# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] please read these.

**N.B. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not ever delete any of the numbered categories—if they do not apply leave them blank. ALL numbered categories in section (A) must be completed. If there are no resources impacted it is okay to put “none” in A. 7**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **INdependent/directed study options in the art department: ART 490, 491 and 492.** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **Faculty of Arts and Sciences** | | | |  |
| A.2. [Proposal type](#type) | **Course: creation | revision |** | | | |  |
| A.3. [Originator](#Originator) | **Natasha Seaman** | [Home department](#home_dept) | **Art** | | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include this additional information for all [new programs](#type) | The Art Department has been using numbers for independent study courses that do not correspond to the college’s, causing problems with Records. We are revising these numbers in order to make the department’s offerings more clear. This revision is in line with one that happened with most other departments in 2014. The old ART 490 Problems with the Visual Arts will be revised into our Directed Study option, and ART 491 and 492 will be created to facilitate students seeking departmental honors. | | | | |
| A.5. [Student impact](#student_impact) | **This will make clearer to students the difference between directed study and independent study, as well as ensuring that departmental honors are given more visibility and consistency.** | | | | |
| A.6. [Impact on other programs](#impact) | **None.** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **None** | | | |
| [*Library*:](#library) | **None** | | | |
| [*Technology*](#technology) | **None** | | | |
| [*Facilities*](#facilities): | **None** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2021** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: This single file copy must include ALL relevant pages from the college catalog, and show how the catalog will be revised. (1) Go to the “Forms and Information” page on the UCC website. Scroll down until you see the Word files for the current catalog. (2) Download ALL catalog sections relevant for this proposal, including course descriptions and/or other affected programs. (3) Place ALL relevant catalog copy into a single file. Put page breaks between sections and **delete any catalog pages not relevant for this proposal**. (4) Using the track changes function, revise the catalog pages to demonstrate what the information should look like in next year’s catalog. (5) Check the revised catalog pages against the proposal form, especially making sure that program totals are correct if adding/deleting course credits. If new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |

B. [NEW OR REVISED COURSES](#delete_if)  **Delete section B if the proposal does not include a new or revised course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title) | **ART 490** | **ART 490**  **ART 491**  **ART 492** |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) | **490 Problems in the Visual Arts** | **490 Directed Study**  **Independent Study I**  **Independent Study II** |
| B.4. [Course description](#description) | 490: Students select, with approval, a specific area and medium for advanced investigation. Evidence of performance is presented in completed art work. A 6-credit-hour maximum for any single area of study. Studio. | **Art 490 – Directed Study** **(3-6)**  Designed to be a substitute for4a traditional course under the instruction of a faculty member.  ART 491 - Independent Study I (3-4)  Students select a topic and undertake concentrated research or creative activity under the mentorship of a faculty member.  ART 492 - Independent Study II (3-4)  This course continues the development of research or activity begun in ART 491. For departmental honors the project requires final assessment from the department. |
| B.5. [Prerequisite(s)](#prereqs) | Art 490: Completion of most advanced courses offered in area of study, upper-class standing, and consent of instructor and department chair. | 490: Consent of instructor, department chair, and dean.  491: Completion of at least 90 college credits, consent of instructor, department chair, and dean, and admission to the art honors program.  492: ART 491 and consent of instructor, department chair, and dean. |
| B.6. [Offered](#Offered) | **As needed** | **As needed** |
| B.7. [Contact hours](#contacthours) | **1-6 (old 490)** | **3-4** |
| B.8. [Credit hours](#credits) | **1-6 (old 490)** | **3-4** |
| B.9. [Justify differences if any](#differences) |  | |
| B.10. [Grading system](#grading) |  |  |
| B.11. [Instructional methods](#instr_methods) |  |  |
| B.11.a [Delivery Method](#instr_methods) |  |  |
| B.12.[Categories](#required) |  |  |
| B.13. Is this an Honors course? |  |  |
| B.14. [General Education](#ge)  N.B. Connections must include at least 50% Standard Classroom instruction. |  |  |
| B.15. [How will student performance be evaluated?](#performance) |  |  |
| B.16 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.17. [Redundancy statement](#competing) |  |  |
| B. 18. Other changes, if any |  | |

## D. Signatures

* Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) and a printed signature copy of this whole form to the current Chair of UCC. Check UCC website for due dates.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Douglas Bosch | Chair of ART | Douglas A. Bosch | 12/04/2020 |
| Earl Simson | Dean of FAS | **Earl Simson** | 12/04/2020 |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
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