

RHODE ISLAND COLLEGE YOUTH DEVELOPMENT PROGRAM FULL-TIME GRADUATE ASSISTANT, 2021 -2022

The [Youth Development Program](#) graduate assistant (GA) will work jointly with the Bachelor's of Arts program and the Master's in Youth Development Program.

DUTIES AND RESPONSIBILITIES

Below are descriptions of what the job *might* include. Jobs and responsibilities will be further tailored to draw upon the strengths of the graduate assistant.

- CURRICULUM DESIGN :
 - Help to build a social justice leadership track for YDEV BA students.
 - Survey relevant courses and programs at other institutions.
 - Facilitate focus groups with leaders in the field.
- COMMUNICATION AND OUTREACH:
 - Continue to develop outreach and communication strategies with YDEV B.A. alumni.
 - Support Master's Program recruitment, outreach, and communications.
 - Contribute to weekly YDEV leadership team meetings.
- TEACHING AND ADVISING :
 - Assist with undergraduate intake for new majors (e.g. creating advising materials and resources).
 - Create resources for advising master's students in elective course options.
 - Curate existing master's projects for student reference.
 - Work with faculty as a course support in introductory undergraduate course

CONTRIBUTION TO PROFESSIONAL DEVELOPMENT

We anticipate that this assistantship will enhance the professional skills for any graduate student with an interest in program and curriculum development and evaluation, community engagement, and higher education administration. The GA will gain experience and develop skills in evaluation, research, coordination, management, and facilitation as well as working knowledge of aspects of higher education and community partnerships, program development, and community/alumni engagement.

Throughout the life of the assistantship, the GA will have access to a variety of administrative, practitioner and research supports from a community of mentors including Corinne McKamey and Lesley Bogad (Co-Directors of Youth Development), Victoria Restler (YDEV Master's Program Director), and Rachael Ficke Clemons (the YDEV Director of Field Placements.)

QUALIFICATIONS

- Commitment to social justice and antiracist education;
- Accepted degree candidate enrolled full time in plan of study (minimum 6 credits; maximum 9 credits);
- Ability to work both independently and as part of a team, to accept some direction but also be a self-starter;
- Efficient time management skills;
- Experience conducting research, especially program evaluation;
- Experience working with young people;
- Desire to work with a variety of stakeholders including faculty, B.A. program alumni, community partners
- Exemplary community and public relations skills;
- Effective oral and written communications;
- Makes decisions using an asset based framework.

HOW TO APPLY

Along with the application and résumé, candidates should send a letter describing their qualifications for and interest in the position to us at cmckamey@ric.edu **Please put "YDEV GA" in the subject line.**