# UNDERGRADUATE CURRICULUM COMMITTEE (UCC)PROPOSAL FORMhttp://www.ric.edu/webcommunications/images/SealWithText_Small_Black.png

## Cover page scroll over blue text to see further important [instructions](#bookmark=id.1v1yuxt): [if not working select “COMMents on rollover” in your Word preferences under view] please read these.

**N.B. DO NOT USE HIGHLIGHT, WHERE CHOICES ARE GIVEN WITHIN CATEGORIES, PLEASE DELETE THOSE THAT DO NOT APPLY TO YOUR PROPOSAL. DO NOT DELETE NUMBERED CATEGORIES.**

**ALL numbers in section (A) to be completed, including the impact ones (#5-7), put “none” if that is the case.**

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| --- | --- | --- |
| A.1. P[rogram](#bookmark=id.gjdgxs) | **Elementary Special Education** |  |
| [Replacing](#bookmark=id.3znysh7)  | **concentration in Mild/Moderate disabilities: Elementary** **school level** |
| A.2. [Proposal type](#bookmark=id.2et92p0) | **Program: revision**  |
| A.3. [Originator](#bookmark=id.3dy6vkm) | **Cara McDermott-Fasy** | [Home department](#bookmark=id.1t3h5sf) | **Special Education** |
| A.4. [Context and Rationale](#bookmark=id.4d34og8)  | **In Rhode Island and within the broader field of special education, there is a movement away from the term “disability.” The revision to this program’s name reflect these changes.**  |
| A.5. [Student impact](#bookmark=id.2s8eyo1) | **Make clearer the preferred current terminology.** |
| A.6. [Impact on other programs](#bookmark=id.4f1mdlm)  | **None** |
| A.7. [Resource impact](#bookmark=id.2u6wntf) | [*Faculty PT & FT*](#bookmark=id.19c6y18):  | **None** |
| [*Library*:](#bookmark=id.3tbugp1) | **None** |
| [*Technology*](#bookmark=id.28h4qwu) | **None** |
| [*Facilities*](#bookmark=id.nmf14n): | **None** |
| A.8. [Semester effective](#bookmark=id.lnxbz9) | **Spring 2020** | A.9. [Rationale if sooner than next Fall](#bookmark=id.lnxbz9) | **For accreditation Spring meeting** |
| A.10. INSTRUCTIONS FOR CATALOG COPY: This single file copy must include ALL relevant pages from the college catalog, and show how the catalog will be revised. (1) Go to the “Forms and Information” page on the UCC website. Scroll down until you see the Word files for the current catalog. (2) Download ALL catalog sections relevant for this proposal, including course descriptions and/or other affected programs. (3) Place ALL relevant catalog copy into a single file. Put page breaks between sections and **delete any catalog pages not relevant for this proposal**. (4) Using the track changes function, revise the catalog pages to demonstrate what the information should look like in next year’s catalog. (5) Check the revised catalog pages against the proposal form, especially making sure that program totals are correct if adding/deleting course credits. If new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all is acceptable. Send as a separate single file along with this form. |

### C. [Program Proposals](#bookmark=id.3o7alnk) **complete only what is relevant to your proposal. Delete this whole page if the proposal is not revising, creating, deleting or suspending any program.**

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|  | [Old (for revisions only)](#bookmark=id.23ckvvd) | New/revised |
| C.1. [Enrollments](#bookmark=id.ihv636) |  |  |
| C.2. [Admission requirements](#bookmark=id.32hioqz) |  |  |
| C.3. [Retention requirements](#bookmark=id.1hmsyys) |  |  |
| C.4. [Course requirements](#bookmark=id.41mghml) for each program option. Show the course requirements for the whole program here. |  |  |
| C.5. [Credit count](#bookmark=id.2grqrue) for each program option |  |  |
| C.6. Other changes if any | **TITLE: Concentration in Mild/Moderate disabilities: Elementary school level****(used both solo and jointly with SID—change both concentrations)** | **Concentration in Elementary Special Education** |
| C.7 [Program goals](https://w3.ric.edu/Users/sabbotson/Documents/Curriculum/Program%20goals)Needed for all new programs |  |  |

## D. Signatures

* Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to curriculum@ric.edu and a printed signature copy of this whole form to the current Chair of UCC. Check UCC website for due dates.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. may include multiple departments, e.g., for joint/interdisciplinary proposals.

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| Name | Position/affiliation | [Signature](#_heading=h.2zbgiuw) | Date |
| Ying Hui-Michael | Chair of Special Education |  |  |
| Carolyn Obel-Omia | Chair of Elementary Education |  |  |
| Jeannine Dingus-Eason | Dean of FSEHD |  |  |
| Cara McDermott-Fasy | Program Director of Elementary Special Education BS |  |  |

##### D.2. [Acknowledgements](#bookmark=id.vx1227): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

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| Name | Position/affiliation | [Signature](#bookmark=id.3fwokq0) | Date |
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|  |  |  | Tab to add rows |