

Collaborative Work Learning Outcome rubric  
11/2020

Criteria	Excellent = 4	Good=3	Satisfactory=2	Unsatisfactory=1
Dependability	Consistently follows through on assigned tasks. Follows well and helps lead group process. Timely. Always prepared.	Very dependable, but occasionally distracted or unavailable. Always in attendance. Prepared.	Completes assigned tasks though not always on time. Attends group meetings. Mostly prepared.	Does not follow through on assigned tasks. Late or absent from most meetings. Unprepared.
Communication	Consistently supports respectful and productive discussion. Listens well. Speaks with agency and confidence.	Supports respectful and productive discussion, though occasionally distracted.	Sometimes engages in discussion in respectful and appropriate way.	Does not engage or listen, or listens rarely and disrespectfully to others.
Problem Solving	Consistently identifies and shares solutions to problems; works as part of a team while leading when necessary. Helps to resolve conflict.	Tries and sometimes succeeds in resolving conflict or misunderstanding. Works together to resolve conflicts, questions, issues, or problems.	Tries to resolve conflict; sometimes listens to others. Stays on task but avoids conflict resolution.	Causes conflict, tries to dominate the group. Lets others deal with problems. Or, passive and quiet, lets others do the work/solve problem.