# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] please read these.

**N.B. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not ever delete any of the numbered categories—if they do not apply leave them blank. ALL numbered categories in section (A) must be completed. If there are no resources impacted it is okay to put “none” in A. 7**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **ECED B.S. – COncentration in Community Programs and Birth to Three COncentration** **AND ECED 479 BEST PRACTICES IN INFANT AND TODDLER SETTINGS** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **School of Education** | | | |  |
| A.2. [Proposal type](#type) | **Course:** **revision**  **Program: |** [**revision**](#revision)**|** | | | |  |
| A.3. [Originator](#Originator) | **Susan Zoll** | [Home department](#home_dept) | **Elementary Education** | | |
| A.4. [Context and Rationale](#Rationale)  Note: Must include this additional information for all [new programs](#type) | **A change to the admission requirements for B3 Concentration is proposed because all FSEHD candidates are now required to take FNED 101 for admission into the School of Education, so B3 Concentration needs to add FNED 101 Introduction to Teaching and Learning to the admission requirements, and to the program requirements. This will better align the Concentration in Community Programs and the B3 Concentration.**  **Within the Concentration in Community Programs students did not take a seminar aligned to their Internship while the B3 Concentration has a seminar scheduled. Because both Concentrations complete an internship in their final semester we are also proposing adding the seminar from the B3 Concentration to the Concentration in Community Programs and changing the course title to better reflect the shared seminar. The addition of the seminar to the Concentration in Community Programs allows the students to receive the same individualized support on their capstone project as those in the B3 Concentration.**   * **Change ECED 479: Best Practices in Infant Toddler Settings TO Best practices in Community Settings** * **Add ECED 479 as a requirement for Concentration in Community Programs** | | | | |
| A.5. [Student impact](#student_impact) | **One additional required course for both the Concentration in Community Programs and B3 Concentration which will raise their totals from 71 to 74 and 58 to 60 respectively.** | | | | |
| A.6. [Impact on other programs](#impact) | **No impact on other programs.** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **NA** | | | |
| [*Library*:](#library) | **NA** | | | |
| [*Technology*](#technology) | **NA** | | | |
| [*Facilities*](#facilities): | **NA** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2021** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: This single file copy must include ALL relevant pages from the college catalog, and show how the catalog will be revised. (1) Go to the “Forms and Information” page on the UCC website. Scroll down until you see the Word files for the current catalog. (2) Download ALL catalog sections relevant for this proposal, including course descriptions and/or other affected programs. (3) Place ALL relevant catalog copy into a single file. Put page breaks between sections and **delete any catalog pages not relevant for this proposal**. (4) Using the track changes function, revise the catalog pages to demonstrate what the information should look like in next year’s catalog. (5) Check the revised catalog pages against the proposal form, especially making sure that program totals are correct if adding/deleting course credits. If new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all is preferred. Send catalog copy as a separate single Word file along with this form. | | | | | |

B. [NEW OR REVISED COURSES](#delete_if)  **Delete section B if the proposal does not include a new or revised course. As in section A. do not highlight but simply delete suggested options not being used. Always fill in b. 1 and B. 3 for context.**

|  | Old ([for revisions only](#Revisions)) ONLY include information that is being revised, otherwise leave blank. | New Examples are provided within some of the boxes for guidance, delete just the examples that do not apply. |
| --- | --- | --- |
| B.1. [Course prefix and number](#cours_title) | **ECED 479** | **ECED 479** |
| B.2. Cross listing number if any |  |  |
| B.3. [Course title](#title) | **Best Practices in Infant Toddler Settings** | **Best Practices in Community Settings** |
| B.4. [Course description](#description) |  |  |
| B.5. [Prerequisite(s)](#prereqs) |  |  |
| B.6. [Offered](#Offered) |  |  |
| B.7. [Contact hours](#contacthours) |  |  |
| B.8. [Credit hours](#credits) |  |  |
| B.9. [Justify differences if any](#differences) |  | |
| B.10. [Grading system](#grading) |  |  |
| B.11. [Instructional methods](#instr_methods) |  |  |
| B.11.a [Delivery Method](#instr_methods) |  |  |
| B.12.[Categories](#required) | **Required for major/minor** | **Required for major/minor** |
| B.13. Is this an Honors course? | **NO** | **NO** |
| B.14. [General Education](#ge)  N.B. Connections must include at least 50% Standard Classroom instruction. | **NO |**  **category:** | **NO |**  **category:** |
| B.15. [How will student performance be evaluated?](#performance) |  |  |
| B.16 [Recommended class-size](#class_size" \o "Check appendix XVIII in the UCC Manual for Best Practices) |  |  |
| B.17. [Redundancy statement](#competing) |  |  |
| B. 18. Other changes, if any |  | |

| B.19**.** [**Course learning outcomes**](#outcomes)**: List each one in a separate row** | [**Professional Org.Standard(s)**](#standards)**, if relevant** | [**How will each outcome be measured**](#measured)**?** |
| --- | --- | --- |
|  |  | Click Tab from here to add rows |

| B.20. [**Topical outline**](#outline)**: DO NOT INSERT WHOLE SYLLABUS, JUST A TWO-TIER TOPIC OUTLINE. Proposals that ignore this request will be returned for revision.** |
| --- |
| 1. Topic 1    1. Subtopic 1a    2. Subtopic 1b    3. Subtopic 1c 2. Topic 2    1. Subtopic 2a    2. Subtopice 2b etc. |

### C. [Program Proposals](#program_proposals) **complete only what is relevant to your proposal if this is a revision, but include the enrollment numbers for all proposals. Delete section C if the proposal is not revising, creating, deleting or suspending any progam.**

|  | [Old (for revisions only)](#old_program) | New/revised |
| --- | --- | --- |
| C.1. [Enrollments](#enrollments) | 8 – Community Programs\*  10 – Birth-3  \*we anticipate this number to increase as students may not pass admission exam for teaching concentration | Anticipated:  24-30 (combined\*)  \*2 separate concentration under ECED BS degree that share some courses, including ECED 479. |
| C.2. [Admission requirements](#admissions) | Admission requires the successful completion of FYW 100 or FYW 100P (with a B or better), PSYC 110 (with a C or better), and ECED 290 (grade of B- or higher), and an overall G.P.A. of 2.75. Candidates are also required to submit current valid BCIs at various times throughout the program in order to participate in practicum experiences | Admission requires the successful completion of FYW 100 or FYW 100P (with a B or better), PSYC 110 (with a C or better), FNED 101, and ECED 290 (grade of B- or higher), and an overall G.P.A. of 2.75. Candidates are also required to submit current valid BCIs at various times throughout the program in order to participate in practicum experiences |
| C.3. [Retention requirements](#retention) |  |  |
| C.4. [Course requirements](#course_reqs) for each program option. Show the course requirements for the whole program here. | **Concentration in Community Programs**  Professional Courses   |  |  |  |  | | --- | --- | --- | --- | | ECED 440 | Building Collaborative Relationships Through Coaching | 3 | Sp | | ECED 449 | Early Childhood Community Program Internship | 6 | Sp, F  Sp |   **Concentration in Birth to 3**  Cognates   |  |  |  |  | | --- | --- | --- | --- | | CEP 215 | Introduction to Educational Psychology | 4 | F, Sp, Su | | ECED 290 | A Cross-Disciplinary Approach to ECED | 3 | F, Sp | | PSYC 110 | Introduction to Psychology | 4 | F, Sp, Su | | **Concentration in Community Programs**  Professional Courses   |  |  |  |  | | --- | --- | --- | --- | | ECED 440 | Building Collaborative Relationships Through Coaching | 3 | Sp | | ECED 449  ECED 479 | Early Childhood Community Program Internship  Best Practices in Community Settings | 6  3 | Sp, F  Sp |   **Concentration in Birth to 3**  Cognates   |  |  |  |  | | --- | --- | --- | --- | | CEP 215 | Introduction to Educational Psychology | 4 | F, Sp, Su | | ECED 290 | A Cross-Disciplinary Approach to ECED | 3 | F, Sp | | FNED 101 | Introduction to Teaching and Learning | 2 | F, Sp, Su | | PSYC 110 | Introduction to Psychology | 4 | F, Sp, Su | |
| C.5. [Credit count](#credit_count) for each program option | **Concentration in Community Programs: 71**  **Concentration in Birth to 3: 58** | **Concentration in Community Programs: 74**  **Concentration in Birth to 3: 60** |
| C.6. Program Accreditation (if relevant) |  |  |
| C.7. Other changes if any |  |  |
| C.8. [Program goals](file://Users/sabbotson/Documents/Curriculum/Program%20goals)  Needed for all new programs |  |  |

## D. Signatures

* Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) and a printed signature copy of this whole form to the current Chair of UCC. Check UCC website for due dates.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Leslie Sevey | Program Co-Coordinator | Leslie A. Sevey | 10.19.20 |
| Susan Zoll | Program Co-Coordinator | Susan Zoll | 10.19.20 |
| Carolyn Obel-Omia | Chair of Elementary Education | *Carolyn Obel-Omia* | 10/28/20 |
| Jeannine Dingus-Eason | Dean of FSEHD | *Lisa Owen for Jeannine Dingus-Eason* | *10/29/20* |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
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|  |  |  |  |
|  |  |  | Tab to add rows |