# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## Cover page scroll over blue text to see further important [instructions](#instructions): please read.

**N.B. DO NOT USE HIGHLIGHT, please DELETE THE WORDS THAT DO NOT APPLY TO YOUR PROPOSAL**

**ALL numbers in section (A) need to be completed, including the impact ones.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **Public History minor and CUS** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A.2. [Proposal type](#type) | **Program: Revision** | | | |
| A.3. [Originator](#Originator) | **Erik Christiansen** | [Home department](#home_dept) | **History** | | |
| A.4. [Context and Rationale](#Rationale) | **The Public History Minor program and CUS both require revision due to the History Department’s moving its 4 credit 200 and 300 courses to 3 credits.**  **Credit totals will differ slightly but remain much the same.** | | | | |
| A.5. [Student impact](#student_impact) | **The impact will be positive as this smaller minor will allow more students to consider adding a Public History Minor to their major.** | | | | |
| A.6. [Impact on other programs](#impact) | **None** | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **None** | | | |
| [*Library*:](#library) | **None** | | | |
| [*Technology*](#technology) | **None** | | | |
| [*Facilities*](#facilities): | **None** | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 2019** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | |  | |
| A.10. INSTRUCTIONS FOR CATALOG COPY: This single file copy must include ALL relevant pages from the college catalog, and show how the catalog will be revised. (1) Go to the “Forms and Information” page on the UCC website. Scroll down until you see the Word files for the current catalog. (2) Download ALL catalog sections relevant for this proposal, including course descriptions and/or other affected programs. (3) Place ALL relevant catalog copy into a single file. Put page breaks between sections and delete any catalog pages not relevant for this proposal. (4) Using the track changes function, revise the catalog pages to demonstrate what the information should look like in next year’s catalog. (5) Check the revised catalog pages against the proposal form, especially making sure that program totals are correct if adding/deleting course credits. If new copy, indicate where it should go in the catalog. If making related proposals a single catalog copy that includes all is acceptable. Send as a separate file along with this form. | | | | | |

B. C. [Program Proposals](#program_proposals) **complete only what is relevant to your proposal Delete this whole page if the proposal is not revising, creating, deleting or suspending any progam.**

|  | [Old (for revisions only)](#old_program) | New/revised |
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| C.1. [Enrollments](#enrollments) |  |  |
| C.2. [Admission requirements](#admissions) |  |  |
| C.3. [Retention requirements](#retention) |  |  |
| C.4. [Course requirements](#course_reqs) for each program option | **MINOR**  **-HIST 200 (4 cr.)**  **-HIST 331 (4 cr.)**  **-HIST 363 (4-8 cr.)**  **-HIST 381 (1 cr.)**  **-HIST 390 (4 cr.)**  **and ONE COURSE from:**  **-HIST 320 (4 cr.)**  **-HIST 321 (4 cr.)**  **-HIST 326 (4 cr.)**  **-HIST 327 (4 cr.)**  **-HIST 330 (4 cr.)**  **CUS**  **-HIST 331 (4 cr.)**  **-HIST 363 (4-8 cr.)**  **-HIST 381 (1 cr.)**  **-HIST 390 (4 cr.)**  **and ONE COURSE from:**  **-HIST 320 (4 cr.)**  **-HIST 321 (4 cr.)**  **-HIST 326 (4 cr.)**  **-HIST 327 (4 cr.)**  **-HIST 330 (4 cr.)**  **Also a recommendation they take ANTH 102** | **MINOR**  **-HIST 281 (3 cr.)**  **-HIST 282 (3 cr.)**  **-HIST 331 (3 cr.)**  **-HIST 363 (4-8 cr.)**  **-HIST 381 (1 cr.)**  **-HIST 389 (2 Cr.)**  **-HIST 390 (3 cr.)**  **and ONE COURSE from:**  **-HIST 209 (3 cr.)**  **-HIST 219 (3 cr.)**  **-HIST 320 (3 cr.)**  **-HIST 326 (3 cr.)**  **-HIST 330 (3 cr.)**  **CUS**  **-HIST 331 (3 cr.)**  **-HIST 363 (4-8 cr.)**  **-HIST 381 (1 cr.)**  **-HIST 390 (3 cr.)**  **and ONE COURSE from:**  **-HIST 320 (3 cr.)**  **-HIST 321 (3cr.)**  **-HIST 326 (3 cr.)**  **-HIST 327 (3 cr.)**  **-HIST 330 (3 cr.)**  **Also a recommendation they take ANTH 102**  **Note: Students must complete a minimum of 15 credits for the certificate.** |
| C.5. [Credit count](#credit_count) for each program option | **Minor: 21-25**  **CUS: 17-21** | **Minor: 22-26**  **CUS: 15-18** |
| C.6. Other changes if any |  |  |
| C.7 [Program goals](http://www-prod.ric.edu/curriculum_committee/documents/Program%20goals)  Needed for all new programs |  |  |

## D. Signatures

* Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) and a printed or electronic signature copy of this form to the current Chair of UCC. Check UCC website for due dates.

##### D.1. Approvals: required from programs/departments/deans who originate the proposal. may include multiple departments, e.g., for joint/interdisciplinary prposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Erik Christiansen | Program Coordinator of Public History |  |  |
| David Espinosa | Chair of History |  |  |
| Earl Simson | Dean of Faculty of Arts and Sciences |  |  |

##### D.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
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