

NAZARIAN CENTER BOX OFFICE
STUDENT GROUP TICKET PRINT REQUEST

Name of RIC student organization: _____

Contact person: _____

Phone: _____ Email: _____

Number of tickets needed: _____ @ \$.25 per ticket printing fee.

Agency account # (printing fee will be charged to this account): _____

Or indicate other method of payment _____

Ticket should read:

Presenting organization: _____

Name of event: _____

Date & time: _____

Place: _____

Cost: _____

SAMPLE: RIC Flag Folding Club presents
 2011 Steam Iron Races
 Sunday, January 1, 2011 at 5am
Meet in Student Union Loop – Bring your own extension cord
RIC students \$5.00 Non-RIC Students \$100.00

Please allow one week processing time. We will contact you when the tickets are ready.
If you have any questions, contact the Box Office Manager at 456-8388.