

Strategic Plan 2010 Monitoring Task Group  
Meeting Minutes  
January 24, 2008

Attendance: All members of the Committee were in attendance with the exception of Dr. Margaret Brown, Dr. Charles Boisvert, and Dr. Charles McLaughlin who were excused.

George Epple, Chair of the Task Group convened the meeting at 12:45pm. He thanked people for attending and asked each representative to self-introduce. He then established the agenda for the day which was to report on progress on individual items contained in Plan 2010. Gary Penfield mentioned that Nancy Carriuolo had developed a status/progress report on 2010 as part of the College's response to NEASC which represents a progress report to date. Nancy Carriuolo explained how she went about fulfilling the NEASC request which will be submitted January 30, 2008. She also reviewed a separate implementation document which was provided to the Chair of the Task Group for distribution to Committee members after this meeting.

George Epple encouraged individuals to comment and ask questions on the action items. Ivy Locke commented on how helpful it was to have the work of this group available for review when she arrived at the institution and that she hoped we continue to keep ongoing progress reports in a similar fashion.

Mariam Boyajian inquired about Objective 1.3; specifically about how detailed the information regarding this item would be. Nancy Carriuolo responded by describing the inventory of service learning that will be undertaken as well as models from other institutions. She indicated that Dr. Val Endress and Geraldine McPhee will be coordinating this task and that they were seeking resources to support this endeavor. Jason Blank suggested a contact with Sandra Enos who previously directed Campus Compact while a faculty member at the College.

Jason Blank inquired about Objective 1.1 in relation to further details and whether this would be used to evaluate faculty. Nancy Carriuolo indicated that this will not be used to evaluate faculty. Jason inquired about objective 1.9 and asked for more explanation. Nancy Carriuolo said that since this objective was not due until 2009 it was one where no progress was indicated.

Mariam Boyajian inquired about Objective 1.8 regarding academic advising. Dolores Passarelli then reviewed the fall 07 advising pilots with the English and Social Work departments. She also reviewed plans for implementing universal advising. Rick Rohmer inquired about planned training sessions to ensure proper advising and the valuable connections which can occur with proper advising and which enhances retention of students. Dolores explained the many steps to facilitate such progress. She also outlined how differences exist between departments which have to be incorporated into the process.

Teresa Coffman raised a question about the objectives under Goal 3; specifically does the institution have the resources to support these objectives. Nancy C. commented on the Mission and Goals Committee discussion regarding enrollment management.

George Epple concluded the discussion of the day by asking the group how we elect to proceed from here. After discussion it was decided that the next meeting would occur mid to late April in order to have a better understanding of the financial issues for 2008, 2009, and beyond. The specific date, time, and location of such meeting will be communicated by George Epple to members of the task group.

Respectfully submitted,

Gary M. Penfield

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