

## **Graduate Committee Meeting**

**April 3<sup>rd</sup> 2015**

PRESENT: J. Nimmagadda, G. August, R. Potter, C. Marco, E. Anthony, C. Padula, L. Church, R. Rude, L. Schuster, Shannon Dowd-Eagle, R. Breton

- 1) Review minutes of Feb 5<sup>th</sup> 2015 meeting. Motion to approve the minutes as emended. G. August moved. L. Church seconded; minutes approved unanimously.
- 2) New Business
  - a. Curriculum review
    - (i) 14-15-046 Eng 520 revision: B. Schapiro noted that the 520 change in the title and catalog description more accurately reflects the course's emphasis. The topics are still available via 400-level courses which will count toward the M.A. degree. L. Church moved, C. Marco seconded; motion passed unanimously.
    - (ii) 14-15-049 Prefix change HPE (please refer to 14-15-028 as this new proposal impacts the one that was approved in November 2014). These changes reflect new prefixes. R. Rude moved, G. August seconded approval; motion passed unanimously.
    - (iii) 14-15-052Delete NURS507Add HPE507: C Padula moved, C. Marco seconded; motion passed unanimously.
    - (iv) 14-15-053W0rld Lang-MAT: After discussion led by Ellen Bigler from Secondary Education, G. August moved, L. Church seconded; motion passed unanimously.
    - (v) 14-15-047 MSN retention policy: C. Marco moved, L. Church seconded; motion passed unanimously.
    - (vi) 14-15-055 CGS in Historical Studies J. Nimmagadda moved, G. August seconded; motion passed unanimously.
    - (vii) 14-15-048Grd050 E. Anthony moved, R. Potter seconded; motion passed unanimously.
- 3) Report of the Dean of Graduate Studies (DGS)

- L. Schuster noted that April 6-9 is National Graduate Student Appreciation Day. Graduate Studies and Student Activities will be marking the event with snacks for graduate students attending evening classes all week.
- She also provided an update on the work that's being done to create a conditional admissions policy for international graduate students through Roosevelt International Academy; discussions are ongoing.
- Inactive graduate students have been taken off the rolls of the individual programs and are now in PS as inactive.
- She raised the issue of the timeframe for interviewing and selecting graduate assistants. There is great competition for GA's (except for Nursing) and several students have been upset that they felt obliged to make a quick decision when offered one of several positions but had not yet interviewed at others. She pointed out that some students felt a bit uncomfortable applying to various programs; they should not.  
Should the application deadline be moved so that all programs are interviewing and working at the same pace and schedule? Should we move the graduate application process forward – TA applications would be due in the middle of March, and say that 'we expect that interviews will take place sometime in the next three weeks'? It was pointed out that this would raise other difficulties. Instead L. Schuster suggested that she might send a note to the six or seven programs where there is a lot of student overlap and ask them to give students more time to make decisions. C. Marco suggested that this include a direction to allow students at least a week to make their decision.
- Official notice of award of Assistantships to grad students will include clarification that the award is contingent on the approval of the student's plan of study.

There followed a brief discussion of those whose terms on the committee are coming to an end this year, and of the nomination process.

The meeting was adjourned at 11:31