



PROFESSIONAL STUDIES AND CONTINUING EDUCATION

CEU REGISTRATION INSTRUCTIONS

EVENT INFORMATION

<i>Workshop:</i>	Supporting Meaningful Employment
<i>Course Details:</i>	Course: CONT 250C Section#: 81 Call#: 13223
<i>Instructor:</i>	Vicki Ferrara
<i>Sponsor:</i>	Paul V. Sherlock Center on Disabilities
<i>CEU:</i>	4.0 Continuing Education Units (40 Contact Hours)
<i>Processing Fee:</i>	\$20
<i>Dates:</i>	Fall Semester, August 30 - December 17, 2018
<i>Time:</i>	Varies
<i>Location:</i>	Sherlock Center; Rhode Island College
<i>Registration Deadline:</i>	Tuesday, January 1, 2019

For workshop information please contact Mary Anne Pallack at
401-456-8882 or mpallack@ric.edu.

REGISTRATION INSTRUCTIONS

Online Registration

Secure registration must be completed online. Please go to the RIC Office of Professional Studies and Continuing Education Web page at www.ric.edu/cess and follow link to Registration Information and Forms in the left margin. Select the ***Register for Courses taken for College Credit'*** link on the next page.

Registrants will be asked to provide information needed to establish or update their MyRIC account and to be registered for the workshop above. Registration must be completed by Tuesday, January 1, 2019.

Payment Information

PLEASE NOTE: Participants will be billed by, and payment must be made to, the RI College Bursar's Office. Please disregard the Payment Information section of the registration form and continue directly to 'Submit Registration' button when your course and personal information are complete.

Form submission: (1) Please print a copy of your registration request before submitting your form and (2) click 'Submit' after printing a copy for your records.

RIC Transcript

RIC does not provide course grade reports. Grades appear on transcripts, and transcripts are available online at MyRIC at www.ric.edu (follow link to Online Services). Following registration, new students will receive their RIC ID and MyRIC username and pass-word by mail. Please contact the RIC Records Office (Phone: 401-456-8212/8213; e-mail: records@ric.edu) if you have forgotten your MyRIC username and pass-word.

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