

**Rhode Island College**  
**Department of Psychology**  
**Graduate Assistant (3 Positions)**

Description: The psychology department has three (3) full-time graduate assistant (GA) positions, which provide assistance with required, senior-level undergraduate laboratory research methods courses. Each GA is assigned to work with one of the professors teaching these courses and to provide assistance with the lectures, labs, and other aspects of the course.

Duties and responsibilities: Duties may differ slightly across instructors. Examples of typical activities include:

- assisting instructors with preparing and running laboratory sessions
- tutoring students on course content and using SPSS data analysis software
- running review sections for exams
- supervising students with their data collection
- assisting students with data analyses and writing drafts of lab reports
- assisting instructors with grading lab assignments, papers, and/or exams
- ancillary duties include proctoring exams for mass lectures, giving an exam if a professor is ill or attending a conference, proctoring make-up exams, and other departmental teaching-related assistance

Contribution to professional development: As a GA, you will gain first-hand experience teaching a college-level course in psychology and will learn about:

- planning and carrying out a lesson plan
- using rubrics to grade assignments and exams
- giving constructive feedback to students to help them improve their learning
- the mechanics of good writing and how to revise poorer writing for a better product
- conducting data analysis using SPSS
- supervising students on their data collection and analysis, which can help you to learn supervisory skills

Qualifications: GA's are required to have coursework in research methods and statistics, preferably as they apply to the social sciences. The following types of experiences are not required, but may be helpful in this position: working on research projects; conducting independent research such as an honors project; data analyses using SPSS or similar software; and/or experience in teaching/training, customer service, or other types of client support positions that require effective communication.

To apply: Application includes (a) completed RIC Graduate assistantship application, (b) resume, and (c) 1-2 page cover letter explaining why you want the position and highlighting how you meet the qualifications described above. Deadline is March 15<sup>th</sup>. Email materials to:

Dr. Emily Cook  
Director of Graduate Studies, Psychology  
[ecook@ric.edu](mailto:ecook@ric.edu)