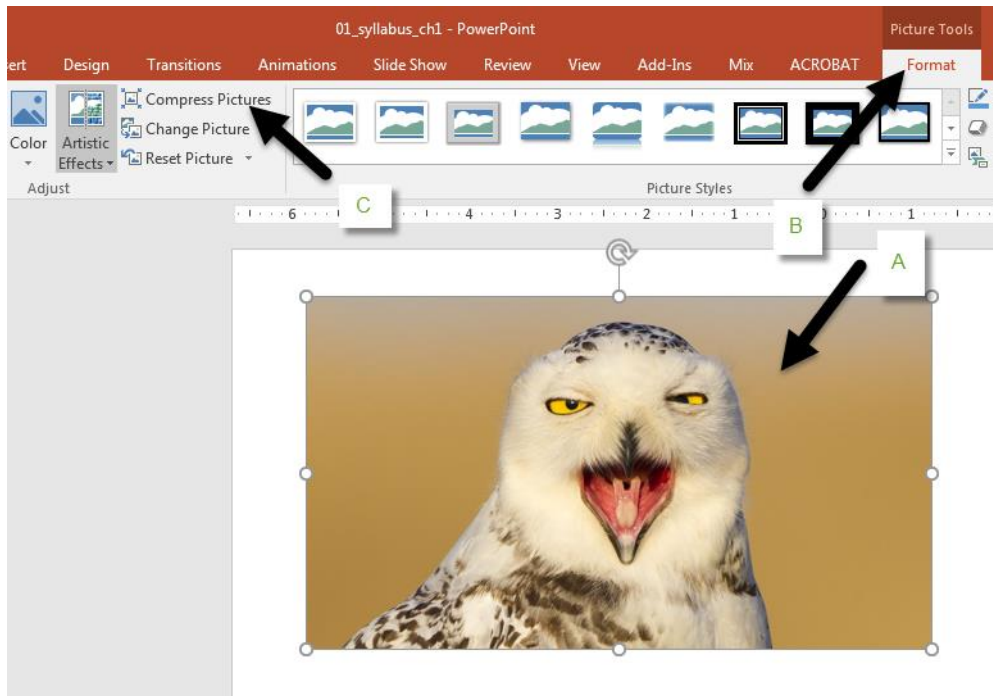
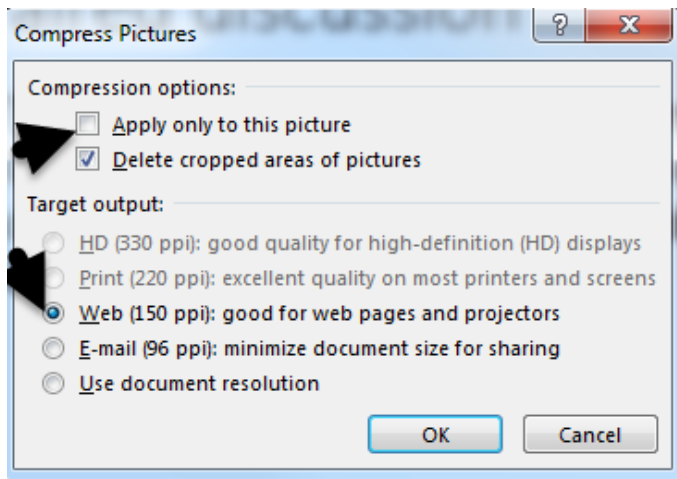


How to Compress Your Pictures in Microsoft PowerPoint 2016

By Scott Badger



1. Select one of your images in your PowerPoint file.
2. From the Pictures Tool contextual tab, click Format and then select "**Compress Pictures**"



3. Turn off "**Apply to this picture**".
4. Select "**Web (150 ppi)**".
5. Click Ok.

The size of the PowerPoint file will be much smaller.