



The Office of Special Education Populations states that children referred to Early Intervention less than 45 days prior to their third birthday will not be considered for EI eligibility. EI is not responsible for conducting an evaluation.

EI is responsible for connecting the parent/referral source to the appropriate school district.

The following is a sample script that can be used when an EI program receives a referral for a child who is less than 45 days before his/her third birthday...

“It’s great that you called. We work with families who have a child under 3. But for children who are this close to their third birthday we advise you to contact your school district.

So...

“I can get some basic information from you (names, child’s date of birth, address and phone) and contact the school district on your behalf to let them know your child might be eligible for special education. However, that would require that you come into our office to sign a consent form to allow me to do this”.

Or...

“I can give you the name and phone number of the person in your district who coordinates services for young children and you can call the office yourself.” (See Part C 619/LEA list)

“If you have trouble contacting your school district call us back. Also, we have a Parent Consultant here. She works for the RI Parent Information Network and has been through Early Intervention with her child. She can answer any questions you might have. Would you like her to call you?”

Attachments:

- Early Childhood Coordinators. Find updates at:
[http://www.ride.ri.gov/Portals/0/Uploads/Documents/Instruction-and-Assessment-World-Class-Standards/Early-Childhood/Special-Education/RI Public School Early Childhood Special Education Contacts.pdf](http://www.ride.ri.gov/Portals/0/Uploads/Documents/Instruction-and-Assessment-World-Class-Standards/Early-Childhood/Special-Education/RI%20Public%20School%20Early%20Childhood%20Special%20Education%20Contacts.pdf)
- Basic Referral Form

Rhode Island Public School Early Childhood Special Education Contacts

District	Contact	Address	E-mail	Phone
Barrington	Karen DeSpirito	283 County Rd. Barrington, RI 02806	despiritok@bpsmail.org	401-247-3145 ext. 3
Block Island	Martha Ville-Gass	PO Box 1890 Block Island, RI 02807	mville-gass@bi.k12.ri.us	401-466-5600
Bristol/Warren	Michelle Cordeiro	151 State St. Bristol, RI 02809	cordeiom@bw.k12.ri.us	401-253-4000 ext. 5124
Burrillville	Dorothy Murray	135 Harrisville Main St. Harrisville, RI 02830	murrayd@bsd-ri.net	401-568-1301 ext. 3
Central Falls	Edda Carmadello	949 Dexter St. Central Falls, RI 02863	carmadelloe@cfschools.net	401-727-6430
Chariho	Jennifer Durkin	455A Switch Rd. Wood River Junction, RI 02894-1313	Jennifer.Durkin@Chariho.K12.ri.us	401-315-2818
Coventry	Ellen Murray	1675 Flat River Rd. Coventry, RI 02816	murrayellen@coventryschools.net	401 822-9400 ext. 259
Cranston	Lisa Abbott	Cranston Early Childhood Center 45 Sprague Ave. Cranston, RI 02910	labbott@cpsed.net	401-270-8057
Cumberland	Kathy Gibney	130 Scott Rd. Cumberland, RI 02864	kathy.gibney@cumberlandschools.org	401-658-1600 ext. 404
East Greenwich	Joan A Loppi	111 Peirce St. East Greenwich, RI 02818	jloppi@egsd.net	401-398-2426
East Providence	Mylissa Moon	101 Legion Way Riverside, RI 02915	mmoon@epschoolsri.com	401-383-4192
Exeter/West Greenwich	Robin Corsi	859 Nooseneck Hill Rd. West Greenwich, RI 02817	robin_corsi@ewg.k12.ri.us	401-397-3771
Foster	Julie LePain	23A Theodore Foster Dr. North Scituate, RI 02857	jlepain@northwestri.org	401-647-7560
Glocester	Julie LePain	23A Theodore Foster Dr. North Scituate, RI 02857	jlepain@northwestri.org	401-647-7560
Jamestown	Kenneth Duva	Office of Student Services Jamestown School Department 76 Melrose Ave. Jamestown, RI 02835	duva.ken@jamestownschools.org	401-423-7020 ext.119
Johnston	Nancy Brown	6 Collins Ave. Johnston, RI 02919	nbrown@johnstonschools.org	401-231-8790 ext. 2502
Lincoln	Maryann Struble	Lincoln Public Schools 1624 Lonsdale Ave. Lincoln, RI 02865	strublem@lincolnps.org	721-3300
Little Compton	Anne Marie McAndrews	26 Oliphant Lane Middletown, RI 02842	amcandrews@mpsri.net	401-847-3916
Middletown	Anne Marie McAndrews	26 Oliphant Lane Middletown, RI 02842	amcandrews@mpsri.net	401-847-3916
Narragansett	Leslie Brow	Narragansett School Department Office of Student Services 25 Fifth Ave-3rd Floor. Narragansett, RI 02882	lbrow@narragansett.k12.ri.us	401-792-9426
Newport	Nichole Cardoza	Office of Student Services Newport Public Schools 15 Wickham Rd. Newport, RI 02840	nicholecardoza@newportrischools.org	401-847-2100
North Kingston	Ann Turrell	100 Fairway Dr. North Kingstown, RI 02852	ann_turrell@nksd.net	401-268-5453
North Providence	David Radcliff	North Providence School Dept. 2240 Mineral Spring Ave. North Providence, RI 02911	dradcliff@northprovschools.org	401-349-4732
North Smithfield	Suzanne Rathbun	Pupil Personnel Services North Smithfield School Dept. 83 Greene St.	SRathbun@nsps.us	401-769-5492 ext. 2212

Rhode Island Public School Early Childhood Special Education Contacts

		Slatersville, R.I 02876		
Pawtucket	Denise Ahern	286 Main St. Pawtucket, RI 02860	ahernd@psdri.net	401-729-6382
Portsmouth	Anne Marie McAndrews	26 Oliphant Lane Middletown, RI 02842	amcandrews@mpsri.net	401-847-3916
Providence	Mindy Mertz	797 Westminster St. Providence, RI 02903	mindy.mertz@ppsd.org	401-456-9100 ext.11325
RI School for the Deaf	Nancy Maguire Heath	RI School for the Deaf One Corliss Park Providence, RI 02908	nmaguireheath@rideaf.net	401-222-3525
Scituate	Julie LePain	23A Theodore Foster Dr. North Scituate, RI 02857	jlepain@northwestri.org	401-647-7560
Smithfield	Colleen Poyton	49 Farnum Pike Smithfield, RI 02917	cpoyton@smithfield-ps.org	401-231-6608
South Kingston	Colleen Smith	1157 South Road Wakefield, RI 02879	csmith@skschools.net	401-360-1207
Tiverton	Anne Marie McAndrews	26 Oliphant Lane Middletown, RI 02842	amcandrews@mpsri.net	401-847-3916
Warwick	Jessica Hammond	Drumrock Early Childhood Center 575 Centerville Road Warwick, RI 02886	hammondj@warwickschools.org	401-734-3490
West Warwick	Brian Ackerman	Maisie E. Quinn Elementary School 1 Brown St. West Warwick, RI 02893	backerman@westwarwickpublicschools.com	401-822-8456
Westerly	Christina Allen	23 Highland Ave. Westerly, RI 02891	callen@westerly.k12.ri.us	401-315-1538
Woonsocket	Kristin Schmiedeknecht	Woonsocket Education Dept. 108 High St. Woonsocket, RI 02895	kschmiedeknecht@woonsocketsschools.com	401-767-4626

To: _____ at the

(Name of Early Childhood Coordinator)

_____ School Department and
(City/Town)

Ruth Gallucci at the RI Department of Education (fax: 222-3605)

We have been contacted by a parent who has developmental concerns about his/her child. This child is less than 45 days from his/her third birthday, therefore will not meet the timelines to be evaluated by our Early Intervention Program. This is NOT considered an Early Intervention transition.

Child's name: _____

DOB: ____ / ____ / ____

Parent(s) name: _____

Address: _____

Phone number: _____

Thank you,

(Contact person)

(Phone Number)

(Early Intervention Program)