

Strategic Plan 2010 Monitoring Task Force
October 6, 2008
Meeting Minutes

Attendance: All members of the Committee were in attendance

George Epple, Chair of the Task Force, convened the meeting at 1:15pm. He thanked people for attending and asked each representative to self-introduce. He then established the agenda for the day which was to report on the progress of individual items which have not yet been checked as completed in Plan 2010.

President Carriuolo gave an overview of the use of the template for guiding the implementation of the goals for the Strategic Plan. She explained how abbreviated updates from the Vice Presidents and the President would be included in preparation for each meeting until such time as an item is noted as completed. She identified Michael Smith as the person responsible for including the abbreviated updates on a continuing basis.

Ron Pitt provided the Task Force with updates on items within goals under the oversight of the Vice President for Academic Affairs. Michael Smith took responsibility for incorporating the few additional updates which emerged through the discussion into the implementation plan. Ron Pitt deferred to Glenisson de Oliveira to review progress on Item 1.7. President Carriuolo reviewed progress on 1.11.3 and 1.11.4.

Ivy Locke provided the Task Force with updates on items within goals under the oversight of the Vice President for Administration and Finance.

Gary Penfield provided the Task Force with updates on items under the oversight of the Vice President for Student Affairs.

President Carriuolo provided the Task Force with updates on items under the oversight of the Development Office. She indicated that Dr. Brown will be on a sabbatical leave until March 2009 at which time she will assume new responsibilities as the Associate Commissioner for Higher Education in the Office of Higher Education. During the remainder of this academic year, JR Pagliarini will be on loan from the Office of Higher Education to serve as the Interim Executive Director of the Foundation. In addition, Linda Jzyk has been hired as a part-time consultant to the Foundation. Alumni Affairs, Conferences and Special Events, and News and Public Relations will report directly to the President.

It was decided that the next meeting will occur mid-to-late January at which time we will have a better understanding of the financial challenges for the remainder of FY'09 and leading into FY'10. The specific date, time and location of such meeting will be communicated by George Eppel to members of the Task Force. The meeting adjourned at 3:05pm.

Respectfully submitted by Gary M. Penfield

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