



September 22<sup>nd</sup>, 2014

Dr. Ron Pitt  
Vice President for Academic Affairs  
Rhode Island College

Dear Ron:

Thanks for coming to the graduate committee meeting on September 12<sup>th</sup> to discuss your thoughts on the IGP application review process.

The graduate committee voted to accept the changes as put forward in your letter dated July 25<sup>th</sup>, 2014.

The minor modification is the following:

Under 1. Admission requirements

e. All supporting documents required for application to a degree program 9 (see Part II.B of the Graduate Studies Policies and Procedures Manual).

Please forward the revised proposal to the President.

Sincerely,

*Jayashree*

Jayashree Nimmagadda

Chair, Graduate Committee

*Approvals.*

*Ron Pitt* 9/22/14  

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*R. Pitt, VPAA*

*N. Camacho, President*  

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*N. Camacho, President* 9/22/14

Section X, B. ADMISSIONS (p. 18)

1. Admissions requirements to graduate studies at Rhode Island College described in II of this Manual apply to individualized graduate programs. In addition a written IGP proposal is required ~~and that shall include the following:~~ the following information shall be reviewed by the IGP Committee:

- a. The title of the proposed program.
- b. An essay presenting the scholarly value, educational objectives and feasibility of the proposed program, how the courses will fulfill these objectives, and the inability of any current graduate program to fulfill these objectives.
- c. The name(s) of proposed Adviser(s) and the signature of the Adviser(s);
- d. A Plan of Study which must include the signatures of the Adviser, the chair(s) of the departments offering courses, the deans of the appropriate schools and the graduate dean who convenes the IGP Committee.
- e. ~~Student transcripts~~ All supporting documents required for application to a degree program (see Part II.B of the Graduate Studies Policies and Procedures Manual).

Students should submit the IGP proposal at least one month prior to the beginning of the semester.

2. Final approval of proposals shall be given according to policies established by the IGP Committee, which will include the student's adviser, and signed by three members of the committee. The Committee is responsible for assuring that the proposal contains a coherent plan of study with courses clearly related to the future goals of the student and consistent with the mission of the College. ~~In the case of disapproval of a proposal or Plan of Study, a statement of the reasons for disapproval shall be sent to the student and to the Adviser(s) with suggestions for revisions. The Committee is responsible for assuring that the proposal contains a coherent plan of study with courses clearly related to the future goals of the student and consistent with the mission of the College. The Chair of the IGP Committee will forward recommendations and approved Plans of Study to the Dean of the appropriate school who will inform the candidates regarding acceptance to candidacy. Students should submit the IGP proposal at least one month prior to the beginning of the semester.~~