General Information - Undergraduate

# Admissions - Undergraduate

## Admissions Policy

The admissions policy at Rhode Island College is formulated by a committee of faculty, administrators and students. Generally, the most important factor in an admissions decision is the applicant’s academic credentials. However, since the college recognizes the value of special backgrounds and experiences, it bases its final decision on the applicant’s overall record. Additional factors considered include recommendations, academic potential, school and community activities, and—for certain applicants—standardized test scores. Students are selected without regard to race, color, creed, national or ethnic origin, gender, religion, disability, age, sexual orientation, gender identity or expression, marital status, citizenship, status as a special disabled veteran, recently separated veteran, Vietnam Era veteran or any other veteran who served in active duty. Applicants to Rhode Island College are expected to adhere to standards of academic honesty in completing the application process. By signing the application, the applicant attests that the information provided is complete and accurate to the best of the applicant’s knowledge. The admissions office may withdraw an application or rescind the acceptance offered, if a violation of academic honesty is discovered.

## Freshman Applicants

### Admission Requirements - Undergraduate

To qualify for admission, freshman applicants must possess a diploma from an accredited secondary school or expect to receive one before enrolling at Rhode Island College. Applicants' secondary school programs must include at least 18 units of college preparatory academic subjects, with the following requirements:

•     **4 units of college preparatory English.**

•     **3 units of mathematics, including algebra I, algebra II, and geometry**. Students planning to enter education, nursing, management, mathematics or the sciences are encouraged to complete four years of mathematics.

•     **2 units of history or social science**. Students should study U.S. history and government and the social sciences, which might include anthropology, economics, geography, political science and sociology.

•     **2 units of laboratory sciences**. Students planning to enter a technical, scientific or health-related field are strongly encouraged to complete courses in biology, chemistry and physics.

•     **2 units of the same foreign language**. College-bound students are encouraged to complete three years of a foreign language.

•     **5 units of diversified college preparatory courses.**  Appropriate courses may include additional units from the arts, mathematics, language, social sciences, science or other college preparatory electives offered by the high school.

Exceptions to some unit requirements may be allowed. Requests should be made in writing to the director of admissions.

An individual assessment will be made of each student participating in ESL study while attending secondary school. Such students are encouraged to submit documentation of their current level of proficiency in English. Also, their secondary schools are encouraged to provide such additional information as transcript annotations designating the college preparatory level for appropriate ESL sections, course descriptions and other indices of English proficiency sufficient to succeed in college.

Rhode Island College supports the efforts of secondary school officials and governing bodies to have their schools achieve regional accreditation status to provide reliable assurance of the quality of the educational preparation of applicants for admission.

### Application Procedures

Rhode Island College is a member of the The Common Application Group. To be considered for admission, freshman applicants must submit the following materials to the Office of Undergraduate Admissions by March 15 for fall semester enrollment or by November 15 for spring semester enrollment:

1.    **A completed application accompanied by a $50 nonrefundable application fee.**  Students may apply online at www.commonapp.org.

2.    **Official high school transcript(s) and academic recommendations.**  The applicant must arrange to have these materials forwarded to the admissions office. Applicants may be required to submit senior midyear grades for review.

3.    **Scores on the Scholastic Assessment Test (SAT) of the College Entrance Examination Board or the ACT (including ACT with Writing Test).**  The applicant is fully responsible for arranging to take the test. Complete information is available from high school guidance offices or from the College Board, P.O. Box 592, Princeton, NJ 08540. Arrangements should be made at least five weeks prior to the desired examination date.

Students who reside in the United States but have secondary school (or equivalent) credentials from another country are not required to take the SAT. However, such students, if they have lived in the United States for less than five years, must have a minimum score of 79 on the Web-based version of the Test of English as a Foreign Language (TOEFL), 213 on the computer-based version or 550 on the paper-based version. The international English Language Testing System (IELTS) exam is accepted in lieu of the TOEFL. The minimum required score is 6.5.

Scores on the SAT Subject Tests (formerly Achievement Tests) may be submitted for additional consideration. These scores are not a requirement. (See Proficiency and Advanced Placement.)

Interviews are encouraged and may be required of some applicants. Applications are considered on a rolling basis and are acted upon as soon as all materials are received.

Admissions staff are available to answer any questions a prospective student may have about admission or about the college, and inquiries are welcomed. Campus tours are scheduled regularly; appointments may be made online or through the Office of Undergraduate Admissions.

## Transfer Applicants

### Admission Requirements - Undergraduate Transfer

Rhode Island College accepts transfer applications. To be considered for transfer admission, a minimum of 24 credit hours in a diversified program of study is required. Transfer applicants for January admission must have completed 24 credit hours by September 1, prior to the January semester. Applicants for September admission must have completed 24 credit hours by June 1, prior to the September semester. Students must also meet grade point average requirements as follows: a minimum GPA of 2.00 with 24 or more earned college credits.

### Application Procedures

Rhode Island College is a member of The Common Application group. To be considered for admission, transfer applicants must submit the following materials to the Office of Undergraduate Admissions by June 1 for fall semester enrollment or by November 15 for spring semester enrollment:

1.    **A completed application accompanied by a $50 nonrefundable application fee.**  Students may apply online at www.commonapp.org.

2.    **Official transcripts from all colleges attended, whether or not you expect or desire credit for such work**. Final spring semester transcripts are due by July 1. Students who complete summer courses before matriculation at Rhode Island College must arrange to send official transcripts to the admissions office. Credit from other colleges or universities will not be evaluated or posted until official transcripts are received.

3.    **Official high school transcripts and scores on the** **SAT or the ACT (including ACT with Writing Test)** of students who will have earned fewer than 24 college credits before entering degree candidacy at Rhode Island College.

Transfer applicants with fewer than 24 college credits will be evaluated according to the standards used for freshman applicants. Those with more than 24 college credits will be evaluated primarily on their collegiate academic performance.

Students who reside in the United States but have secondary school (or equivalent) credentials from another country are not required to take the SAT. However, such students, if they have lived in the United States for less than five years, must have a minimum score of 79 on the Web-based version of the Test of English as a Foreign Language (TOEFL), 213 on the computer-based version or 550 on the paper-based version. The International English Language Testing System (IELTS) exam is accepted in lieu of the TOEFL. The minimum required score is 6.5.

### Transfer Credit

Transfer credit is usually granted for courses completed at a regionally accredited college in which the student has achieved a minimum grade of C; however, Rhode Island College reserves the right of final judgment on any such decision. At the discretion of the admissions office, college credit more than 10 years old may be accepted for transfer. The chair of the student’s major department will determine how the credit is to be applied in the student’s program of study. Students may be awarded a maximum of 75 transfer credits.

Students may request program credit for art courses taken at another institution by submitting a portfolio of work representing the courses for which credit is desired. The portfolio will be reviewed by a committee of studio art faculty to determine course credit transfer.

A minimum of 45 credit hours must be earned at Rhode Island College to fulfill degree requirements. Transfer students must also satisfy the College Mathematics Competency and all General Education requirements.

## Transfer Applicants from the University of Rhode Island and the Community College of Rhode Island

According to the Rhode Island Board of Education’s “Policy for Articulation and Transfer,” all college credit earned in comparable courses at the University of Rhode Island and the Community College of Rhode Island with minimally acceptable grades is transferable to Rhode Island College. The "Transfer Guide" is available through the following Web site: www.ritransfers.org.

## 2+2 Program Transfer Plans with the Community College of Rhode Island

Rhode Island College has established a series of 2+2 Program Transfer Plans for Community College of Rhode Island students seeking the most efficient route to a bachelor’s degree. The first 14 plans developed are among the most popular transfer majors and are considered 2+2 plans for those students who enroll full-time. This enables students to complete two years at the Community College of Rhode, transfer as juniors to Rhode Island College, and graduate in two years, in most cases with a complimentary minor in addition to the major.  Students will follow the same application procedure used for transfer applicants and are guaranteed admission with a minimum cumulative G.P.A. of 2.0.  2+2 Program Transfer Plans may be found at www.ric.edu/2plus2transfers/Pages/default.aspx.

## Joint Admission Program with the Community College of Rhode Island

Rhode Island College and the Community College of Rhode Island (CCRI) have established a Joint Admission Program. To be guaranteed admission to Rhode Island College under the Joint Admission Program, the student must fulfill the following requirements:

1. Prior to completing 30 credits, enroll in the Joint Admission Program at CCRI as a freshman by completing a Joint Admissions Agreement Form at CCRI.

2. Earn an associate degree in the prescribed program of study at CCRI within five years of initial matriculation at CCRI.

3. Have a minimum cumulative GPA of 2.4.

4. Meet all nonacademic admissions requirements for Rhode Island College.

## Other Forms of Admission

### Early Admission Program

Students with superior academic records may seek early admission to Rhode Island College and may begin study directly from their junior year in high school. Candidates for early admission must fulfill all regular admissions requirements and must have a personal interview. Application materials should be filed with the Office of Undergraduate Admissions during the spring semester of the junior year. Interested students must contact their high school principal or guidance counselor to make arrangements to complete high school diploma requirements.

### International Student Admission

Rhode Island College is a member of The Common Application group and encourages applications from prospective international students whose command of English is sufficient for college study. Applicants must submit the following materials to the Office of Undergraduate Admissions by June 1 for freshmen and June 1 for transfer students:

1. **A completed application accompanied by a $50 nonrefundable application fee.**  Students may apply online at www.commonapp.org.

2. **Official records or certified copies of past academic work.**A certified literal English translation and evaluation of the applicant’s educational records is required.

3. **Scores on one of the following tests:**

 • Test of English as a Foreign Language (TOEFL): minimum score of 79 iBt.

 • Pearson Test of English: minimum score of 63.

 • International English Language Testing System (IELTS): minimum score of 6.5.

 Students with strong academic records whose test scores are below the minimum required           may be considered for conditional admission.

4. **Once admitted, an affidavit of support** **detailing funds available for the educational program.** All college health requirements must be met. In addition, students admitted to Rhode Island College for enrollment as F1 visa students are required to buy the basic medical insurance currently offered as an option to all Rhode Island College students.

International admission information packets are available from the Office of Undergraduate Admissions. International students should contact the international student advisor in the Office of Student Life for information concerning U.S. laws, regulations and employment practices.

### Military Personnel and Veteran Admission Undergraduate

Rhode Island College is a Servicemembers Opportunity College. U.S. military personnel and veterans are invited to contact the Office of Undergraduate Admissions for information on undergraduate degrees. The office will also assist those who think they lack the necessary prerequisites for degree candidacy. Those who are interested in nondegree coursework should contact the Office of Academic Support and Information Services.

### Performance-Based Admission Program

Individuals who are at least 20 years old, who have been away from formal schooling for some time, who have little or no college credit and who lack some of the usual college entrance requirements may be considered for freshman admission through the Performance-Based Admission (PBA) Program.

Rhode Island College is a member of The Common Application group. Applicants must submit the following materials to the Office of Undergraduate Admissions by June 1 for fall semester enrollment and November 15 for spring semester enrollment:

1.    **A completed application accompanied by a $50 nonrefundable application fee.**  Students may apply online or download a copy of application materials at www.commonapp.org.

2.    **Official copies of high school transcripts.**

3.    **Scores on the High School General Educational Development (GED) tests** (if the candidate has not earned a traditional high school diploma).

4.    **An interview.**

Each student who is accepted into Rhode Island College through the PBA Program will develop a special plan of study with the program advisor before the beginning of the first semester of classes. The plan of study will specify any special condition (e.g., remedial courses in mathematics or English-language courses), a schedule for ongoing consultation with an advisor and a specific six-course program, which will include the college writing course, three General Education Distribution courses and two other elective courses. Students must complete the six-course program with a minimum GPA of 2.0 to be allowed to continue their studies. Upon successful completion of the plan of study, students will be continued as degree candidates without condition.

Students who need remedial coursework in either of these disciplines will be permitted to take these courses as part of their programs, but credits earned will not count toward either the degree requirements or the six-course PBA Program plans.

Adult students whose primary language is not English may also be accepted into the college through this program and may be required to complete one or more English as a Second Language (ESL) courses before undertaking the regular six courses in the PBA Program. Before undertaking the six-course PBA Program, these students are expected to demonstrate a facility with the English language that is comparable to a score of 79 on the Web-based version of the Test of English as a Foreign Language (TOEFL), 213 on the computer-based version or 550 on the paper-based version; 960 on the English Language Proficiency Test (ELPT); or 6.5 on the International English Language Testing System (IELTS).

Students who do not make satisfactory progress will be dismissed from the college. Appeals of dismissal decisions can be made to the Office of Undergraduate Admissions.

### Preparatory Enrollment Program

The Preparatory Enrollment Program (PEP) serves a select number of first-generation or low-income students who demonstrate the potential for academic success and persistence. Program services support the intellectual and social development of students by providing academic instruction and tutoring, faculty mentoring, a peer support network, workshops, learning communities and individual advising. PEP is a student-centered program characterized by an environment of diversity, cooperation and community.

Student support services begin during the spring and summer months, prior to freshman year. All students participate in a five-week Spring Pre-College Seminar Series led by Rhode Island College faculty, which exposes and engages students in college-level coursework. During the summer, students participate in a First Year Experience Seminar and attend individual advising meetings with their PEP advisor. Throughout freshman year PEP students receive individualized support and guidance to ensure a successful personal and academic transition to college. Students also have the opportunity to participate in study halls, learning communities, group workshops with campus offices and a peer mentoring program.

Prospective PEP applicants must complete the Common Application and indicate an interest in applying to PEP by February 1. The selection process involves a review of academic records, standardized test scores, a personal statement and letters of recommendation. Some students selected for final consideration may be invited to participate in a personal interview. In order to be considered for financial aid, applicants must also complete the FASFA and the Rhode Island College Financial Aid Application by March 1.

### Project ExCEL (Excellence in College for English Learners)

#### Project ExCEL is an academic initiative at Rhode Island College aiming to expand college access for talented bilingual students. Because the process of acquisition of academic English for non-native speakers of English is complex and extends over several years, many highly capable, literate and academically talented advanced bilinguals often do not have all the mainstream English courses required for admission to a four-year college or university. In close partnership with high school and other counselors, Project ExCEL at Rhode Island College enrolls bright, accomplished bilinguals with established success in academic subjects and provides them the opportunity to pursue a degree at the college.

#### Admissions requirements:

• Successful completion of high school ESL courses.

• 3 units of mathematics.

• 2 units of laboratory science.

• 2 units of social science.

• 2 units of foreign language (may be waived if a student exhibits proficiency in multiple languages).

•

#### 5 additional units of diversified study.

#### Additional requirements:

• Eligible candidates will generally rank in the top 10 percent of the graduating class or have a minimum GPA of 3.5 on a 4.0 scale.

• Interview.

• RIC ESL Placement Exam.

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#### RIC Writing Placement Test.

### Readmission

Undergraduate degree candidates with at least a 2.0 cumulative average who withdraw from Rhode Island College will be eligible to re‑register without completing a formal application for readmission, unless they have taken courses at another institution during their absence or have course credit(s) 10 years old or older.

Rhode Island College is a member of The Common Application group. Undergraduate degree candidates who have been dismissed for academic reasons or who have withdrawn and taken courses at another institution, must submit **a completed application accompanied by a $50 nonrefundable application fee** to the Office of Undergraduate Admissions. Students may apply online at www.commonapp.org. Application deadlines are August 1 for fall semester enrollment and November 15 for spring semester enrollment. Students must have a minimum GPA of 2.0 for readmission to degree status.

### Second Degree Applicants

Persons holding baccalaureate degrees from accredited institutions may apply to Rhode Island College for a second undergraduate degree. This assumes completion of all previous baccalaureate requirements, including General Education and a 2.0 cumulative GPA (higher for some programs).

Rhode Island College is a member of The Common Application group. Applicants for a second bachelor’s degree submit the following materials to the Office of Undergraduate Admissions by June 1 for fall semester enrollment or by November 1 for spring semester enrollment:

1. **A completed application accompanied by a $50 nonrefundable application fee.**  Students may apply online at www.commonapp.org.

2. **Official transcripts from all colleges attended.** Transcripts must indicate that a baccalaureate degree was conferred and the date it was conferred.

Once the application and all credentials have been received, the admissions office will notify and instruct the candidate to schedule an appointment with the appropriate department chair(s) to determine the courses needed to meet requirements for the second degree. Candidates should be advised that certain programs, (e.g., art, teacher education, nursing and social work) have specialized requirements and admission standards that must be satisfied for acceptance into those programs.

Candidates for a second degree must successfully complete a minimum of 30 credit hours at Rhode Island College. Some programs, such as education, will require considerably more credit hours. Credit requirements for plans of study may be as high as 98 credit hours. At least 15 of the 30 hours must be taken in the department of the major or program. Course/credit proficiency, field experience, prior learning credit or transfer credit may not be counted toward this 30-credit-hour requirement.

## Early Enrollment Program

The Early Enrollment Program (EEP) is a concurrent enrollment program that provides high school students with the opportunity to take college-level courses in the familiar environment of their own high school. Upon l completion of EEP courses, the credits and grades earned are posted on an official Rhode Island College transcript. EEP credits may also be transferred to other institutions of higher learning. The faculty and courses that are accepted into the program must meet National Alliance of Concurrent Enrollment Partnerships and Rhode Island College EEP standards. See www.ric.edu/eep/.

## Proficiency and Advanced Placement

Students may increase their opportunities to pursue advanced work or may earn credits toward graduation through proficiency and advanced placement. Such credit is substituted for specified courses and is usually gained through appropriate scores on the following examinations administered by the College Board: SAT Subject Tests in a modern foreign language; the AP Tests and the College-Level Examination Program (CLEP) tests. Further information is available from the Office of Undergraduate Admissions.

## Health Requirements

All full-time students and international students are required to meet immunization requirements mandated by the Rhode Island Department of Health. Students living on campus, participating in the athletic program or enrolled in the nursing program are also required to have a physical examination on file at Student Health Services. All health related information should be entered into the secure **Medicat Patient Portal** located on the right sidebar of **MyRIC**.

*Note:* Certain departments have additional health requirements for admission to their programs.

## High School Equivalency

In some cases, Rhode Island College will accept a high school equivalency diploma in lieu of a regular diploma, if the applicant has achieved superior scores on the high school General Educational Development (GED) tests. All other admissions requirements must be fulfilled.

# Registration - Undergraduate

## Registration Procedures

### Degree Candidates

Each student is assigned a day and time to register, which can be found in the student’s MyRIC account. Information regarding course offerings is available online for all students prior to the registration period at www.ric.edu/recordsoffice/Pages/bulletin.aspx.

### Incoming Freshmen

Information on freshman orientation is sent to incoming freshmen by the Office of Academic Support and Information Services. Orientation provides for academic advisement and course registration as well as an introduction to campus life.

### Incoming Transfer, Readmit and Second Degree Students

Information on transfer orientation is sent to incoming transfer, readmit and second degree students by the Office of Academic Support and Information Services. Orientation provides for academic advisement and course registration as well as an introduction to campus life.

### Nondegree Students

New and returning nondegree students registerwithin two weeks of the start of classes. The beginning registration date is listed in the academic calendar which can be found at  http://www.ric.edu/academics/Pages/Academic-Calendar.aspx. Those interested in taking undergraduate courses are advised to contact the Records Office.

A late fee of $10 is charged to those who do not complete registration during the designated periods.

## Preregistration

Some departments conduct an early registration for their courses. This procedure is usually restricted to department majors and allows students to enroll before the registration period. Students should check with the departments in which they wish to take courses.

## Adding/Dropping Courses

Students may make adjustments to their schedule during the add/drop period within the first two weeks of classes in the fall and spring semesters.  Students may both add and drop courses for the first 7 days without permission by logging into MyRIC.  In the last 7 days, students may drop courses without permission; however, adding courses will need approval by the instructor and department chair. The add/drop dates are listed in the college’s academic calendar found at  http://www.ric.edu/academics/Pages/Academic-Calendar.aspx

## Interinstitutional Agreements

### Providence College

Students registered at Rhode Island College may take courses at Providence College if the courses are not offered at Rhode Island College. Students must have the written approval of the chair of the Rhode Island College department involved as well as the permission of the appropriate department chair and instructor at Providence College.

In order to qualify for this exchange program, the student must be enrolled full time (taking 12 to 18 credit hours per semester). Rhode Island College will pay Providence College the Providence College tuition for each student enrolled in an approved course, provided the combined total of credit hours taken at Rhode Island College and Providence College does not exceed 18.

The student will, in turn, reimburse Rhode Island College for the difference in tuition costs at Rhode Island College and Providence College. Should the combined total of credit hours exceed 18, the student will be responsible for paying the entire Providence College charge for all credit hours over 18.

This agreement is a reciprocal one, allowing students from Providence College to have the same benefits.

### Taking Courses Elsewhere

Degree students who wish to take a course elsewhere must file an approved Authorization of Credit form with the Records Office prior to registering for a course at another institution (including CCRI and URI). The form can be found at http://www.ric.edu/recordsoffice/documents/authorcreditform.pdf

### University of Rhode Island/Community College of Rhode Island

Any student who has paid full-time fees at Rhode Island College may take a maximum of 7 credits during each of the fall and spring semesters at the University of Rhode Island (URI) or the Community College of Rhode Island (CCRI) or both without paying additional fees. The student must be enrolled for at least 5 credits at Rhode Island College, and the total number of credits taken at all institutions combined must be 18 or less. The forms required for this procedure can be found at http://www.ric.edu/recordsoffice/documents/InterInstitutionalStudyApplication.pdf. This agreement is a reciprocal one, allowing students at URI and CCRI to have the same benefits..

## Transcripts

Students may request unofficial or official transcripts by using  the online request form found at http://www.ric.edu/recordsoffice/Pages/Transcripts.aspx

Telephone and fax requests will not be honored. Transcripts are free for alumni and former students.

## Family Educational Rights and Privacy Act of 1974

Rhode Island College maintains students’ records to support its educational and service programs. Its policies and procedures governing the utilization and maintenance of such records are in accordance with state and federal laws. The FERPA policy can be found at www.ric.edu/recordsoffice/Pages/FERPA.aspx.

The college's Student Consent for Release of Information from can be found at http://www.ric.edu/recordsoffice/Documents/StudentConsenttoReleaseInformation.pdf

# Fees - Undergraduate

**The fees described in the following sections are projected for the 2020–2021academic year. Because of rising costs, the Rhode Island Board of Education reserves the right to change fees without notice as conditions necessitate.**

Students are required to pay all applicable fees in accordance with the billing due dates. Also, Rhode Island College offers an extended payment plan for students who wish to pay on a monthly basis. The cost of this service is approximately $35 dollars per semester. Details are available in the Office of the Bursar.

Students accepted into a second degree undergraduate program pay undergraduate fees.

Students are responsible for informing the college of their status in order to assess the aforementioned tuition and fee charges.

**New Federal Law Compliance Required for VA Approved Schools**

On December 31, 2018, the President signed into law the Veterans Benefits and Transition Act of 2018.

Beginning August 1, 2019, for any student using Ch. 33 Post 9/11 GI Bill or Ch. 31 Vocational Rehab benefits, even if the VA has not yet paid tuition and fees, Rhode Island College will not:

1. Prevent student from enrolling.

2. Assess a late penalty fee.

3. Require securing alternative or additional funding.

4. Deny access to any school resource (access to classes, libraries, or other institutional facilities) that are available to other students that have paid.

In addition, the statute allows for and RIC does require Ch. 33 and Ch. 31 students to take the following additional actions:

1. Submit a certificate of eligibility [or 1905] for entitlement to educational assistance no later than the first day of a course of education.

2. Submit a written request to use such entitlement.

3. Provide additional information necessary to the proper certification of enrollment.

Require additional payment or impose a fee for the amount that is the difference between the amount of the student’s financial obligation and the amount of the VA education benefit disbursement.

## Tuition and Fees for Full-Time Undergraduate Students (2020–2021)

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Students are required to pay all applicable fees in accordance with the billing due dates. Also, Rhode Island College offers an extended payment plan for students who wish to pay on a monthly basis. The cost of this service is approximately $35 dollars per semester. Details are available in the Office of the Bursar.

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1.    Submit a certificate of eligibility [or 1905] for entitlement to educational assistance no later than the first day of a course of education.

2.    Submit a written request to use such entitlement.

3.    Provide additional information necessary to the proper certification of enrollment.

Require additional payment or impose a fee for the amount that is the difference between the amount of the student’s financial obligation and the amount of the VA education benefit disbursement.

## Tuition and Fees for Full-Time Undergraduate Students (2020–2021)

All full-time students (those taking 12 to 18 credit hours per semester) pay per semester:

|  |  |  |  |
| --- | --- | --- | --- |
|   | **In State** | **Northeast Neighbors** | **Out of State** |
| **Tuition** (General Fee) | $4,417.50 | $6,626 | $11,655 |
| **Dining Center/Student Union Fee** | $250 | $250 | $250 |
| **Athletic Fee** | $45 | $45 | $45 |
| **Fine Arts Fee** (Degree Candidates Only) | $37.50 | $37.50 | $37.50 |
| **Library Fee** | $50 | $50 | $50 |
| **Recreation Fee** | $90 | $90 | $90 |
| **Student Activity Fee** | $60 | $60 | $60 |
| **Technology Fee**  | $100 | $100 | $100 |
| **Transportation Fee** | $30 | $30 | $30 |
| **Health, Counseling and Wellness**  | $50 | $50 | $50 |
| **Total:** | **$5,130** | **$7,338.50** | **$12,367.50** |

Note:  Students who take more than 18 credit hours of courses per semester pay an additional $347 per credit hour (if in state) or an additional $856 per credit hour (if out of state or Northeast Neighbor). Waivers are not eligible for credit overload.

## Tuition and Fees for Part-Time Undergraduate Students (2020–2021)

Part-time students (those taking fewer than 12 credit hours a semester) pay per credit hour:

|  |  |  |  |
| --- | --- | --- | --- |
|   | **In State** | **Northeast Neighbors** | **Out of State** |
| Tuition (General Fee) | $323 | $484 | $797 |
| Athletic Fee | $5 | $5 | $5 |
| Fine Arts Fee | $3 | $3 | $3 |
| Library Fee | $5 | $5 | $5 |
| Recreation Fee | $8 | $8 | $8 |
| Student Activity Fee | $6 | $6 | $6 |
| Technology Fee | $10 | $10 | $10 |
| Transportation Fee | $4 | $4 | $4 |
| **Subtotal (per credit):** | **$392** | **$566** | **$901** |
|   |   |   |   |
| Plus Dining Center and Student Union Fee | $140 | $140 | $140 |

*Note:* The maximum total fee charged to a part-time student will be no greater than that charged to a full-time student in a comparable residency category.

## Special Fees

Application Fee

$50

Applied Music Fee

$650 per semester, for students taking Music 270–288 or 370–388

$325 per semester, for students taking Music 170–188

Enrollment Fee Deposit

$200

Laboratory/Studio Art Fee

$35 per course

Late Payment Fee

$50

Orientation Fee

Fall Semester: $160 for incoming freshmen

Spring Semester: $70 for freshmen, transfer students, readmits and second degree candidates

Room Charges

$7,210 to $8,365 per year

Board

$4,387 to $5,450 per year

School of Business Program Fee

$25 per credit hour, up to a maximum of $300 per semester

School of Nursing Program Fee

$25 per credit hour, up to a maximum of $300 per semester

School of Nursing Testing Fee

$150 per semester

Medical Imaging Program Fee

$23 per credit hour, up to a maximum of $275 per semester

School of Education Fee

$23 per credit hour, up to a maximum of $275 per semester

School of Social Work Fee

$23 per credit hour, up to a maximum of $275 per semester

Textbooks, Supplies and Other Expenses

Students purchase their own textbooks and supplies. The cost of these materials is approximately $1,000 annually. Rhode Island College furnishes a stated maximum of special materials for certain technology education and fine arts courses. Students who use these materials in excess of the amount must meet the additional costs themselves.

Commuting students are responsible for the cost of transportation and meals, which can run from $1,200 to $1,750 annually. Students should also expect to pay up to $1,000 per year for clothing, entertainment and other personal expenses, depending on their style of living.

An optional plan for accident and sickness insurance is available to students at a nominal rate. Details may be obtained from College Health Services.

Transcript Fee

$30

## Explanation of Fees

The **Application Fee** is used to defray the costs of processing an application.

The **Athletic Fee** is used to support intramural, intercollegiate and recreation activities and programming.

The **Applied Music Fee** is used to cover 14 private 50-minute lessons, which comprise Music 270–288 and 370–388. The fee for Music 170–188 covers 14 private 30-minute lessons.

The **Enrollment Fee** applies to all incoming freshman, transfer, second degree and readmitted students at the time of their acceptance. This nonrefundable deposit will be applied toward tuition and/or fees.

The **Fine Arts Fee** is used to provide opportunities and activities in the fine and performing arts at Rhode Island College.

The **Laboratory/Studio Art Fee** is used to cover the costs of art and laboratory supplies provided by the college to students enrolled in specific courses.

The **Late Payment Fee** is a penalty for failing to make payment during the designated periods.

The **Library Fee** is used to cover the costs of purchasing books, periodicals and nonprint materials for the library.

The **Nursing Testing Fee** is used to cover the cost of the comprehensive testing and review package used to enhance the program.

The **Orientation Fee** is used to cover the costs of accommodations and other expenses for the orientation program.

The **Recreation Fee** is used to cover the debt service and utilities for the Recreation Center.

The **Registration Fee** is used to cover the costs associated with the registration process.

The **School of Business Program Fee** is used to provide educational opportunities and career activities for business students at Rhode Island College.

The **School of Nursing Program Fee** is used to enhance educational opportunities and career activities for nursing students at Rhode Island College.

The **Technology Fee** is used to cover the costs of purchasing equipment and software for student use on campus.

The **Transcript Fee** is a one-time fee charged to all students to cover all requests for official transcripts.

The **Transportation Fee** is used to fund the re-establishment of a discounted RIPTA fare program for students and parking improvements on campus.

The **Tuition** (General Fee) is used to cover the basic costs of educating a student and of running the college.

## Determination of Residency for Tuition Purposes

The determination of residency for tuition purposes is made by the director of admissions for new students and by the director of records for enrolled students.

When in-state residence status is in question, the student, if under 18 years of age, must present certification to the appropriate Rhode Island College official that the parents or legal guardians have resided in Rhode Island for at least 12 months. This certification must be verified by the clerk of the city or town in which legal residence is claimed.

If the student is over 18 and claims independent status, a notarized statement must be furnished, indicating residence in Rhode Island for at least one year prior to the student first registering at Rhode Island College. In addition, to be considered independent of their parents, students must not have been claimed as a dependent for tax purposes for two years, and students must have resided in Rhode Island for at least one year. A notarized statement from the parents attesting to the fact that the student was not claimed for Internal Revenue Service (IRS) purposes for two years is required. This statement authorizes the college to verify the fact with the IRS.

For such students, time spent in Rhode Island while attending college usually may not be used to establish residence.

Contact either the Office of Undergraduate Admissions or the Records Office, as appropriate, for further information.

## Metropolitan Tuition Policy (MTP)

Beginning in the fall of 2019, the Board of Education approved the Northeast Neighbors tuition policy which states that residents of Connecticut, Maine, Massachusetts, New Hampshire, Vermont, Long-Island, New York City Metro Area are eligible for a special tuition discount at Rhode Island College of the in=state tuition rate plus 50%.

## New England Regional Student Program

Rhode Island College participates in the Regional Student Program (RSP) administered by the New England Board of Higher Education (NEBHE). Through this program, New England residents who live outside of Rhode Island may enroll in specified curricula at Rhode Island College for in-state tuition rates plus 50 percent. The student’s program of study must be one not offered at an institution in the student’s home state, or Rhode Island College must be closer in traveling time to the student’s legal residence than an institution offering an approved RSP program in the home state.

Students must remain in the program for which they applied or may transfer only into another RSP program or else they will be charged out-of-state tuition fees as of the date of transfer. Each semester, RSP program students must also request a tuition waiver from the Records Office.

Those entering Rhode Island College through the RSP program must meet all the standards required for admission to the college and must be accepted into a degree-granting program.

Additional information may be obtained from the Office of Undergraduate Admissions, from the high school guidance counselor, or from the NEBHE website at www.nebhe.org/programs-overview/rsp-tuition-break/overview/.

## Rhode Island National Guard State Tuition Exemption Program

Members of the Rhode Island National Guard who are in good standing may apply for tuition assistance through the State Tuition Exemption Program (STEP). This program applies to both undergraduate and graduate courses and will cover both tuition and mandatory fees for up to four courses within a 12-month period, but it is limited to one course each semester. Those wishing to apply for STEP should contact their Rhode Island National Guard commanders for details.

## Senior Citizen Waiver

All Rhode Island residents who are at least 60 years old are eligible to take courses at Rhode Island College without having to pay the regular tuition charges. However, the registration, recreation and other applicable laboratory/studio fees will be charged. In addition, the student must have fulfilled all academic prerequisites for the course, is limited to registering on the last day of registration on a space-available basis and is subject to a means test.

## Unemployment Waiver

Rhode Island General Law 284281 provides that any Rhode Island resident receiving unemployment benefits, including benefits earned in another state, is eligible for waiver of tuition for any course(s) taken at Rhode Island College. The law stipulates, however, that the waiver be granted on a space-available basis only and that each applicant be subject to a means test. Therefore, students who wish to register under the terms of waiver are limited to registering on the last day of registration. Students must obtain Form DET467 from the Department of Labor and Training and submit this completed form, certifying eligibility, at the time of registration. Any registration prior to the specified date each term will be ineligible for consideration for an unemployment waiver, and no retroactive use of the waiver is permitted. Mandatory fees that are not waived include lab fees, recreation fees and activity fees.

## Refund of Tuition and Fees

A full- or part-time student withdrawing from Rhode Island College either voluntarily or because of dismissal for disciplinary reasons will receive a refund of tuition and/or fees in accordance with the college policy in force for first-time students, including Title IV students and all other withdrawn students. Enrolled students are also subject to the college refund policy.

Full-time students who withdraw from a course are not eligible for a refund unless such withdrawal results in a change of status from full-time to part-time and this withdrawal is made during the approved Add/Drop Period.

## Refund of Room and Board Fees

### Room Refunds

Withdrawal prior to the “contractually publicized” July 15 date will cancel all room charges minus the room reservation of $100. Otherwise, the room contract will remain binding on the student until the end of the academic year. However, proration of the charges may be made by the Office of Residential Life and Housing if the space created by the withdrawal is filled by a new resident.

A first semester freshman who withdraws from the college in their first semester will be released from the contract for the spring semester upon completion of proper withdrawal forms. All other students will need to submit an appeal letter for contract release consideration. In all cancellations, the room reservation deposit ($100) shall be forfeited.

### Board Refunds

The board contract is binding upon the student until the end of the academic year during which the cancellation is effected (first semester, July 15 to December 31; second semester, January 1 to May 25). However, proration of the food-cost portion of the board contract will result in a refund based on the week of withdrawal.

## Refund for Students Involuntarily Called to Military Service

The Rhode Island Board of Education has adopted as policy the following options for students who are involuntarily called to military service:

1.    Total refund of tuition and course-related fees, including registration fee. Prorated refund for housing and dining fees. *Or*

2.    No tuition refund but a grade of Incomplete awarded for courses in which the student is enrolled at the time of recall. Prorated refund for housing and dining fees.

## Indebtedness to the College

Failure to make full payment of tuition and fees or to resolve other debts to Rhode Island College—for example, unreturned athletic equipment, overdue short-term or emergency loans, delinquent or defaulted student loans (Federal Nursing and/or Federal Perkins Loans), unreturned library books, damage to college property, etc.—may result in the cancellation of registration for the following semester, withholding of academic grades, denial of registration until the payment is made and/or disenrollment. If requested, appropriate departments will provide the student with notice of the debt, the reason for the debt and a review. Students must fulfill all financial obligations to the college, including participation in loan exit counseling for borrowers under one or more of the several long-term loan programs in which the college participates (e.g., Federal Perkins Loans, Federal Direct Loans, PLUS and/or SLS loans), before receiving grades, a degree, transcripts or a diploma.

# Financial Aid - Undergraduate

In order to assist students who are unable to meet the cost of financing a college education, the Office of Student Financial Aid administers an extensive program of scholarships, grants, loans and part-time employment opportunities. Demonstrated financial need is the primary factor used in the awarding of financial aid, although some scholarships are given each year in recognition of superior academic achievement or special talent. At Rhode Island College approximately 60 percent of full-time and part-time undergraduate degree students receive financial aid. Degree students are assigned a financial aid counselor who is listed at www.ric.edu/financialaid/Pages/Financial-Aid-Counselor.aspx.

## Eligibility Standards

Applicants should be aware that virtually all financial assistance awarded by Rhode Island College is limited to:

1.    Students who have been accepted into a program that will lead to a degree.

2.    Students who are U.S. citizens or eligible non-citizens.

3.    Students who are enrolled at least half-time (for six credit hours), although limited Federal Pell Grants are available to students enrolled less than half time.

4.    Students who are maintaining satisfactory academic progress (see Standards for Measuring Satisfactory Academic Progress for Undergraduate Financial Aid Recipients).

For financial aid purposes, enrollment levels are determined at the end of the Add Period (the first two weeks of each semester). Hence, those who are officially classified as non-matriculated students, visiting students, special students, non-matriculated graduate students, etc. at the end of the Add Period should anticipate that their awards will be canceled. Students whose enrollment at the end of the Add Period is less than full-time should expect that the amount of their award(s) may be reduced proportionately or canceled.

Students enrolled in a program designed to lead to a second baccalaureate degree or to the Rhode Island Teacher Education Program (RITE) are considered ineligible for virtually all grant/gift assistance provided by or through Rhode Island College. Second baccalaureate degree and RITE students may be considered for financial assistance in the form of a loan and/or work opportunities.

## Application Procedures

Any undergraduate student who desires financial aid from Rhode Island College must complete the Free Application for Federal Student Aid (FAFSA) at https://studentaid.ed.gov.

Preference for financial aid provided by the college is given to students who complete the financial aid application process in accordance with the following deadlines:

**Incoming Freshmen (Fall Semester) and Continuing Upperclass Students**

1.    **Application for admission** with the Office of Undergraduate Admissions by **March 1** (incoming freshmen only).

2.    **FAFSA on file** at the processing center by **February 1.**

**Readmitted Students and New Transfers (Fall Semester)**

1.    **Acceptance for admission** with the admissions office by **June 1.**

2.    **FAFSA on file** at the processing center by **April 15.**

**Incoming Freshmen, New Transfers, and Other Students Admitted/Readmitted (Spring Semester)**

1.    **FAFSA on file** at the processing center by **November 15**.

Applicants should fill out all forms completely and accurately in order to avoid delays in processing and possible loss of financial aid. Early submission of financial aid and admissions materials is strongly encouraged. Applicants are considered only after early applicants have been considered and if funds are available. Awards to applicants are made in the spring and summer. Awards to late applicants are normally not made until October/November or February/March.

**Since awards are not automatically renewable, applicants must reapply each year.**

Note: Rhode Island College reserves the right to require verification of income data submitted by any or all applicants for financial assistance. Awards to those who are asked for such verification will be made conditional upon receipt of the requested information/documentation. Forms of documentation or verification which may be requested include, but are not limited to, signed and dated photocopies of federal income tax returns, IRS Tax Return Transcripts and copies of authorization letters for untaxed income. Any discrepancy in reported figures may result in adjustment or cancellation of the financial aid award and may be reported to the federal government for further review and possible legal action.

All awards made by or through the college are conditional and are based upon information available to college officials at the time the award is made. All awards are, therefore, subject to change and/or cancellation should the college become aware of facts, conditions and/or circumstances which differ from those upon which the award(s) was (were) based. Similarly, all awards are contingent upon the receipt by the college of sufficient funding from state, federal or other funding sources and/or donors to cover award offers.

**Eligible Non-citizenship Documentation:** Applicants who are “eligible non-citizens” must provide appropriate documentation before awards can be made. (Please refer to FAFSA instructions for definition and required documents for U.S. immigration status.)

## Financial Aid Programs - Undergraduate

### Federal Financial Aid Programs

#### Federal Direct Parental Loans for Undergraduate Students (PLUS)

Federal Direct PLUS Loans allow parents of dependent undergraduate students to borrow up to the full cost of college less other student aid. There is no need requirement for the PLUS loan, but the student must file a FAFSA and parents must pass a credit review in order to qualify for the loan. Repayment may be deferred for up to six months after the student is no longer enrolled at least half-time. However, interest does accrue on the loan and is capitalized into the loan principal before repayment begins. The interest rate on these loans is fixed at 5.30 percent. Federal Direct PLUS Loans have an origination fee of 4.2 percent.

#### Federal Pell Grants

Eligibility for a Federal Pell Grant is determined by the United States Department of Education, using a national formula. These grants range up to $6,345 annually. Actual awards vary according to the cost of attendance, the student’s enrollment status (full, three-quarter, half or less than half-time) and a family’s expected contribution.

#### Federal Direct Loans

Eligibility for a subsidized Federal Direct Loan is based on financial need as determined by the Office of Student Financial Aid using information from the FAFSA. Subsidized loans are interest-free during the student’s period of enrollment. Students have a six-month grace period after leaving school or dropping below half-time status before repayment begins, but interest will accrue during this period. Unsubsidized Direct Loans, which do not require financial need, have an interest charge during the in-school and grace periods.

Effective July 1, 2020, both subsidized and unsubsidized loans for undergraduate students have a fixed interest rate of 2.75 percent. Both loans also have a 1.06 percent origination fee. Subsidized loans are limited to undergraduate students.  The unsubsidized loan interest rate for graduate students as of July 1, 2020 is 4.30 percent with a 1.06 origination fee.

**Annual loan limits are as follows:**

$5,500 for freshmen, but only $3,500 can be subsidized.

$6,500 for sophomores, but only $4,500 can be subsidized.

$7,500 for upper-class undergraduates, but only $5,500 can be subsidized.

$20,500 for graduate students.

Independent undergraduate students (as determined by the FAFSA) may be eligible for an additional unsubsidized loan of $4,000 in the freshman and sophomore years and $5,000 in the junior and senior years.

**Aggregate loan limits are as follows:**

$31,000 for undergraduate dependent students, but no more than $23,000 can be subsidized.

$57,500 for undergraduate independent students, but no more than $23,000 can be subsidized.

$138,500 for graduate students.

#### Federal Supplemental Educational Opportunity Grants

Eligibility for a Federal Supplemental Educational Opportunity Grant is based on financial need as determined by the Office of Student Financial Aid, using information from the FAFSA. Awards range from $100 to $4,000 per year, depending on funding and student need. Priority for funding is given to students who are eligible to receive Federal Pell Grants.

#### Federal Work-Study Program

This is a part-time employment program based on financial need. A work-study award is paid biweekly at an hourly rate based on hours worked. Wage rates reflect both the level of responsibility and the experience of the student worker. Eligibility is determined by the Office of Student Financial Aid using information from the FAFSA. The Career Development Center helps students with work-study awards identify opportunities both on and off campus; however, Rhode Island College cannot guarantee that a student will secure a work-study position.

### State Financial Aid Programs

#### RI Stay-the-Course Scholarship

The Stay-the-Course Scholarship at Rhode Island College is funded by an allocation from the Rhode Island State Higher Education Opportunity Grant program. The scholarship is awarded by the Office of Student Financial Aid to Rhode Island residents after completion of the freshman year at RIC. The scholarship is designed to increase our graduation rate by enabling these students to continue full-time study in their second through sixth years at the college by reducing the need to work long hours off-campus. To qualify, a student must enter RIC at or during the freshman year, enroll full-time, be eligible for the federal Pell Grant and have a minimum cumulative GPA of 2.75. The scholarship will cover up to the difference between the standard cost of full tuition, registration fees, an allowance for books and the funds provided by the Pell Grant, Supplemental Educational Opportunity Grant and merit-based scholarships. However, no scholarship will exceed need or 60 percent of a student's annual cost of attendance. Recipients must remain Pell-eligible, continue full-time enrollment and maintain a cumulative GPA of at least 2.75 for renewal in subsequent years. Renewal scholarships are subject to continued state funding, and students filing the FAFSA by our February 1 deadline will receive priority.

#### Other State Financial Aid Programs - Undergraduate

Guidelines for applying for state scholarship/grant programs vary, so students should inquire at the appropriate agency in their state of legal residence regarding application procedures.

Names, addresses and telephone numbers of other state scholarship agencies are available upon request from the Office of Student Financial Aid.

### Rhode Island College Need-Based Grants and Scholarships

#### RIC Scholars Program

This program provides scholarships of $2,500 to entering freshmen with exceptional financial need and academic promise. These awards require continuous, full-time enrollment and may be renewed for up to four years of study based on need and a cumulative G.P.A. of at least 2.5. Eligibility is determined by the Office of Student Financial Aid using information from a student’s academic record and FAFSA.

#### Rhode Island College Grants

Rhode Island College grants ranging from $100 to $10,000 are awarded by the Office of Student Financial Aid to students with demonstrated financial need. All applicants are required to file the FAFSA. Award decisions depend on level of demonstrated financial need, year in school, academic record and date of application.

#### Rhode Island College Transfer Scholar Awards

These awards range from $2,500 to $5,000 and are based on academic achievement as well as financial need. To be considered, an entering transfer student must have a cumulative GPA of at least 3.25 as determined by the college Office of Undergraduate Admissions at the time of acceptance. Eligibility is determined by the Office of Student Financial Aid, using information from both the FAFSA and the Rhode Island College Financial Aid Application. Awards may be renewed for up to three years of study based on financial need and require continuous, full-time enrollment and maintenance of a cumulative G.P.A. of at least 3.0.

### Financial Aid for Summer Sessions

In addition to filing the FAFSA as outlined above, students who desire financial assistance for summer sessions must submit a Rhode Island College Application for Financial Aid – Summer Sessions. This form is available from the Office of Student Financial Aid on or about February 1 each year. Summer session aid is contingent upon the availability of funds and normally consists of Pell Grants, Federal Direct Loans and Federal Work-Study. To be considered for Federal Work-Study for summer sessions, the FAFSA must be received at the federal processing center by March 1 and the Application for Financial Aid – Summer Sessions must be received in the Office of Student Financial Aid by April 1.

### Academic Scholarships

Colonel John Joseph and Mary Drew Prybyla Rhode Island National Guard Scholarship Fund

Admissions, Office of Undergraduate

Presidential Scholarships

Alumni Affairs, Office of

Noreen Ackerman ’80 Scholarship

Frank and Agnes Campbell Scholarship

Alumni Children Academic Scholarship

Alumni Freshman Award

Alumni Graduate Scholarship

Alumni RICochet Fund

Alumni Scholarship Awards

Class of 1951 Scholarship

American Federation of Teachers at Rhode Island College (AFT@RIC)

Donald C. Averill Scholarship

Biology, Department of

Mary M. Keeffe ’28 Award for Excellence

Lloyd Matsumoto Biology Scholarship

Earl H. Webster Scholarship Fund

Counseling, Educational Leadership and School Psychology, Department of

Helene Penza Scholarship Fund (Master’s Program)

English, Department of

Catherine Annette Ducey Scholarship

English Department Scholarship

Donald F. Lyons Scholarship Fund

John J. Salesses Scholarship

Feinstein School of Education and Human Development

Thomas Barry ’65 and Louise Barry ’64 Endowed Scholarship

Doris M. Bettez ’42 Scholarship

Joan M. Calise ’57 Scholarship

S. Elizabeth Campbell ’31 Fund

Geraldine A. Carley Scholarship

Elizabeth S. Carr Scholarship

Class of 1938 Scholarship

Class of 1940 Scholarship

Class of 1941 Scholarship

Class of 1942 Scholarship

Class of 1943 Scholarship

Class of 1947 Scholarship

Class of 1952 Scholarship

Class of 1953 Scholarship

Class of 1955 Scholarship

Class of 1959 Scholarship

Phyliss St. Germain Crawford ’66, ’70 Scholarship

Margaret Day ’63 and Edward Day ’61 Scholarship

Lillia Moura deMelo ’49 Scholarship

Endowed Scholarship for the Support of Diversity

Helen Forman Special Education Scholarship

Sarah T. Foster Scholarship

Patricia Galvin ’62 and Dee McCarthy ’62 Scholarship

Donna Gentili ’70 Endowed Scholarship

Abbie Hoisington Memorial Scholarship for Special Education

Carol Horrocks ’56 Art Education Scholarship

Andrea B. Isserlis ’64 Special Education Scholarship

Kanakry ’65-Clarke ’92 Scholarship

Thomas G. King Memorial Scholarship

Renato and Elena Leonelli Physical Science Scholarship

Helen Wynaught Lindstrom ’39 Endowed Scholarship

Joseph R. Lunt Science Teaching Scholarship

Louis A. Marciano ’60 and Gloria Petrucci Marciano Scholarship

Gilda R. Martone ’38 Endowed Scholarship Fund for Education

Dorothy Frances (Kelly) McCartin ’43 Scholarship

Mary S. McGrath ’48 Scholarship

Bertha McKee ’27 Scholarship

Lt. W. Lee Menconi Endowed Memorial Scholarship

John Milligan ’73 and Patricia M. Milligan ’69 Scholarship

Marguerite C. Morey Scholarship

Ethel Murphy Scholarship Fund

Mary E. Murphy ’27 Scholarship

Wilhelmina A. Null Memorial Science Scholarship

Olga M. Lusi O’Brien ’45 Endowed Scholarship in Elementary Education

Dolores Palombo Memorial Endowed Scholarship Fund

Dorothy Pieniadz Scholarship

Providence Teachers’ Association Memorial Scholarship

Rhode Island Council on Economic Education Scholarship

Juliet Romano Endowed Scholarship

Romeo R. Romano Endowed Scholarship

Angelo and Antoinette C. Rosati Endowed Scholarship

Phyllis Moverman Salk Scholarship Fund

Anne B. Saute Scholarship Fund

Raquel Shapiro ’60 Scholarship

Paul V. Sherlock ’60 Endowed Scholarship

Bernard H. Singleton ’63 Scholarship

John J. Smith ’63 and Anna Veronica Smith ’33 Scholarship

Vera Sohigian Endowed Scholarship in Education

Josephine A. Stillings Scholarship

Mary E. Tremblay ’69 Endowed Scholarship

John and Happy White Scholarship in Teacher Education

B. Ruby Winnerman and Harriet J. Winnerman Memorial Scholarship Fund

Arthur M. Zarrella Endowed Scholarship

Financial Aid, Office of Student

Anna H. Blankstein ’41 Scholarship

George Giacomo Cairo Scholarship

Class of 1939 Scholarship

Class of 1950 Scholarship

Class of 1954 Scholarship

Class of 1956 Scholarship

Richard Dawson Memorial Scholarship

Alma Bishop Doley Endowed Scholarship

Robert and Helene ’36 Falvey Scholarship

Aime J. and Gertrude B. Forand Scholarship Fund

Mae E. Godfrey Scholarship

Harrington ’59 and Nolan ’59 Scholarship

David M. Harris Memorial Scholarship

Laura Fachada Lally Memorial Scholarship

Robert L. Lombardi ’86 Endowed Memorial Scholarship

Mary F. Luzzi Scholarship

Anthony Masi M.Ed. ’74, C.A.G.S. ’77 and Lillian J. Masi Endowed Scholarship

Celia Munir Scholarship

John Nazarian Scholarship

Armand I. Patrucco Endowed Scholarship

Vincent Pelene Fund

Rotary Club of North Providence Scholarship

Ethel Salhany Memorial Scholarship

Joseph Salvatore ’39 Scholarship

Edna M. Snow ’77 Scholarship

State Scholarships

Richard Zorabedian Memorial Scholarship Fund

Honors Program, College

Director of Honors Scholarship

Eleanor M. McMahon Rising Junior Scholarship

John Nazarian Honors Scholarship

Rhode Island College Faculty Honors Scholarship

Rhode Island College Foundation Honors Scholarship

Rhode Island College Honors Project Grant

Ruth Williams ’33 Honors Scholarship

Justice Studies, Department of

Justice Studies Scholarship

Management, School of

Peter W. Harman Scholarship

David M. Harris Memorial Scholarship

Operations Management Scholarship

Raymond H. Trott Scholarship

Mathematical Sciences, Department of

Nancy Humes ’68 Scholarship

Miscellaneous

1st. Lt. Gregory F. Zavota Humanitarian Scholarship

Michael J. “The Doc” Gonsalves ’86 Scholarship

Therese Sullivan ’46 Scholarship

Tess Hoffman Film Studies Scholarship

Michael A. Valerio ’80 Communications Scholarship

Modern Languages, Department of

Leonelli Family Memorial Scholarship

Music, Theatre and Dance, Department of

Ernest C. and Dorothy H. Allison Scholarship

Louis Appleton Memorial Scholarship

Bicho Family Memorial Scholarship

MaryAnn Dinunzio ’65 Memorial Scholarship

Marjorie H. Eubank Scholarship

Sylvan R. and Helen Forman Scholarship

Mark E. Goldman Theatre Scholarship

John A. Kelly Theatre Scholarship

Michael S. Kroian Sr. Endowed Scholarship

Katherine Bryer Krueger Scholarship

Francis M. Marciniak Music Education Scholarship

John Pellegrino Scholarship for Brass Students

Thomas R. Pezzullo Memorial Scholarship

Jeanne Aubin Rose ’62 Scholarship

Robert D. Soule Technical Theatre Scholarship Fund

Melody Stappas Memorial Scholarship

Meredith M. Thayer ’68 Scholarship

Nursing, School of

Rhode Island College DNP Scholarship

RIC RN-BSN Scholarship

Mary R. Brunell Nursing Scholarship

Karla Carroll ’95 Nursing Scholarship

William F. Ciambrone Memorial Endowed Scholarship

Class of 1957 Scholarship

Debra Dumont Memorial Scholarship Fund

Mary E. Love Scholarships

Doris Mathewson ’74 Scholarship

Eleanor M. Olson Nursing Scholarship Award

Jean Schmieding Scholarship Award

Political Science, Department of

Maryellen Hoye Memorial Fund

Richard R. Langevin Scholarship

Shea and Tolman High Schools

Myrtle Karlin Scholarship

Helen L. Nolan Scholarship

Social Work, School of

Hasbro Scholarship

Ida Maiello Memorial Scholarship

Sociology, Department of

Maryellen Hoye Memorial Fund

Student Affairs, Office of

Frank A. and Camille S. Bucci Scholarship

Michelina “Miki” Doretto Santos Veteran/Veteran Spouse & Upward Bound Scholarship

Student Community Government, Office of

Beverly L. McGinnis Scholarship

Study Abroad Office

Portuguese Studies Abroad Fund

Ridgway F. Shinn Jr. Study Abroad Fund

World Connection Fund

Talent Awards

Special Talent Awards were established to recognize and encourage students who have exceptional talent or skill in the visual and performing arts, areas of intercollegiate competition (other than athletics) or similar fields. Currently, Rhode Island College offers awards in the following areas: art, communication, dance, film studies, music and theatre. While the requirements for these awards vary by department, award competition is open to entering freshmen and transfer students. Awards range from $100 to $2,500. Applicants should contact the academic department or program advisor in their area of interest.

## Employment Programs

The Career Development Center oversees the student employment hiring process and provides information on part-time employment both on and off campus during the academic year and the summer. One source of employment is the Federal Work-Study Program, which is based on financial need. However, student employment opportunities are also available for students who do not qualify for financial aid.

## Refund Advance For Books

Students may be eligible to receive an advance of their anticipated account refund toward eligible purchases at the Rhode Island College Bookstore and other places on campus if their financial aid award exceeds direct charges (e.g., tuition, fees, room and board). Applications must be submitted online using the student self-service section of MyRIC.

## Standards for Measuring Satisfactory Academic Progress for Undergraduate Financial Aid Recipients

**S**

**SATISFACTORY ACADEMIC PROGRESS STANDARDS POLICY**

Federal regulations require all institutions which administer Title IV student assistance programs to monitor the academic progress towards a degree or certificate of students applying for funds. All students who have completed a Free Application for Federal Student Aid (FAFSA) and wish to be considered for Title IV federal aid such as federal Pell grants, Direct loans, and SEOG grants as well as other types of assistance must meet the criteria stated in the policy. **Regulations require the financial aid policy to be at least as strict as the institutions’ academic standing policy and therefore these standards are subject to revision.**

**AID ELIGIBILITY**

Your financial aid eligibility is based on the Satisfactory Academic Progress (SAP) standards that the Rhode Island College’s Financial Aid Office is required by the U.S. Department of Education to establish, publish, and apply. The Financial Aid Office measures your academic performance and enforces SAP standards to ensure that you, as a financial aid recipient, progress toward graduation. If you fail to meet these standards, you become ineligible to receive financial aid until you meet all requirements.

Financial aid recipients will be reviewed for satisfactory progress at the end of the spring semester after grades are posted. A student who does not meet the satisfactory academic progress standards will be terminated from financial aid assistance. An aid-terminated student is ineligible for any further financial aid, including student loans, until satisfactory academic progress is re-established. Readmission to a program or removal from academic probation does not automatically constitute eligibility for federal aid.

**STANDARDS OF MEASURING SATISFACTORY ACADEMIC PROGRESS AT RHODE ISLAND COLLEGE**

1.    Qualitative Component: Students must meet minimum cumulative G.P.A. requirements as more credits are attempted (see chart below).

2.    Quantitative Component: The quantitative component requires you to complete your degree within a maximum timeframe. You are eligible to receive financial aid for a maximum timeframe of 150 percent of the published degree credits required to complete your program. Since an undergraduate degree program at Rhode Island College requires 120 degree credits, you are eligible for financial aid up to 180 attempted credits.

a.    The ratio between attempted and completed credits determines your credit completion ratio. Students are required to meet the completion ratio as outlined in the chart below.

b.    Incompletes, Withdrawals, ESL credits, remedial credits and Repeats all count toward completion percentage as attempted credits. “I” (Incomplete) grades are not considered passing grades.

c.    Transfer Credits are counted in the total number of attempted and earned credits.

3.    Both components apply to multiple majors, or students who change majors.

|  |  |  |
| --- | --- | --- |
| **Credits Attempted** | **Required Successful Completion** | **Minimum Cumulative G.P.A.** |
| 0–12 | — | —  |
| 13–36 | 60% | 1.80 |
| 37–180 | 67% | 2.00 |

**APPEAL PROCESS**

1.    Students must complete the Appeal Form (www.ric.edu/financialaid/Pages/Forms-and-Publications.aspx) and follow the instructions on the form. Appeals should be based on personal injury, illness, family difficulties, death of a relative, or other extenuating circumstances beyond the student’s control.

2.    If more than one semester is needed to comply with the SAP policy as detailed above, it is recommended that your appeal include an advisor-approved academic plan that if followed will ensure you will be able to meet SAP requirements by a specific point in time.

3.    If your appeal is approved, you will be placed on “financial aid probation” and as long as you meet all requirements of the approval letter and follow your academic plan (if applicable), you may continue to receive financial aid.

4.    The Deadline for appeals is no later than four weeks prior to the end of the semester for which aid is desired. Allow up to three weeks for processing appeals.

**APPEAL NOTIFICATION PROCESS**

1.    Students will be notified of the appeal decision by hard-copy letter mailed to students’ permanent home address on record. Allow up to three weeks for appeal processing.

2.    Subsequent appeals of the same nature are not permitted.

3.    All appeal decisions are final.

**REINSTATEMENT OF ELIGIBILITY**

 **When a student has made satisfactory progress as outlined above for a particular semester without the benefit of student financial aid, the student must contact the Office of Student Financial Aid and request a Satisfactory Academic Progress re-evaluation. The student will then be reinstated to an eligible status for the subsequent term.**

## The Rights and Responsibilities of Students Receiving Financial Assistance

As recipients of student financial aid, students have certain rights they should exercise and certain responsibilities that must be met.

### Student Rights

1.     Students have the right to know the cost of attending the institution.

2.    Students have the right to know where and from whom information on student assistance at the institution may be obtained.

3.    Students have the right to know what financial aid programs are available at their school.

4.    Students have the right to know how to apply for student assistance programs and what standards are used to determine eligibility.

5.    Students have the right to know the deadlines for submitting applications for each of the financial aid programs available.

6.    Students have the right to know how financial aid will be distributed, how decisions on that distribution are made and the basis for these decisions.

7.    Students have the right to know how their financial need was determined. This includes how costs for tuition and fees, room and board, travel, books and supplies, personal miscellaneous expenses, etc. are considered in their budget.

8.    Students have the right to know what resources (such as parental contribution, other financial aid, student assets, etc.) were considered in the calculation of their need.

9.    Students have the right to know how much of their financial need as determined by the institution has been met.

10.  Students have the right to request an explanation of the various programs in their student aid package.

11.  Students have the right to know what portion of their financial aid must be repaid and what portion is grant aid. If the aid is a loan, students have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of time they have to repay the loan and when repayment is to begin.

12.  Students have the right to know the means by which financial aid will be disbursed and the frequency of disbursements.

13.  Students have the right to know how the school determines whether they are making satisfactory progress, what happens if they are not and the procedures by which a student who has failed to maintain such progress may reestablish eligibility.

14.  Students have the right to know their school’s refund policy.

15.  Students have the right to know what academic programs are available at the institution and the faculty and facilities available for those programs.

16.  Students have the right to data regarding retention of students at the institution.

17.  Students have the right to know the number or percentage of students completing each program if such data is available.

### Student Responsibilities

1.  Students must complete all application forms accurately and submit them on time to the right place.

2.    Students must provide correct information. In most instances, misreporting information on financial aid application forms is a violation of law and may be considered a criminal offense which could result in indictment under the U.S. Criminal Code.

3.    Students must return all additional documentation, verification, corrections and/or new information requested by either the Office of Student Financial Aid or the agency to which an application was submitted.

4.    Students are responsible for reading and understanding all forms that they are asked to sign and for keeping copies of them.

5.    Students must accept responsibility for all agreements that they sign.

6.    Students must perform the work that is agreed upon in accepting a Federal Work-Study award.

7.    Students must be aware of and comply with the deadlines for application or reapplication for aid.

8.    Students should be aware of their school’s refund procedures.

9.     All schools must provide information to prospective students about the school’s programs and performance. Students should consider this information carefully before deciding to attend a school.

# Academic Policies and Requirements - Undergraduate

## Graduation Requirements for all Undergraduate Students

The following requirements must be completed by undergraduate degree candidates at Rhode Island College in order to graduate:

1. The General Education requirements.

2. The College Writing Requirement.

3. The College Mathematics Competency.

4. The major requirements listed under each program, and, if applicable, requirements in the minor.

5. Experiential Learning Requirement.

6. A minimum of 120 earned credits.

7. The College Residency Requirement: a minimum of 45 credits must be taken at RIC, including a minimum of 50% of the major credits (with at least 12 credits in the major at the 300- or 400-level).

8. A minimum of a 2.0 G.P.A. in the major and minor (if applicable).

9. A minimum overall G.P.A. of 2.0 on a 4.0 scale.

## College Writing Requirement

All students are required to complete the College Writing Requirement. In most cases, this requirement is satisfied by the completion of FYW 100, FYW 100P or FYW 100H, with a minimum grade of C. However, the Feinstein School of Education and Human Development requires a minimum grade of B. Students who receive a C- or below in FYW 100, FYW 100P or FYW 100H will receive the college credit but will not have fulfilled the College Writing Requirement. This requirement may also be satisfied by (1) passing the appropriate College Level Examination Program (CLEP)/College Composition, with a minimum score of 50, and by reporting the score to RIC’s Admissions Office; or (2) by passing the course equivalent of FYW 100 with a C or better at another institution; in this latter case, the transcript from the institution at which the student enrolled in the equivalent course should be sent to RIC’s Admissions office. Most students will have the opportunity during New Student Orientation to choose which FYW course best meets their needs. Visit the FYW Program website at www.ric.edu/firstyearwriting for information on this process.

Students are encouraged to fulfill the College Writing Requirement in their first year of study at Rhode Island College. Students who have not fulfilled the College Writing Requirement before the completion of 30 attempted credits at the college will have a registration hold placed on their account until they have registered for the course. If the course is not completed successfully, the hold will be placed again.

## Majors

**Majors**
All students must complete an approved major/program. Requirements are listed under each major and can be found in the catalog by school or online at http://www.ric.edu/academics/Pages/majors\_programs.aspx. For some majors or programs, including pre-professional programs in education, nursing and social work, there is a secondary admission process. Students must first begin as intended majors and meet certain requirements in order to apply for formal acceptance into the major/program. Majors and programs may also include cognates, a group of related courses that support the requirements of the major. Students must earn a minimum cumulative grade point average of a 2.00 in their major in order to graduate. Please note that some individual majors may have higher GPAs or specific grade requirements, and this will be stated where the major is outlined the catalog.

***Declaring a Major***
Entering freshmen who are unsure of a choice of major may select one of six Exploring Majors: Arts, Business, Health Sciences, Humanities, Science/Math and Social & Behavioral Sciences. Each provides a three-semester plan or RhodeMap to help keep students on track to on time graduation. All undergraduate degree students must declare a major by the time they have earned 45 credits (includes all earned course and test credits). Students who fail to declare a major will have a registration hold placed.

***Changing Majors***
Students who wish to change their major or add a second major, should contact the department chair of the new or additional major. Names and contact information can be found at www.ric.edu/academics/Pages/Majors\_Programs.aspx Students who have a double major and wish to drop one of them should contact the records office.

***Student-Designed Majors***
Students may develop individualized majors to accommodate special needs and interests. These majors may focus on an area of study not covered in regular departmental offerings or may be interdisciplinary in nature. Student-designed majors are open to undergraduate degree candidates who have earned at least 40 credit hours and who have a minimum cumulative grade point average of 2.50. Proposals from students with more than 75 credit hours are normally not accepted. A completed proposal must be submitted to the Committee on Student-Designed Majors no later than October 1 or March 1 for action that same semester. Further information about this program and application materials may be obtained from the offices of the academic deans.

## Minors

**Minors**
Minors, while not required at the college, can enhance and broaden a student’s educational experience and add value for employment or graduate school. Minors require a minimum of 18 credits and most range from 18-24 credits. Minors are open to students in any major, not just a minor in the school of the student’s major. Most majors have a corresponding minor. At least two courses in the minor must be completed at the college. Students must earn a minimum cumulative grade point average of a 2.00 in their minor.

Minors are also available in the following areas: archaeology, behavioral neuroscience, biological anthropology, cultural anthropology, coaching, cybersecurity, data science, digital media production, educational studies, gerontology, international business, international governmental non-governmental studies, italian, jazz studies, linguistic anthropology, medical anthropology, public history, queer studies, rhetoric and writing, and statistical modeling.

***Transfer Minors***

The college has created transfer minors designed primarily for, but not limited to, community college transfer students who have completed designated associate degree programs. All coursework for the minor will have been completed at the student’s prior institution before matriculating as a new student or a readmit at the college. Transfer minors consist of 18-24 credits in a focused field of study for which a minor does not exist at RIC. The transfer minor will be posted on the student’s official RIC transcript as an additional academic credential.

***Available Transfer Minors:***

Bristol Community College

•     Deaf Studies

•     Fire Science

•     Law Enforcement

•     Occupational Therapy

•     Paralegal Studies

Community College of Rhode Island

•     Business Advisory Services

•     Computer Studies

•     Emergency Management/Homeland Security

•     Fire Science

•     Law Enforcement

•     Networking

•     Occupational Therapy

•     Paralegal Studies

•     Web Technologies

For a description of the courses required for each CCRI transfer minor, visit www.ric.edu/CCRItoRIC/Pages/default.aspx

## College Mathematics Competency

Students are urged to complete the College Mathematics Competency by the end of their first semester of study at the college. Students who do not satisfy the College Mathematics Competency by the end of their first semester (15 or more attempted credit hours at Rhode Island College) will have a registration hold placed on their account until they either satisfy the requirement via the Mathematics Placement Exam or registering for MATH 010. If the course is not completed successfully, the hold will be placed again.

Note:  Fulfillment of the College Mathematics Competency is distinct from and does not substitute for completion of the Mathematics category of General Education.

Entering Freshmen:

1.    All entering freshmen will be required to take the Mathematics Placement Exam prior to or during freshman orientation. Students who achieve a satisfactory grade on the Mathematics Placement Exam will have met the College Mathematics Competency. (This exam is given at least six times each semester, and, if necessary, may be repeated once. It is administered by the Mathematics Learning Center.)

2.    Students who receive transfer credit for a course(s) deemed equivalent to MATH 010, MATH 120, or MATH 177 or higher will have met the competency.

3.    Transfer students who do not fulfill the College Mathematics Competency by means of numbers 1 or 2 above will be required to take the Mathematics Placement Examination prior to or during their first semester at Rhode Island College. Students who achieve a satisfactory grade on the Mathematics Placement Exam will have met the competency. (This exam is given at least six times each semester, and, if necessary, may be repeated once. It is administered by the Mathematics Learning Center.)

4.    Students who do not achieve a satisfactory grade on the Mathematics Placement Exam must enroll in MATH 010 prior to or during their first semester at Rhode Island College. Students who fail to earn a satisfactory grade during that semester shall be required to retake MATH 010 until successful completion.

Experiential Learning

**A requirement for all undergraduate students at Rhode Island College.**

Experiential learning is a process through which students develop and apply knowledge, skills, conceptual understanding and values to real-world problems or situations. The classroom, laboratory, studio or authentic real-world experiences--on campus and in the community--can serve as experiential learning settings. Through experiential learning, students are able to bridge the gap between theory and practice.

At Rhode Island College, our programs are designed to facilitate effective, vigorous, and flexible learning that will prepare our students for accomplishment, fulfillment, and self-realization in a swiftly changing world. Through an emphasis on experiential learning throughout the curriculum, we engage and require our students to learn through doing, and become more effective in whatever discipline they pursue.

**Students at RIC encounter experiential learning in three main areas:**

**1.) Senior capstone courses:** These are required Senior experiences that range from creative projects, in-service experience, practicum, internships, or seminars (or other culminating courses). Seminars (and culminating courses) demand research, presentations and/or projects that allow students to show they understand the demands of the major by utilizing the skills they have developed in their course of study.

**2.) Other required courses in programs that emphasize experiential learning:** Not a culminating experience, but these courses highlight experiential learning, with an emphasis on hands-on learning activities, laboratory work (often doing original research), service-learning, volunteer experience, clinical skills, practicum, case studies, data collection and analysis, field work, creative production and performance, presentations, reflective discussion and active research.

**3.) Not required but available:** Optional research (discipline based), internships, project work, field based courses, evidence-based practices, replication studies, simulation exercises, experimental techniques, self-exploration exercises and creative/performance projects.

The website has a link at http://www.ric.edu/experientiallearning/ to show you a chart that contains program by program details of which experiential learning courses are required in each program, as well as other optional opportunities. This information can also be found on department websites.

**Experiential Learning Outcomes**

**RIC aims to graduate students who are:**

**Flexible:** Be resilient but adaptable to change, able to work under pressure, openly self-evaluate, and display thoughtful, thorough, and informed judgment in diverse situations and a changing environment.
Effective: Be able to fully integrate theory and practice within their discipline by utilizing those portable skills they have developed through their coursework. Such skills include critical thinking, oral communication, collaboration, research proficiency, and professional behavior.

**Aware:** Demonstrate self-awareness and social-awareness, and be able to work empathetically and effectively with people from diverse cultures and backgrounds.

**Self-directed:** Be able to integrate knowledge and skills learned in the classroom to identify and solve problems beyond the classroom, but also be able to assess, critique and improve their work through an understanding of how to develop new knowledge and skills where necessary.

## Grading System

Academic standing is based on grade points, which are related to the letter grades as indicated:

|  |  |
| --- | --- |
| **Letter Grade** | **Grade Points Per Credit Hour** |
| A (excellent) | 4.00 |
| A- | 3.67 |
| B+ | 3.33 |
| B (good) | 3.00 |
| B- | 2.67 |
| C+ | 2.33 |
| C (satisfactory) | 2.00 |
| C- | 1.67 |
| D+ | 1.33 |
| D (low pass) | 1.00 |
| D- | 0.67 |
| F\* (failure) | 0.00 |

\*Included in the calculation of the cumulative grade point average

**W** —Withdrawn. Requires permission of instructor. No grade points, no effect on GPA. No credits counted toward graduation.

**W/N** —Never attended (or never connected if online course). No grade points, no effect on GPA. No credits counted toward graduation.

**W/L** —Leave of absence. No grade points, no effect on GPA. No credits counted toward graduation; initiated with Student Life.

**W/M** —Called to active military duty. No grade points, no effect on GPA. No credits counted toward graduation; initiated with Student Life.

**I** —Incomplete. No grade points.**CR** —Passing grade in course taken with Credit/No Credit option. Credits counted toward graduation, but no effect on GPA. The Credit/No Credit option may **only** be chosen in certain **elective** courses. Students should discuss this option with their academic advisor before electing it.

**NCR** —Failing grade in course taken with Credit/No Credit option. No credits counted toward graduation and no effect on GPA. The Credit/No Credit option may **only** be chosen in certain **elective** courses. Students should discuss this option with their academic advisor before electing it.

**AUD** —Notation for course which was audited.

**H** —Honors. No grade points, no effect on GPA. Credits counted toward graduation.

**S** —Satisfactory. No grade points, no effect on GPA. Credits counted toward graduation.

**U** —Unsatisfactory. No grade points, no effect on GPA. No credits counted toward graduation.

**During the COVID-19 Spring 2020 semester, the following emergency grading was put into place. Students were assigned**

## Withdrawal from a Course - Undergratuate

Students may drop a course during the first two weeks of a semester (or during a corresponding time for summer sessions) without having any entry made on the permanent record and will not be financially responsible for the course.. Students are financially responsible for the course if they have not dropped the course by the end of the add/drop period.

Students may not withdraw themselves following the add/drop period and are required to get instructor approval. If approved, the instructor completes and submits a W grade form to the Records Office. The grade of W will be posted on the student’s transcript.

Faculty will be able to assign a W or W/N (never attended) any time after the add/drop period up until 2 weeks following the due date for mid-semester grades, after which a regular letter grade (A-F or incomplete) must be assigned.

Additional information on options and procedures for withdrawing from a course is available from the Records Office or online at www.ric.edu/recordsoffice/Pages/Grades-and-Standards.aspx

**Withdrawal for non-academic reasons**

Requests for course or semester withdrawal(s) for non-academic reasons (i.e., medical, personal leave, active duty reasons or withdrawal from the college) should be referred to the Office of Student Life.

**Withdrawals for Student Veterans**

Student veterans who withdraw from a course and have a W grade are required to return a portion of their benefits. An F does not require a return of benefits. However, the F has a greater impact on academic standing. The federal government allows a one-year grace period if the student veteran has an Incomplete instead of a W. Student veterans will be allowed two consecutive semesters following the course (summer sessions not included) to complete the course requirements for the Incomplete without needing to request instructor permission.

**Limit on W Grades**

Students are limited to a maximum of 5 W grades while pursuing an undergraduate program at RIC. W grades posted prior to the implementation of this policy will not be counted toward the total of 5 W’s allowed. A student with extenuating circumstances may petition the Academic Standing Committee for permission to exceed the maximum of 5 W’s. W/L and W/M grades do not count towards the 5 W grade limit. If the total number of W’s exceeds the maximum, a notation indicating a violation of college policy will appear on the student’s unofficial transcript. Further consequences such as a registration hold may apply.

## Incomplete Grade - Undergraduate

For all undergraduate students, the time limit for completing course requirements for courses in which the grade of Incomplete was received is the last day of classes of the succeeding semester (two semesters for student veterans). For further information, students and their advisors should consult the Manual on Academic Policies & Procedures (MAPP) at www.ric.edu/academics/Documents/AcademicPoliciesProceduresrev8-18.pdf.

## Academic Forgiveness Policy (5 - Year Rule)

The Academic Forgiveness Policy allows a fresh start for former undergraduate students from RIC who have had a minimum of five consecutive years absence from the college and wish to return to complete a first bachelor’s degree. The older credits will be evaluated under the college’s current transfer model. When the policy is applied, the cumulative GPA will be recalculated and reset.

Courses that are at least five years old in which the student earned a grade of “C” or higher will be awarded elective credit, or if appropriate, general education credit. Upper level courses will be reviewed/evaluated by the department of the chair of the student’s major/program who determines if the course(s) may still be applied to the student’s program or must be repeated (such as change in body of knowledge, etc.). Programs with a secondary admission process are allowed to calculate grades from older courses and may require students to repeat those courses.

At the discretion of the admissions office, college credit may also be evaluated for academic forgiveness fortransfer applicants with credits five years or older from other institutions.

## Repeating a Course

A student may repeat **only once** any course taken for undergraduate credit that is not subject to restrictions within undergraduate programs. A W grade counts as a repeat. A student who wishes to repeat a course a second time may request permission to do so from the Academic Standing Committee. The form for petitioning the Academic Standing Committee is available in online at http://www.ric.edu/recordsoffice/documents/PetitiontoAcademicStandingCommittee.pdf

Once a course is repeated, only the higher grade earned will be included in the calculation of the cumulative grade point average and will appear on the student’s transcript. The original course and grade will also appear on the transcript. Only grades for courses repeated at Rhode Island College will be adjusted.

## Auditing a Course

To audit a course is to participate in a course without receiving credit for the course or having the grade point average affected. Auditing requires consent of the instructor and the appropriate department chair.

During the first two weeks of a semester, if registration for the course has not been closed, a course may be added for audit through regular Add/Drop procedures without a late registration fee charged. Conversely, during the first two weeks of the semester, a course that was audited may be dropped and added for credit with no late registration fee charged.

Full-time undergraduate students may register as auditors without paying additional fees. Part-time or nondegree students pay the usual per-credit fee. Any refunds will be made only at the student’s request and according to the standard Rhode Island College refund schedules.

Under no circumstances will audited courses be counted for credit toward a degree.

## Independent Study

Independent study, directed study and certain research courses afford students the opportunity to pursue concentrated study in a selected topic under the supervision of a faculty member. Students enrolled in independent study are expected to observe the semester begin and end dates, unless a different time limit has been arranged with their instructor. Requests for an independent study should be made in the semester prior to the semester of the planned independent study. An application for Independent Study Form, signed by the instructor, the department chair and the appropriate dean must be filed with the respective program. Forms are available in the Records Office or online at www.ric.edu/recordsoffice/Pages/Forms.aspx.

## Academic Standing and Retention Standards

Rhode Island College defines good academic standing as a minimum cumulative grade point average (GPA) of 2.0. The academic standing policy applies to all degree and nondegree undergraduates once they have attempted a minimum of 12 credits at the college.  Maintaining good academic standing is crucial to demonstrating progress towards the completion of the degree.

Academic standing is based on the number of credit hours attempted, the GPA earned at the end of a semester and the cumulative GPA. Following the posting of grades each semester, the Records Office will review all undergraduate students, degree and nondegree, to determine the level of academic standing applicable to each student.  Professional programs and some majors may have additional and/or higher academic standards which the student must meet at specific intervals.

|  |  |  |
| --- | --- | --- |
| **Academic Status**  | **Cumulative RIC G.P.A.** | **Action** |
| Good Academic Standing | ≥2.00 |  • Positive service indicator in MyRIC. |
| Academic Alert | <2.00 after attempting 12 or more credits |  • First year students; notified by OASIS via RIC email. • Submit academic alert form. • One semester only. |
| Probation I | <2.00  |  • Degree students after attempting 12 RIC credits (includes first year students following Academic Alert and all other students); notified by Records via RIC email. • Registration hold until Academic Improvement Plan (AIP) is completed with OASIS. • Limited to 12 credits. • May not hold office in student organizations. • Financial aid eligibility may be affected. • One semester only. |
| Probation II | 1.50-1.99 with ≤ 48 RIC G.P.A. creditsor1.80-1.99 with > 48 RIC G.P.A. credits |  • Degree students; notified by Records via RIC email. • Registration hold until new Academic Improvement Plan (AIP) is completed with OASIS. • Limited to 12 credits. • May not hold office in student organizations. • Financial aid eligibility may be affected. • One semester only. |
| Dismissal | <2.00 |  • Degree students; notified by Records via RIC email and letter to home address. • Student may take up to 24 credits as a non-degree student to improve G.P.A. to a 2.00 or better. • No more than 12 credits per semester. • May not hold office in student organizations. • Ineligible for financial aid. • Repeat first those courses in which F or D were earned. |
| Dismissed may no longer register | <2.00 |  • Dismissed students who do not improve their cumulative G.P.A. after 24 attempted credits as a non-degree student will be blocked from future registration. |

Note: Students may contact the Records Office if a grade change for previous coursework results in a cumulative G.P.A. of 2.0 or higher.

## Academic Assessment

Faculty and staff at Rhode Island College are committed to meeting the mission of providing excellent academic and co-curricular programs. All major programs publish goals that articulate our expectations for student learning. Formative and summative assessment of student learning and programs help us to determine how well we have met our goals and make improvements. Students and graduates are expected, when requested, to submit examples of their work, respond to surveys and tests, and engage in discussions that enrich the collegiate environment and support our effort to strive for continuous improvement in the delivery of excellent academic programs. Faculty collect and analyze data to make program improvements as their contribution to this college-wide process.

## Plagiarism

The Rhode Island College community is committed to the basic principles of academic honesty. Instances of alleged academic dishonesty are adjudicated under the procedures developed by the Academic Integrity Board. The board is composed of students, faculty and administrators. A description of its powers and responsibilities can be found in the Manual on Academic Policies and Procedures on the RIC website at www.ric.edu/academics/Documents/AcademicPoliciesProceduresrev7-17.pdf.

## Transfer Credit

Undergraduate degree candidates who plan to take a course at another college while a degree student at RIC must complete an Authorization of Credit form(s) before registering for the course (including CCRI and URI courses). The Authorization of Credit form may be found online at www.ric.edu/recordsoffice/documents/authorcreditform.pdf and must be filed with the Records Office. Students must also obtain permission of the department chair or, in the case of interdisciplinary courses, the dean. Students with financial aid awards should contact the Office of Student Financial Aid about their continued eligibility to receive aid while they take courses at other colleges.

Upon completion of the course, students must arrange to have their official transcript sent to the Records Office. Credit will not be posted until the official transcript is received.

Students who withdraw from Rhode Island College to attend another college must make formal application for readmission if they decide to return to RIC.

# Honors and Awards - Undergraduate

Rhode Island College recognizes intellectual and creative excellence in four primary ways: (1) through the publication each semester of the Dean’s List, (2) through honors programs, (3) through graduation.

## The 3.5 Society

Full-time freshmen who earn a minimum GPA of 3.5 in their first semester or by the end of their first year will automatically become members of The 3.5 Society in recognition of their scholastic achievement.

## Cap and Gown Awards

Rhode Island College recognizes academic excellence and outstanding achievement through the annual presentation of special awards. These are sponsored by alumni, faculty and friends of Rhode Island College, as well as by the families and friends of those for whom they are named. Most funds for endowed awards are deposited with the Rhode Island College Foundation. The awards are given to graduating seniors at the annual Cap and Gown Convocation.

Listed below are awards offered at Rhode Island College. Contact the sponsoring department or organization for full descriptions of awards.

Accounting and Computer Information Systems, Department of

Outstanding Student Award (Accounting)

Anthropology, Department of

James Houston Award in Anthropology

Art, Department of

Mary Ball Howkins Art History Award

Studio Art Award

Biology, Department of

W. Christina Carlson Award

Theodore Lemeshka Award

College Honors Program

Eleanor M. McMahon Award

Communication, Department of

Communication Achievement Award (Mass Media)

Communication Achievement Award (Public and Professional)

Communication Achievement Award (Public Relations)

Communication Achievement Award (Speech, Language and Hearing Science)

Outstanding Student Award (Computer Information Systems)

Richard A. Howland Computer Science Award

Computer Science and Information Systems, Department of

Outstanding Student Award (Computer Information Systems)

Richard A. Howland Computer Science Award

Economics and Finance, Department of

Outstanding Student Award

Educational Studies, Department of

Mary Alice Grellner Educational Studies Senior Award

Katherine Murray Prize

Elementary Education, Department of

Elementary Education Award

English, Department of

Jennifer S. Cook Award in English and Educational Studies

Jean Garrigue Award

Spencer and Marguerite Hall Award

Film Studies Program

Mark W. Estrin Film Studies Award

Gender and Women’s Studies Program

Gender and Women’s Studies Award (Scholarship)

Gender and Women’s Studies Award (Service)

Health and Physical Education, Department of

Health and Physical Education Award (Health Education, Physical Education and/or Community Health and Wellness)

History, Department of

Claiborne deB. Pell Award

Evelyn Walsh Prize

Honors at Rhode Island College

Eleanor M. McMahon Award

Intercollegiate Athletics, Office of

Bourget Student Athlete Awards

John E. Hetherman Award

Helen M. Murphy Award

Management and Marketing, Department of

John Silva Memorial Scholastic Award (Management)

Outstanding Student Award (Marketing)

Mathematical Sciences, Department of

Christopher R. Mitchell Award

Modern Languages, Department of

Nelson A. Guertin Memorial Award (French)

Nelson A. Guertin Memorial Award (Spanish)

*Prémio Em Estudos Portugueses* Award

Tegu Polyglot Award

Music, Theatre and Dance, Department of

Peter Jeffrey Archambault Memorial Award

Cantor Jacob Hohenemser Award

Alice K. Pellegrino Music Education Award

Rhode Island College Theatre Award

Yetta Rauch Melcer Dance Award

Nursing, School of

Nursing Award (Academic Excellence)

Nursing Award (Service Excellence)

Nursing Award (Undergraduate Registered Nurse)

Philosophy, Department of

Thomas J. Howell Award

Physical Sciences, Department of

American Institute of Chemists Award

Ronald J. Boruch Award

Departmental Physics Award

Political Science, Department of

North Providence League of Women Voters Award

Herbert R. Winter Award for Academic Excellence in Political Science

Psychology, Department of

Victoria Lederberg Psychology Award

Rhode Island College Foundation

Rose Butler Browne Award

Bertha Christina Andrews Emin Award (Outstanding Achievement)

Bertha Christina Andrews Emin Award (Scholastic Excellence)

Social Work, School of

Bachelor of Social Work Community Service Award

Anthony E. Ricci Social Work Practice Award

Sociology, Department of

Mary Ann Hawkes Award in Justice Studies

Lauris B. Whitman Award in Sociology

Special Education, Department of

Elisa F. Bonaventura Memorial Scholarship

Josephine A. Stillings Award

## College Honors Program

The College Honors Program offers academically superior students, regardless of major, the opportunity to participate in a four-year honors experience. The program has two parts: General Education Honors and Departmental Honors. Each part may be taken independently of the other and will be noted on the student’s official transcript. However, both parts must be completed in order to receive the additional designation of “College Honors” on the transcript.

### General Education Honors

General Education Honors admits students directly from high school, during their freshman year or as transfers. General Education Honors is normally, although not necessarily, completed by the end of the sophomore year.

Students take a minimum of five General Education courses, normally including the three core requirements, in specially designed honors sections. These sections are designed to be more intellectually challenging than regular courses and are kept small in size, thus allowing ample opportunity for class discussion and for individualized study.

Successful completion of General Education Honors requires a minimum overall grade point average (GPA) of 3.00. All honors courses taken are noted on the student’s transcript, as is the completion of General Education Honors as a whole. Students may withdraw from the program at any time.

Admission to General Education Honors is by invitation of the director of honors and the College Honors Committee. Students invited into General Education Honors normally rank in the top 20 percent of their high school class, have taken demanding academic schedules and have scored at least 1200 on the SAT. Each student’s application is reviewed individually and other factors are considered, such as activities, recommendations, the student’s high school curriculum and his or her personal statement. Students may also join on the basis of their performance at Rhode Island College during their first year or as transfer students, if they have not already completed too many General Education courses.

Each year Rhode Island College awards a number of merit-based financial scholarships to students in General Education Honors. Those scholarships are renewable for a maximum of four years as long as the student maintains full-time status with a minimum GPA of 3.00 and makes satisfactory progress toward completing General Education Honors.

Other financial scholarships specifically for General Education Honors students are the Eleanor M. McMahon Award, which is presented to an outstanding graduating senior who has completed both General Education Honors and Departmental Honors; the Eleanor M. McMahon Rising Junior Award, which is presented to a rising junior in General Education Honors who plans to complete a departmental honors project; the John Nazarian Honors Scholarship, which is awarded to an outstanding incoming freshman in General Education Honors; the Director of Honors Scholarship, which is given to a deserving student in General Education Honors; and the Ruth Williams ’33 Honors Scholarship, which is given to students from the Westerly, Rhode Island area.

### Honors Colloquium

Honors 351: Honors Colloquium admits continuing and transfer students who have achieved a cumulative grade point average of 3.00, whether or not they have participated in General Education Honors. Although most students will have attained junior status, this colloquium is open to second-semester sophomores as well. This course may be taken twice for credit.

Honors 351 promotes intellectual and social community among students from different disciplines at the college. It teaches students to think self-analytically about their majors and about working in particular academic genres. It helps students decide whether or not to undertake departmental honors work and guides them in the initial stages of identifying, researching and proposing honors projects in their respective majors.

### Departmental Honors

Departmental Honors offers students the opportunity to undertake an independent research, critical or creative project on a topic of the student’s choice and directed by a professor of the student’s choice. Normally, the project begins in the senior year, although it may commence earlier, and carries six to eight hours of independent study credit over two semesters. Students may participate in Departmental Honors whether or not they have completed General Education Honors or taken Honors 351.

A Departmental Honors project is completed in the department of the student’s major. The student must apply formally to the appropriate departmental honors committee, which is responsible for accepting the student’s proposal for an honors project, for evaluating the completed project and for awarding the Departmental Honors designation, which will appear on the student’s transcript. If the student’s project involves work with persons or animals, the project must also be approved by the Committee on Human Participants in Research or the Committee on Animal Care and Use. Individual departments may also require that the student take specific upper-level courses in addition to or as part of the honors project. Undergraduate research/creativity grants are available to support honors projects.

If there is no honors program in the student’s major or if the student wishes to undertake an interdisciplinary project that cannot be accommodated in the major, the student may apply to the director of honors to appoint an appropriate faculty committee to review the student’s proposal and to oversee the project. In such cases, the student’s transcript will reflect completion of an Honors Independent Project rather than Departmental Honors. Such students will still be eligible to receive the College Honors designation on their transcripts.

Students seeking Departmental Honors must have a minimum overall GPA of at least 3.0 and a minimum GPA in the major of at least 3.25. Some departments require higher minimum GPAs. Students should consult the respective departmental honors committees for details. A student whose project is denied honors may appeal that decision through the normal college appeal process.

Honors programs are offered in most departments in the Faculty of Arts and Sciences and in the School of Business, as well as in the Feinstein School of Education and Human Development.

## Dean’s List

Full-time students who attain a minimum GPA of 3.25 in any semester have their names placed on the Dean’s List in recognition of their scholastic achievement. (During a student teaching semester, students must attain a minimum cumulative GPA of 3.0, as well as a minimum semester GPA of 3.0, and earn at least a grade of Satisfactory in student teaching.)

## Graduation Honors

Graduating seniors are cited for honors at the annual Commencement exercises, according to the following standards: a cumulative grade point average of 3.85 or higher, summa cum laude; 3.60 to 3.84, magna cum laude; 3.25 to 3.59, cum laude.

Students who have transferred to Rhode Island College or who are seeking their second baccalaureate degree are eligible for Graduation Honors if they have completed a minimum of 54 credit hours of work at Rhode Island College.

## International Honor Societies

### Alpha Kappa Delta

The Beta Chapter of the International Honor Society in Sociology was chartered at Rhode Island College in 1976. The society was founded in 1920 at the University of Southern California. There are now 290 chapters in the United States and Canada that honor excellence in scholarship, research and service.

### Kappa Delta Pi

The Epsilon Rho Chapter of Kappa Delta Pi, an International Honor Society in Education, was organized at Rhode Island College in 1944. It encourages high personal, professional and intellectual standards and recognizes outstanding contributions to education. More than 500 colleges in the United States have chapters in this society.

### Phi Alpha Theta

Kappa Psi Chapter of Phi Alpha Theta, the International Honor Society in History, was organized at Rhode Island College in 1966. It recognizes history students who maintain high standards in their college studies. It promotes the study of history by encouraging research, good teaching, exchange of ideas and publication. Over 700 chapters exist across the United States, Canada and the Philippines.

### Phi Sigma Iota

The Beta Gamma chapter of the International Foreign Language Honor Society was chartered at Rhode Island College in 1982. It recognizes outstanding accomplishment in the study or teaching of any of the academic fields related to foreign language, literature or culture. These fields include not only modern foreign language, but also classics, linguistics, philology, comparative literature, bilingual education, second language acquisition and other interdisciplinary programs with a significant foreign language component. Phi Sigma Iota is the highest academic honor in the field of foreign languages. There are approximately 250 chapters of Phi Sigma Iota at institutions of higher learning in the United States, Mexico and France.

### Phi Sigma Tau

The Gamma Chapter of Phi Sigma Tau, the International Honor Society in Philosophy, was established at Rhode Island College in 2011. The objectives of the society are to award distinction to students having high scholarship and interest in philosophy; promote student research and advanced study; publish student research papers of merit; encourage a professional spirit and friendship; and popularize interest in philosophy among the general collegiate public. Founded in 1930, the society has over 200 chapters in the United States and Canada.

### Sigma Tau Delta

The Alpha Omicron Pi Chapter of Sigma Tau Delta, an International Honor Society in English, was established at Rhode Island College in 2007 to recognize excellence in scholarship and includes students, alumni and faculty members. Sigma Tau Delta was founded in 1924 as a national society and became international in 1988. There are now over 750 active chapters, with conventions scheduled in even-numbered years.

### Sigma Theta Tau

Sigma Theta Tau Inc., the International Honor Society in Nursing, has established the Delta Upsilon Chapter-at-Large at Rhode Island College and at the University of Rhode Island with this purpose in mind: to recognize superior achievement and scholarship, to recognize the development of leadership qualities, to foster high professional standards, to encourage creative work and to strengthen commitment to the ideals and purposes of the nursing profession.

### Sigma Xi

Sigma Xi, the Scientific Research Society, was founded in 1886 as an honor society for science and engineering. Today it is an international research society with programs and activities that promote the health of the scientific enterprise and honor scientific achievement. There are more than 80,000 Sigma Xi members in over 500 chapters at colleges and universities, industrial research centers and government laboratories. Students who have shown potential as researchers are invited to join as associate members. The Rhode Island College chapter began as a club in 1984.

### Tau Sigma

A chapter of Tau Sigma National Honor Society was chartered at Rhode Island College in 2010. Founded in 1999, Tau Sigma currently has chapters at nearly 90 colleges and universities throughout the United States. This is the first chapter in Rhode Island. The purpose of the society is to recognize and promote the academic excellence and involvement of transfer students.

### Upsilon Pi Epsilon

The Alpha Chapter of the International Honor Society for the computing disciplines was chartered at Rhode Island College in 2011. The society was organized in 1967 at Texas A & M University. There are now over 200 chapters in the United States, Bulgaria, Japan and Mexico that honor academic excellence in computer and information systems, computer science and other computing disciplines.

## National Honor Societies

### Alpha Delta Mu

The Beta Chi Chapter of Alpha Delta Mu, the National Honor Society in Social Work, was chartered at Rhode Island College in 1982. Alpha Delta Mu is dedicated to the advancement of excellence in social work practice and to the encouragement, stimulation and maintenance of scholarship in social work.

### Alpha Lamda Delta

The 3.5 Society chapter of Alpha Lambda Delta will be chartered at Rhode Island College in 2013. Founded in 1924, Alpha Lambda Delta (ALD) is one of the oldest honor societies in the United States dedicated to recognizing academic excellence among first-year college students.

### Pi Mu Epsilon

The Rhode Island Beta chapter of Pi Mu Epsilon, the National Honor Society in Mathematics, was chartered at Rhode Island College in 1967. Founded in 1914, Pi Mu Epsilon currently has chapters at over 300 colleges and universities throughout the United States. The purpose of the society is to promote scholarly activity in mathematics among students in academic institutions.

### Pi Sigma Alpha

The Alpha Beta Epsilon Chapter of Pi Sigma Alpha, the National Honor Society in Political Science, was chartered at Rhode Island College in 2003. Pi Sigma Alpha recognizes academic excellence in political science, provides a forum for the scholarly discussion of politics and encourages graduate study in political science through scholarship awards.

### Psi Chi

The Psi Chi Chapter of the National Honor Society in Psychology was chartered at Rhode Island College in 1992. Psi Chi functions as a federation of chapters located at more than 800 senior colleges and universities in the United States. Psi Chi serves two major functions: (1) to provide academic recognition to its inductees; and (2) to nurture the creative and professional development of its members and its psychology department.

# Academic Facilities and Services - Undergraduate

## Office of Academic Advising

The Office of Academic Advising is located in the Lower Level of the Adams Library, in the area formerly known as OASIS, and supports all Exploring Majors, First-Year Intended Nursing Majors, and any student looking for additional support.  Our office assists students with course registration, adding/dropping courses, short and long-term planning, exploring majors, and academic coaching.  We also guide students as they navigate their major/career options and connect them to the proper resources, including faculty. We are here to help students create and assess academic, personal and career orientated goals, encourage you to get involved on campus, and focus in on items that can enhance your RIC experience academically, and holistically. Additionally, our office utilizes Starfish in order to schedule appointments, create engagement within the campus community, and to connect students to the proper resources.

## Academic Support, Office of

Rhode Island College provides a number of academic support and advising services in the office known on campus as OASIS. OASIS was established to assist students with questions concerning academic policies and procedures at Rhode Island College and to serve as the official advisor to students in the exploring major categories (undeclared).
Students interested in becoming more effective learners will find assistance in OASIS. Services include instruction and tutorial help for reading comprehension, note taking, and test preparation for admission and certification testing for the Feinstein School of Education and Human Development. Assistance with tests required by the School of Nursing is also available. OASIS works closely with Disability Services to offer academic counseling and learning strategies to students who have or think they may have a learning disability. OASIS welcomes all Rhode Island College students. For more information on tutorial help, refer to the Mathematics Learning Center, Tutorial Services and Writing Center.

## Adams Library

The James P. Adams Library provides:

•     Access to information in print and online.

•     Reference services in person and through use of several icons, such as “Text Us” and “CHAT” on the library homepage.

•     One-on-one research consultation.

•     Public computers for use throughout the building.

•     Laptops, iPads, Nexus 7 tablets, external hard drives and graphing and business calculators for loan.

The library collection today includes 313,597 eBooks, 56,868 journals in electronic format and 123 databases, all of which are accessible both on and off campus. Print holdings include 324,419 items and 1,556 periodicals. The library also has a collection of technical reports, newspapers and government publications, a DVD collection of films and documentaries, a variety of music CDs and a rotating collection of popular fiction and non-fiction books for recreational reading.

Your RIC ID is your library card. During the 2017-18 academic year, 18,294 items from the library’s collection were circulated.

Library faculty collaborate with college faculty to create library instruction for specific courses focused on the discovery, use and evaluation of library resources and information on the web. The library provided 156 library instruction sessions which were attended by 2,496 students during the 2017-18 academic year. These sessions are conducted by the reference librarians, who also answer about 6,347 reference questions a year.

The library’s participation in the Higher Education Library Information Network (HELIN) allows the RIC community to borrow from academic libraries throughout the state with a click of a button in the online catalog. Users can request items not available in the HELIN consortium through the library’s Document Delivery Service. During the 2017-18 academic year the RIC library borrowed 3,168 items from other libraries and lent 2,530 items, for a total of 5,698 items.

The College Archives, a rich depository of the history and records of Rhode Island College, as well as faculty and alumni publications and student theses, are located in the Special Collections Department. Special Collections includes a number of subject collections consisting of papers, books, manuscripts and other resources that document the state’s education, ethnic and socio-political history. A growing number of student theses and honor projects, faculty publications and Special Collections materials are also accessible electronically in the Digital Commons.

The Curriculum Resources Center, housed within the library, provides instructional material and curriculum development resources for teachers and teacher education programs.

Information about library hours, services and resources can be found on the Adams Library website at library.ric.edu.

## Career Development Center

The Career Development Center serves students and alumni in the career planning and job and internship search process. The Center also offers assistance with applying to graduate school, including help with writing the personal statement.

Individual counseling sessions are offered at the Center, along with TypeFocus, an online system that helps students examine their values, skills and interests to reach informed decisions about a major and career. Workshops and programs are offered to help students develop competitive job search skills and strategies (e.g., résumé and cover letter writing, effective interviewing, LinkedIn accounts and networking).

Many resources are available 24/7 online, such as job and internship postings and information about career fields. Employers seeking full-time, permanent and part-time employees and interns connect with students through the Center’s career management tool, Handshake. Student employment (work-study and non-work-study) jobs available both on- and off-campus are also managed through the Center.

Current students and alumni may post résumés, view jobs/internships and access the center’s online library with RIC's career management tool, Handshake (www.ric.edu/careerdevelopment). Additional tools available to students include Portfolium, an e-folio platform that translates classroom and experiential learning into workplace skills and highlights them for employers to view and Big Interview, an online system for job interview preparation. Please visit our website at www.ric.edu/careerdevelopment for additional details and resources. The Career Development Center is located in Building #6, Lower Level.

## Disability Services Center

The Disability Services Center (DSC) is the central location on campus for disability-related services for undergraduate and graduate students and is committed to providing accommodations for students with disabilities and supporting them in achieving their academic goals. Students who self-identify and provide appropriate documentation of their condition to the DSC may be eligible to receive reasonable accommodations in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and analogous state laws. Support services may include classroom and testing accommodations, advisement, referrals and use of assistive technology.

The DSC serves students with all types of disabilities: mobility, hearing, vision, motor, psychological, learning, attention, speech, medical, developmental and other conditions. In addition, the DSC shall seek to assist students with temporary impairments who are in need of short-term accommodations. The DSC is also available to advise any student who needs information about how to obtain proper documentation of a disability.

The DSC promotes the inclusion of individuals with disabilities in all aspects of college life, and endeavors to make students aware of the many opportunities and resources available to them at Rhode Island College. The DSC recognizes disability as a form of diversity and is the primary resource to educate, train and guide the college community in understanding disability access, rights and responsibilities. The DSC not only serves as an advocate for students with disabilities, but also encourages students toward self-advocacy and self-determination.

Clarification of policies and procedures for disability-related services is available in thePolicies and Procedures Manual for Students with Disabilities*.*  Copies of the manual are available at the Disability Services Center or on its Web site at www.ric.edu/disabilityservices. Persons using TTY/TDD devices may contact the Disabilities Services Center via Rhode Island Relay Services by dialing 711.

## Faculty Center for Teaching and Learning

The Faculty Center for Teaching and Learning (FCTL) promotes the professional growth and development of faculty as teachers and as scholars of teaching and learning. It cultivates a public dialogue about teaching and learning across disciplinary lines and strives to build a professional community among teachers at Rhode Island College. The FCTL serves faculty at every stage of their professional lives in order to support a campus-wide culture committed to inclusive excellence in teaching and learning. The FCTL is by faculty, for faculty. We offer opportunities for faculty members to talk about what they are doing, share strategies and stories, and learn about various teaching pedagogies including active/engaged learning, online teaching and new teaching –related technologies. In addition, the FCTL offers support for designing courses, syllabi, class discussions, assignments and assessments of learning outcomes. For more information about the FCTL and our offerings visit our website at www.ric.edu/fctl.

## Help Center

The Help Center provides comprehensive support for computer and printer problems along with a full complement of IT equipment and support for classroom instruction. The Help Center also assists conference planners with presentation media.

## Henry Barnard Laboratory School

The Henry Barnard Laboratory School (HBS), which enrolls learners from preschool (age 3) through grade five, has served the Feinstein School of Education and Human Development and the College for 120 years. It provides opportunities for Rhode Island College education students preparing to become teachers to observe classes, to participate in clinical and practicum experiences and to student/co-teach. HBS faculty participate in educational research activities, publish in literature of the field and present at local and national conferences.

As a laboratory school, HBS seeks to be a model for other schools in the state and region. Faculty seek to develop, document and disseminate new, effective practices for the field. The HBS preschool is a Reggio-Emelia-inspired program. Afterschool care for all learners is available. For more information, visit the website at www.ric.edu/hbs.

## Information Technology Services

The Office of Information Technology Services provides Information Technology resources to assist and educate the Rhode Island College Community. Information Technology Services supports the use of technology to promote communication, learning and access by providing services in the following areas:

•     Classroom Technology

•     MyRIC Portal (Student Information System)

•     Office 365

•     Blackboard Learning Management System

•     Campus Telephones and Networking Systems

Information Technology Services maintains the college’s two large walk-in computing facilities for student use, located in the Horace Mann Technology Center (closing end of 2019 for renovations) and in Whipple Hall, where over 135 Microsoft Windows and Apple Macintosh desktop computers are available, as well as electronic classrooms in over 15 buildings. In addition, hands-on instructional computing facilities are located in:

•     Alger Hall

•     Alex and Ani Hall

•     Clarke Science Hall

•     Craig-Lee Hall

•     Gaige Hall

•     Guardo Hall (School of Social Work)

•     Fogarty Life Sciences

•     Henry Barnard School

•     Nazarian Center

•     Whipple Hall

Our goal is to enhance the student experience. We can assist with all technology services through a single phone call to the Information Technology Services Help Center at (401) 456-8803. This one-stop shop for technology will provide support for desktop computers, laptops, phones, networking, wireless, printing, access to MyRIC, Blackboard and all other college applications, multimedia support, technology training and classroom support.

## Learning for Life (L4L)

Learning for Life is a multi-faceted community and college partnership, linking students to a wide range of services, supports, and opportunities that fortify them for college success and remove practical, life challenges and obstacles that may prevent education from remaining a priority in their lives.

By connecting students with academic, social, life-skill, financial, and career-related supports, L4L helps students to navigate a direct course to college completion. Contact Learning for Life at www.ric.edu/learningforlife/ or l4linfo@ric.edu.

## Mathematics Assessment and Tutoring

The Mathematics Learning Center, located in OASIS, has peer tutors available each day to assist students individually or in small groups with the Mathematics Placement Examination, with mathematics courses or with mathematics topics in another discipline. Students may make appointments in person or by phone.

## Adult Education ans Workforce Development

Professional Studies and Continuing Education offers adult education and workforce development programs that provide academic enrichment, professional training and employment opportunities for adult students.

Programs are developed with campus, government, community and industry partners to address workforce development needs and to train individuals seeking to enter employment or to increase their employment options. Non-credit and credit based courses are combined in many programs to provide students with expanded opportunities for continuing college study.

PSCE programs include a variety of content and experiential learning components that prepare students for successful employment.  Subject content for industry-specific training is combined with applied clinical and laboratory experiences and an internship in an industry setting.  .Allied training is provided in job readiness and job search skills, and students prepare a full portfolio of targeted résumés. Industry-specific remedial adult basic education study and English as a Second Language are provided as needed.

## Partnerships and Placements, Office of

In cooperation with academic departments within the Feinstein School of Education and Human Development, the Office of Partnerships and Placements is responsible for securing field placements and maintaining partnerships with school districts.

## Tutorial Services

Rhode Island College provides tutors to support students in a number of different disciplines across campus. They are available to meet with students in tutorial settings to help them identify learning needs, develop strategies that will result in effective study habits, and build successful techniques for continued progress and excellence in their studies. Tutoring is free to Rhode Island College students in general education courses and available online at smarthinking.com. Services are located in the Lower Level of Adams Library in Student Success Offices/OASIS.

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## Upward Bound Program

Established at RIC in 1966, the Upward Bound Program serves low-income, first-generation college bound scholars in the pursuit of high school graduation and post-secondary completion.   Our holistic approach enhances the intellectual, motivational, and character development of each scholar. Upward Bound is committed to providing equal access and opportunity to scholars through rigorous academic instruction, advising, support services, and an environment that recognizes individual differences and academic potential.

For more information visit the Upward Bound office, or e-mail upwardbound@ric.edu, or visit the Web site at www.ric.edu/upward\_bound.

## Writing Center

The Writing Center is staffed by highly qualified student tutors. Tutors work with all writers, from freshmen to graduate students, in all disciplines. Tutors assist with any phase of writing, such as refining topics, writing for a specific audience, developing ideas, organizing material, revising drafts and editing.

The Writing Center maintains a reference library of books, journals and articles on writing theory, writing for specific disciplines and other topics, including MLA, APA and Chicago style manuals. Services are free to all Rhode Island College students, faculty and staff.

# Campus Life - Undergraduate

## Child Care—Cooperative Preschool

The Cooperative Preschool is a campus organization sponsored by Student Community Government. Through the cooperative involvement of parents, the co-op provides an affordable, reliable, high-quality preschool program for children ages three to five. To participate in the co-op, children must be toilet trained and be three years of age by August 31. Students, staff and faculty of Rhode Island College are eligible to enroll their children. Children of students are given first priority.

Children are enrolled full-time, regardless of the number of hours they attend. The school is DCYF licensed and employs a certified teacher and work-study students. The co-op also participates in Brightstars, a preschool quality-rating and improvement system. The curriculum is aligned with the Rhode Island Early Learning domains.

In addition to paying monthly tuition, parents work designated hours, attend monthly meetings and participate in the running of the co-op.

The co-op is open Monday through Friday from 7:45 a.m. to 5 p.m. during the academic year. Use of the co-op is limited to those hours in which the parent is performing college related activities, such as attending

class, doing research, student teaching, etc.

For more information, stop by the co-op during hours of operation or access information and registration forms at: www.ric.edu/cooperativepreschool/.

## Counseling Center

The principal aim of the Counseling Center is to help students grow, develop and succeed during their college years. A professional staff of psychologists, counselors and doctoral students in counseling or clinical psychology provide individual and group counseling to students who seek help with emotional or social challenges, academic difficulties or educational and career planning. Assessment of vocational interest and personal characteristics is available as needed. The center also offers groups and workshops on personal development matters, such as stress management and procrastination. Although friends or faculty may encourage individual students to utilize counseling, it is entirely voluntary, and most students make the decision on their own initiative. Counseling Center services are strictly confidential and are provided to any current Rhode Island College students without charge.

## Dining Services

Rhode Island College's Dining Services is dedicated to exceeding the food, beverage and service expectations of our diverse community. Dining Services provides a variety of quality products expertly prepared, professionally served and enjoyed in comfortable, relaxing settings.

Commuters, residents, faculty and staff are welcome in Donovan Dining Center and the Café. All guests can purchase their favorite food, drinks, and snacks using cash or debit/credit cards and flex meal points in our dining facilities or in one of the many vending machines across campus. Resident students will select one of four meal plan options and use it to make purchases from the two locations. Meal plans are also available for commuter students as well as faculty and staff.

Additionally, we are able to offer Nutrition Services to the campus community. Our registered, licensed dietician is available to meet with students to address dietary needs, discuss healthy eating habits and answer any related questions.

The full Dining Services website is available at www.ric.edu/collegedining.

## Health Services

Health Services, located on the ground floor of Browne Hall, provides confidential, primary health care to all students. Care includes physical examinations, immunizations, treatment of acute and chronic illnesses and injuries, gynecological exams, health education and, if necessary, specialty referral. On-site laboratory services include blood and urine tests, throat cultures and pregnancy testing. Health Services is open year-round and is staffed by nurse practitioners, registered nurses and a part-time physician. Visits are available by appointment.

TeleHealth as well as in-office visits are available by appointment.  COVID-19 precautions are in place according to guidelines set by the Rhode Island Department of Health and the CDC.  Please call office before arriving at Health Services. Visits by appointment only.

Rhode Island College offers Student Health and Accident Insurance to any student taking a minimum of 6 credit hours. Information about this policy is available at www.universityhealthplans.com.

## Intercollegiate Athletics

Rhode Island College sponsors 21 varsity sports through the Department of Intercollegiate Athletics. Seven team sports are offered in the fall, seven team sports during the winter and seven during the spring.

Men’s teams compete in baseball, basketball, cross country, golf, indoor track, outdoor track, soccer, tennis and wrestling. Women’s teams compete in basketball, cross country, golf, gymnastics, indoor track, lacrosse, outdoor track, soccer, softball, swimming, tennis and volleyball. Participation is open to qualified undergraduate degree candidates who are enrolled in a minimum of 12 credit hours of courses as well as other NCAA and institutional requirements.

The college’s intercollegiate athletic facility, The Murray Center, features practice and competition sites for basketball, gymnastics and volleyball. In addition, there are home and visiting team locker rooms, a fully equipped training/rehabilitation room, an equipment area, a weight training facility, offices and classrooms, team meeting rooms and the Athletic Hall of Fame. Additional intercollegiate athletic facilities include Pontarelli Field (baseball); the Bazar softball complex; competitive tennis courts; the Black Track complex, including a 4,000-seat outdoor competitive venue; a five-acre practice complex; two indoor  conditioning/hitting facilities and the Ann and Vin Cullen Student-Athlete Success Center. All RIC intercollegiate home contests are webcasted live through the Anchormen network.  Included in the college’s recreation center is a wing dedicated to the Olympic sport student-athlete at RIC. For additional and the most up-to-date information on the intercollegiate athletic program, visit www.goanchormen.com.

Rhode Island College is a proud member of the National Collegiate Athletic Association, and the National Collegiate Gymnastics Association, and is a charter member of the Little East Conference, which sponsors conference championships in men’s baseball, basketball, cross country, golf, soccer, tennis and track; and in women’s basketball, cross country, lacrosse, soccer, softball, swimming, tennis, track and volleyball. The nine member Little East Conference includes Plymouth State University, University of Massachusetts (Dartmouth), University of Massachusetts (Boston), Eastern Connecticut State University, University of Southern Maine, Western Connecticut State University, Keene State College and Castleton University.    The conference also has several affiliate members.

## Interfaith Services Center

Rhode Island College Interfaith Services is a component of the Unity Center that endeavors to support the spiritual growth of the Rhode Island College community regardless of religious history/affiliation, cultural background or personal circumstance. Interfaith Services strives to foster appreciation, understanding and respect for religious choice; provide opportunities for prayer, worship and meditation; support faith-based student groups; encourage spiritual exploration and promote volunteerism both on- and off-campus. Interfaith services maintains a meditation room located in the Unity Center that can be reserved for members of the RIC community. Contact us at the Unity Center at (401) 456-8168.

## International Students Office

The International Student Office (ISO) is a component of the Unity Center in the division for Community, Equity and Diversity at Rhode Island College. The ISO mission is to support the institution’s internationalization effort and to facilitate and enhance the academic experiences of undergraduate and graduate international students. ISO serves as the main resource hub of support to international students (both newly admitted and current) by providing one-on-one advising services with respect to admission requirements, immigration and visa procedures, work permits, orientation, and cultural adjustment and transition into the greater New England community. The office also supports student success by hosting social and educational activities. The ISO is located in the Unity Center (lower level of the Donovan Dining Center). For more information, please visit: www.ric.edu/iss.

## LGBTQ+ Office

The LGBTQ+ (Lesbian, Gay, Bisexual, Transgender and Queer/Questioning) Office is a component of the Unity Center in the division for Community, Equity and Diversity at Rhode Island College. The office advocates for the various concerns, both academic and personal, of the LGBTQ+ campus community and its allies. Its mission is to integrate the best practices for inclusion of gender, gender identity, and sexual orientation into all appropriate aspects of campus life. The LGBTQ+ staff assists students with processes relevant to preferred names and documentation, and engages campus constituents in understanding and implementing practices that promote safety and affirmation. In collaboration with other LGBTQ organizations within Providence and greater Rhode Island, this office works to ensure that state and federal protections provided to students, faculty, and staff including but not limited to: Title IX, hate crime and non-discrimination ordinances, are upheld to the highest level. The LGBTQ+ Office is located in the Unity Center (lower level of the Donovan Dining Center. Visit the website at www.ric.edu/lgbtq.

## Military Resource Center - Undergraduate

The Military Resource Center serves as a bridge between off-campus services and on-campus services for military service members, veterans and their families. The VetSuccess on Campus program is located in the center. Students receive information and assistance in accessing educational benefits, exploring career options and locating other important services at Rhode Island College.

## Recreational and Club Sports

A completely renovated recreation center opened in the fall semester of 2012. The complex is home to all recreational programming, including intramurals and club sports. The center and its programs are available to all currently enrolled undergraduate and graduate students. The facility is also available to faculty, staff, alumni and the community on a membership-fee basis. For a complete list of activities and hours, which change each semester, visit www.goanchormen.com.

The 80,000-square-foot facility includes a five-lane, 25-yard, L-shaped swimming pool; a five-lane, 1/10-mile indoor track; three multi-use courts for basketball, volleyball and tennis; a fitness center, including cardio and strength areas; a student lounge complete with WiFi and cable television; new locker room facilities; a multimedia room; a wrestling facility adaptable for other events; a multi-use studio for aerobics and yoga with "fitness on demand" available during all operating hours; offices for coaches; and a suite to host fundraising-related initiatives. The Club Sport Program currently includes the following established club sport opportunities: men's ice hockey, women's equestrian, ultimate frisbee and men's volleyball. For more updated information, or if you are interested in starting a club sport, go to www.goanchormen.com.

## Office of Residential Life and Housing

On-campus housing is available for undergraduate students and graduate students. Six residence halls—Browne, Thorp, Weber, Willard, Sweet and Penfield Hall—provide accommodations for approximately 1,100 students. Browne, Thorp and Weber Halls are designed with suites of eight to twelve single rooms adjacent to a study-lounge area. Sweet and Willard Halls feature double-occupancy rooms, with a select number of single rooms. Sweet Hall is built along more traditional lines, with rooms on either side of the corridors. Each hall has a common lounge area and laundry, and each room is furnished with a bed, desk and closet. Penfield Hall provides suite-style living for four, with either single or double bedrooms. A portion of Penfield Hall suites have apartment-style features, with breakfast counters and full-size refrigerators.

The fees given below are for the 202019–20210 academic year. Because of rising costs, the Rhode Island Board of Education reserves the right to change fees without notice as conditions necessitate.

Residents are expected to secure alternate housing accommodations during scheduled breaks.

### Room Fees

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  **Rooms are contracted on a yearly basis. All students are required to pay a non-refundable housing deposit of $250, which is a prepayment towards the 2020-21 room fees. Residence halls open at the beginning of each semester and close at the end of each semester in December and May and during Spring Break. Residents are expected to secure alternate housing accommodations during scheduled breaks or students may apply to remain in housing during the College vacation breaks for an extra fee** |   |   |
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### Board Fees

Students choosing to live on campus are required to purchase one of four available Meal Plans. Each Meal Plan includes a set number of meals per week, as well as Flex Meal Points that can be used throughout the semester. All meals are redeemable at Donovan Dining Center. Flex Meal Points may be used at Donovan Dining Center, in the Café, or in campus vending machines.

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| **Meal Plan** | **Meals Per Week** | **Flex Meal Points Per**Semester | **Cost Per** Year |
| A (Anchor Platinum) | 17 | $400 | $5,450 |
| B (Anchor Gold) | 15 | $300 | $5,244 |
| C (Anchor Silver) | 13 | $250 | $5,088 |
| D (Anchor Bronze) | 10 | $210 | $4,388 |

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### Room Refunds

1.

a. Cancellation Prior to Cancellation Deadline- Enrolled Students: Matriculated students who paid a housing deposit, signed the housing contract, and chose a housing assignment for the following academic year during the College’s official Housing Selection Process may cancel their housing through written request at no additional fee, if written request is received by May 15th. Cancellation will result in forfeiture of $200 housing deposit.

b. Cancellation Prior to Cancellation Deadline- Non-Enrolled Students: Students who have yet to matriculate to the College (i.e. New First Year students and New Transfer Students) who paid a housing deposit, signed the housing contract, and were given a housing assignment for the following academic year from the Residential Life & Housing Office may cancel their housing through written request at no additional fee, as long as written request is received by August 1st for the fall semester or January 1st for the spring semester. Cancellation will result in forfeiture of $200 housing deposit.

c. Cancellation After Cancellation Deadline: Students who paid a housing deposit, signed the housing contract, and have a housing assignment, must submit a Contract Release Request Form to the Office of Residential Life & Housing for consideration. The College may exercise its discretion to grant or deny the request.If the College denies the request for cancellation, the student shall owe the full fee period of the housing contract (academic year), any charges for damages, cleaning, and any non-refundable housing fees. If the College accepts the cancellation request, the student shall owe the full period of occupancy used, plus a release of contract fee equivalent to a four (4) week rent fee at the student’s current housing rate, any charges for damages, cleaning, and any non-refundable housing fees.

d. Contract Release Request Form: Students who wish to cancel their housing after the cancellation deadline, and have circumstances that meet the criteria below, may submit a Contract Release Request Form for review.

i. Withdrawal from the College

ii. Graduation from the College

iii. Military Deployment

iiii. Attendance to an official College approved program (i.e. study abroad, national student exchange, or the equivalent)

iiiii. Financial Hardship (Must include verification appropriate to the circumstance and must demonstrate a loss of income that has occurred since the cancellation deadline. Petitions for release will be reviewed with the Financial Aid and Bursar Offices.)

iiiiii. Medical Hardship (Must include medical documentation from a licensed physician on official letterhead, stating medical diagnosis, as well as a statement of how living on campus is related to the illness and the student’s treatment. Petitions for release will be reviewed by the Health & Wellness Office (Health Services and Counseling.))

e. Students who are released from their housing contract will be charged a release of contract fee equivalent to a four (4) week rent fee at the student’s current housing rate except in the following situations:

i. Withdrawal from the College

ii. Graduation from the College

iii. Military deployment

iiii. Attendance to an official College approved program (i.e. study abroad, national student exchange, or the equivalent)

f. Any student who fails to occupy their assigned space one week after the contract start date shall be considered a “no-show” cancellation. Students considered “no-show” cancellations shall owe the full fee period of the housing contract (academic year) for enrolled students, or the four (4) week rent fee for non-enrolled students, plus any charges for damages, cleaning, and any non-refundable housing fees.

### Board Refunds

The board contract is binding upon the student until the end of the academic year during which the cancellation is effected. However, proration of the food-cost portion of the Meal Plan contract will result in a refund based on the week when dining services is officially notified of withdrawal.

## Security and Safety, Office of

The mission of the Campus Police, a component of the College's Department of Security and Safety, while multifaceted, is simplistic in nature and is centered upon a single goal: to provide for the safety of life, personal and institutional property, and to enhance the educational process. The achievement of this mission relies on community partnerships built upon trust and mutual respect.

The department, located at the Welcome Center, provides 24-hour service and security to the Rhode Island College campus community.  The department is responsible for the enforcement of all laws and regulations that apply to campus life, including those of the Rhode Island Council on Postsecondary Education and federal, state and certain municipal statutes. Information regarding security and safety, campus police, parking, traffic regulations, and vehicle registration is available at campus police headquarters or on the college website at www.ric.edu.

The department provides crime prevention support and assistance including 24-hour escort service for students, faculty and staff. This service is available by calling college extension 8888.  For added protection, the campus has fifty-three blue-light emergency phones – located along illuminated walkways and campus buildings – that are directly linked to campus police. Moreover, building entrances and parking lots are thoroughly lit, highly visible, and equipped with state-of-the-art security cameras. (For locations of these phones, see the on-line Campus Map).

## Student Activities

The Rhode Island College Office of Student Activities provides involvement opportunities for students. There is a wide array of possibilities for all students to make the most of their college investment beyond the classroom, including campus events, student organizations, Greek Life, student organizations, and community service. Students who are engaged meet more people, learn new things, and develop a sense of belonging at RIC. Visit our website for more information and a list of events we are hosting at ric.edu/student-activities/.

## Student Community Government

As the official voice of the student body, Student Community Government is concerned with student rights and responsibilities and the enhancement of educational, cultural and social opportunities for students.

Although primarily undergraduate in membership, Student Parliament, the main body of Student Community government, includes representatives from almost all areas of the college. A Finance Commission, composed of parliament and non-parliament members, allocates funds from the student activity fee to support various student organizations and activities on campus.

## Student ID Card

The student ID is more than your official Rhode Island College photo identification card. It is a great way to pay for everything including food, beverages, photocopies, laundry, printing, and textbooks at the Bookstore. You can add value to your campus points account at the Student ID office with a credit card. You can also add value using cash at either of the two Value Port stations; located at Adams Library behind the reference desk and at the lower entrance of Browne Hall. Your student ID accounts can be managed using GET Funds. Point your browser to https://get.cbord.com/ric and register your account. Additionally, your ID card has some important non-debit uses as well. It serves as your meal card when you sign up for a meal plan, your door key for entrance to your residence halls, your Adams Library card, and your ID for entrance into the Recreation Center.
The ID card consists of 3 accounts:

1.

The meal plan account for Donovan Dining Center and the café, (Board, Guest Passes, and Bonus Dollars).

2.

The Campus Points account for use at all locations where points are accepted (DDC, café, Bookstore, Student Union game room, many copiers, laundry facilities in the Residence Halls, and pay-for-print stations in the café and Adams Library).

3.

DDC commuter points (DDC points). This account is useful if you would like to designate funds for food only.

Your first ID card is free and can be obtained by coming to the Student ID office located on the second floor of the Student Union. Call 401.456.8394, email studentid@ric.edu, or visit www.ric.edu/student-ID for more information.

## Student Involvement Programs

Students can participate in a wide variety of cultural activities, leadership programs, and events at Rhode Island College. These opportunities include open mic performances at the Café, Diversity Week presentations, student plays and concerts in the Nazarian Center, art exhibits at the Bannister and Chazan Family Galleries, lectures from world renown public figures, performances by comedians and musicians, and an array of cultural celebrations. There are academic-based exhibition and performance opportunities and a host of student groups in which students participate in ways best suited to their interests, from audience members to directors. Many of these activities and events are free or discounted for students. Whatever your interest or passion, there is a way for you to participate.

## Student Life, Office of

The office of student life addresses disagreements between students. For disagreements between students and faculty they are referred to the department chair or academic dean. For disagreements between students and staff they are referred to the supervisor of the staff member.

## Student Union

The Student Union facility consists of the Student Union and Ducey Media Center. As its mission states, it is “more than a building, but also an organization and a program which complements the academic experience and contributes to student success.” In addition to Student Activities, Greek Life and the Student Life office, departments and services include Student ID office, Student Information Center/Mail Room, Bookstore, Military Resource Center, the Café, Student Community Government and a variety of other student organization offices. The Student Union further includes groups located in the Ducey Media Center: The Anchor (student newspaper), Anchor TV and WXIN Radio.

## Unity Center

The Unity Center is a Rhode Island College intercultural services center and a department of the division for Community, Equity and Diversity (CED). The Unity Center is comprised of the leadership and activities of the Women’s Center, the LGBTQ+ Office, the International Student Office and Interfaith Services. Its mission is to promote educational equity, academic excellence and involvement in campus life to all students through collaborative programming and fostering connections among its student affiliates, faculty, staff and the wider community. The center seeks to increase inter-group connections and dialogue by providing a safe forum for exploring issues pertaining to diversity, inclusion and social justice. The Unity Center offers information and referrals, a computer work stations, a student lounge, conference room, lending library and student employment opportunities. The International Student Office and the LGBTQ+ Offices are both located in the Unity Center and adjacent to the Women’s Center on the lower level of the Donovan Dining Center easily accessible from the campus quad.  Visit our web page at www.ric.edu/unitycenter and like Rhode Island College Unity Center on Facebook.

## Women’s Center

The mission of the Women’s Center is to cultivate a campus culture that fosters the advancement of women and inspires RIC students to discover and embrace their full potential. The Center collaborates with related campus and community organizations on various projects to promote campus awareness and understanding through advocacy and education. It also provides a clearinghouse of information related to women's history, health and progress. The Women’s Center connects and supports RIC students through confidential referrals to existing campus and local resources. We are located in the lower level of the dining center.

# Degree Programs - Undergraduate

## Bachelor of Arts (B.A.)

The B.A. is offered in the following areas:

•     Africana Studies

•     Anthropology

•     Art (Studio) *with* *concentrations in*

•     Ceramics

•     Digital Media

•     Graphic Design

•     Metalsmithing and Jewelry

•     Painting

•     Photography

•     Printmaking

•     Sculpture

•     Art History

•     Chemistry

•     Communication *with concentrations in*

•     Journalism

•     Media Communication

•     Public and Professional Communication

•     Public Relations/Advertising

•     Speech, Language, and Hearing Science

•     Computer Science

•     Dance Performance

•     Economics

•     Elementary Education *with teaching concentration in*

•     Middle Level General Science

•     Middle Level Mathematics

•     Elementary Education *with content majors in*

•     English *(Admission currently suspended)*

•     Multidisciplinary Studies *(Admission currently suspended)*

•     Social Studies *(Admission currently suspended)*

•     English

•     English *with concentration in*

•     Creative Writing

•     Professional Writing

•     Environmental Studies

•     Film Studies

•     Gender and Women’s Studies

•     Geography

•     Global Studies

•     History

•     Justice Studies

•     Liberal Studies

•     Mathematics

•     Modern Languages *with concentrations in*

•     Francophone Studies

•     French

•     Latin American Studies

•     Portuguese

•     Spanish

•     Music

•     Philosophy

• Philosophy with concentration in

• Knowledge and Reality

• Ethic and Society

• History of Philosophy

•     Political Science

•     Psychology

•     Public Administration

•     Secondary Education *with majors in*

•     Biology

•     Chemistry

•     English

•     General Science

•     History

•     Mathematics

•     Physics

•     Social Studies *with concentrations in*

•     Anthropology/Sociology

•     Geography

•     Global Studies

•     Political Science

•     Sociology

•     Theatre *with concentrations in*

•     Design/Technical

•     General Theatre

•     Musical Theatre

•     Performance

•     World Languages Education *with concentrations in*

•     French

•     Portuguese

•     Spanish

•     Youth Development

Minors are available in *all* of the full-degree programs above, except elementary education, youth development and public administration. Minors are also offered in behavioral neuroscience, creative writing, Francophone studies, French, gerontology, international nongovernmental organizations studies, Italian, jazz studies,  Latin American studies, Portuguese, public history, rhetoric and writing and Spanish.

Programs leading to eligibility for certification in bilingual-bicultural education, middle level education and secondary special education are also available.

Professional preparation programs are offered in pre-dental, pre-law, premedical and pre-optometry.

## Bachelor of Fine Arts (B.F.A.)

The B.F.A. degree is offered in the following areas:

•     Art (Studio) *with concentrations in*

•     Ceramics

•     Digital Media

•     Graphic Design

•     Metalsmithing and Jewelry

•     Painting

•     Photography

•     Printmaking

•     Sculpture

•     Art Education *with concentrations in*

•     Ceramics

•     Digital Media

•     Graphic Design

•     Metalsmithing and Jewelry

•     Painting

•     Photography

•     Printmaking

•     Sculpture

## Bachelor of Music (B.M.)

The B.M. degree is offered in

• Music *with concentrations in*

• Music Education

• Performance

## Bachelor of Science (B.S.)

The B.S. degree is offered in the following areas:

•     Accounting

•     Art Education

•     Biology

•     Chemical Dependency/Addiction Studies

•     Chemistry *with concentrations in*

•     Biological Chemistry

•     Environmental Chemistry

•     Professional Chemistry

•     Community and Public Health Promotion *with concentrations in*

•     Health and Aging

•     Public Health Promotion

•     Women’s Health

•     Computer Information Systems

•     Computer Science

•     Data Science

•     Early Childhood Education *with concentrations in*

•     Teaching

•     Community Programs

•     Birth to Three

•     Finance

•     Health Care Administration

•     Health Education

•     Health Sciences

•     Health Sciences *with concentrations in*

•     Dental Hygiene Completion

•     Human Services

•     Medical Laboratory Sciences

•     Respiratory Therapy Completion

•     Management *with concentrations in*

•     General Management

•     Human Resource Management

•     Operations Management

•     Marketing

•     Medical Imaging *with concentrations in*

•     Nuclear Medicine Technology

•     Radiologic Technology

•     Certified RT Computed Tomography

•     Certified Medical Imager Management

•     Diagnostic Medical Sonography

•     Physical Education

•     Physics

•     Special Education *with teaching concentrations in*

•     Elementary Special Education

•     Elementary Special Education and Severe Intellectual Disabilities

•     Severe Intellectual Disabilities, Ages Three to Twenty-One

*\*Projected 2018; pending RIDE approval.*

•     Technology Education *with concentrations in*

•     Teaching

•     Applied Technology

•     Wellness and Exercise Science

A program leading to eligibility for specialization in adapted physical education is also available.

Minors are available in accounting, biology, chemistry, coaching, computer information systems, data science, finance, health care administration, international business, management, and marketing and statistical modeling.

## Bachelor of Science in Nursing (B.S.N.)

Refer to the Bachelor of Science in Nursing.

## Bachelor of Social Work (B.S.W.)

The bachelor’s degree in social work prepares students to enter generalist social work practice. Students participate in classroom learning and in professionally supervised fieldwork in approved social service agencies. Application for formal admission into the bachelor’s degree program is made during the first semester of the student’s junior year.

# Special Programs - Undergraduate

## Assessment of Prior Learning

Rhode Island College makes every effort to acknowledge college-level learning that has taken place outside of formal college classrooms. The college has a procedure for granting undergraduate credit for prior college-level learning achieved through experience, such as workplace learning or armed service-sponsored training, community service, self-education, law enforcement training, relevant work assignments or artistic development. Credit will be granted only for documented learning that is clearly germane to the student’s degree program, not for experience per se. The basis for granting credit will be a portfolio of documentation prepared by the student with the guidance of the college.

Credit will be granted only for documented learning that is clearly germane to the student’s degree program, not for experience per se. The basis for granting credit will be a portfolio of documentation prepared by the student with the guidance of the college.

Undergraduate credit may also be earned via exam through testing programs such as the College Level Examination Program (CLEP) or AP credit from high school.

Students with military experience may be awarded additional college level credit for training and educational opportunities. The college accepts ACE credits documented in Joint Services Transcripts (JTS) and other related military documents classified as upper level baccalaureate. Contact the undergraduate admissions office for additional information.

Students applying to the technology education program who have completed a NOCTI Workplace Competency Credential will be awarded 23 elective credits. Contact the undergraduate admissions office.

## Certificate of Undergraduate Study (C.U.S.)

Certificate programs of undergraduate study are offered in the following areas:

• Biology Education

• Chemistry Education

• College and Career Attainment

• General Science

• Gerontology

• International Nongovernmental Organizations Studies

• Long-Term Care Administration

• Nonprofit Studies

• Physics Education

• Public History

• Social and Human Service Assistance

• World Languages Education - French

• World Languages Education - Italian

• World Languages Education - Portuguese

• World Languages Education - Spanish

## Continuing Education

Rhode Island College offers a wide range of continuing education options in cooperation with campus and community partners. Programs serve adult students; children, families and community members; working professionals in the private and public sectors and candidates for undergraduate and graduate CE degrees and certificates.

Workforce development programs are available through Outreach Programs and the Office of Professional Studies and Continuing Education offers credit and non-credit academic and enrichment courses and programs.

The continuing education offices provide partners with assistance to develop and deliver programs and with identifying college resources that support personal enrichment and professional development activities. Rhode Island College has a long history of providing such assistance to business and industry and of assisting public and private schools and agencies. For more information, contact the director of professional studies and continuing education.

For returning adult students, a schedule of college course offerings, which includes information on registration and fees, is available online at www.ric.edu. For formal admission to an undergraduate program and for information on possible transfer credit, applicants should contact the Office of Undergraduate Admissions. Applicants interested in pursuing graduate work should contact the appropriate dean. Individuals with teacher certification questions or those seeking to complete professional teaching requirements should contact the dean of the Feinstein School of Education and Human Development

## National Student Exchange Program

The National Student Exchange Program enables undergraduate students to study for up to one academic year at one of up to 200 colleges or universities in another part of the United States. In addition to the academic opportunities made possible by studying on another campus, the program offers social and cultural experiences to further self-exploration and the enrichment of educational objectives.

In order to qualify for participation, a student should (1) be a full-time student at Rhode Island College, (2) be in their sophomore or junior year during the exchange, and (3) have a minimum cumulative GPA of 2.5 at the time their application is submitted.

## ROTC

Participation in the Army Reserve Officer’s Training Corps (ROTC) program is available to Rhode Island College students through the ROTC program at Providence College. For more information and a complete program description, contact the program director at Providence College, (401) 865-2471.

## Specialization in Adapted Physical Education

See Physical Education.

## Study Abroad

Rhode Island College students, no matter what their majors, may study and/or intern abroad for course credit at institutions in other countries. They may study for a semester, an academic year, the summer or during the early spring term.

While studying abroad, students do not pay RIC tuition and may apply their financial aid to program costs, including tuition, at the host institution and toward travel expenses.

The choice of program and specific location depend upon the student’s interests.  The Study Abroad Office provides information about the study abroad process, guides students in the selection of their program according to their estimated budget and their study roadmap at RIC, oversees their stay abroad in accordance with safety guidelines,and facilitates transfer of credits.

Rhode Island College is affiliated with eleven study abroad program providers and international schools that offer discounted tuition for RIC students: Academic Programs International, the American Institute for Foreign Study, the Center for International Studies, the Education Abroad Network, CAPA International Education, the International Studies Institute (Florence, Italy), Study In Portugal Network, SIT Study Abroad,University of Pavia (Pavia, Italy),University of Perugia (Perugia, Italy), KCP International (Tokyo, Japan). RIC has also engaged in international student exchange programs with the Institute of Technology (Sligo, Ireland) and the University of Neuchatel (Neuchatel, Switzerland). These providers and schools can be found on the Web. However, students are not limited to these affiliates and may study with many other programs and universities around the world. Also, individual faculty members may lead RIC courses abroad from time to time.

Students interested in studying abroad are encouraged to review the information available on the RIC Study Abroad website at ric.edu/studyabroad and to meet with the director of Study Abroad soon as they matriculate at RIC.

## Summer Sessions

Summer Sessions provides degree and nondegree undergraduate and graduate students access to a comprehensive cross section of courses in two six-week sessions each summer. Traditional and intensive courses are offered to accelerate and maximize college study and many courses are designed specifically for personal enrichment or professional advancement. For information, contact the director of professional studies and continuing education.

General Information - Graduate

# Admissions - Graduate

## Admissions Policy

The primary factor in decisions for admission to graduate studies at Rhode Island College is a candidate’s academic record, although other factors, such as recommendations, personal statements and standardized test scores, are also part of the consideration. A bachelor’s degree from a regionally accredited college or university is required for admission to all graduate programs. Final acceptance is based on the combined decision of the appropriate academic department and the dean responsible for that department. Decisions are made without regard to race, color, creed, national or ethnic origin, gender, religion, disability, age, sexual orientation, genetic information, gender identity or expression, marital status, citizenship, status as a special disabled veteran, recently separated veteran, Vietnam Era veteran or any other veteran who served in active duty. Applications should apply online at www.applyweb.com/ricg.

## Admissions Requirements

Graduate study is offered through the Faculty of Arts and Sciences, the Feinstein School of Education and Human Development, the School of Business, the School of Nursing and the School of Social Work. Most programs have deadlines for the submission of all application materials for full acceptance to the fall or spring term, though some programs review applications on a continuing basis.

For all degree programs, the materials listed below are required.

1. **A completed application form accompanied by a $50 nonrefundable application fee.**

2. **Official transcripts of all undergraduate and graduate records.** The dean’s office will obtain any Rhode Island College transcripts.

3. **A minimum cumulative grade point average (GPA) of B (3.00 on a 4.00 scale) in all undergraduate course work.** Applicants with undergraduate GPAs less than 3.00, but not less than 2.00, may be admitted to degree candidacy upon the submission of other evidence of academic potential, for example, satisfactory performance in postbaccalaureate work, professional experience as evidenced by publications or letters of recommendation and/or high scores on the standardized tests.

4. **A copy of candidate’s teaching certificate (when applicable).**

5. **An official report of scores on the Graduate Record Examination (GRE) or the Miller Analogies Test (MAT)** *for most programs.* See specific programs for requirements.

6. **Three letters of recommendation** attesting to the candidate’s potential to do graduate work. Placement references are generally not applicable.

7. **Some programs have additional admission requirements and may include an interview.** Please review requirements for individual programs.

The dean responsible for the program to which the candidate is applying will inform the candidate of the decision regarding his or her admission. Complete information on deadlines and admission requirements can be found at www.ric.edu/graduatestudies/Pages/default.aspx.

## International Student Admission

Rhode Island College encourages applications from prospective international students whose command of English is sufficient for graduate study. Applicants follow the normal graduate admissions procedures and requirements. In addition, applicants must submit

1. Certified literal English translations and evaluations of applicant’s transcripts and academic records.

2. Scores on the Test of English as a Foreign Language and other tests as required by the program.

3. An affidavit of support detailing the funds available for the educational program.

4. A complete Immunization Record.

International students should contact the international student advisor in the International Student Office for information concerning U.S. laws and regulations.

## Health Requirements

All full-time students and international students are required to meet immunization requirements mandated by the Rhode Island Department of Health. Students living on campus, participating in the athletic program or enrolled in the nursing program are also required to have a physical examination on file at Health Services.

All health related information should be entered into the secure **Medicat Patient Portal** located on the right sidebar of **MyRIC**.

Note: Certain departments have additional health requirements for admission to their programs.

## Military Personnel and Veterans

Rhode Island College is a Servicemember’s Opportunity College. U.S. military personnel and veterans are invited to contact the appropriate dean or the RIC Veterans Resource Center for information on graduate degrees and courses or e-mail vrc@ric.edu.

# Fees and Expenses - Graduate

## Tuition and Fees for Graduate Students (2020–2021)

**The fees described in the following sections are projected for the 2020–2021 academic year. Because of rising costs, the Rhode Island Board of Education reserves the right to change fees without notice as conditions necessitate.**

All full-time graduate students (those taking 9 credit hours or more per semester) and part-time graduate students (those taking fewer than 9 credit hours per semester) pay per credit hour:

|  |  |  |  |
| --- | --- | --- | --- |
|   | **In State** | **Northeast Neighbors** | **Out of State** |
| Tuition (General Fee) | $462 | $692 | $898 |
| Library Fee | $5 | $5 | $5 |
| Recreation Fee | $8 | $8 | $8 |
| Technology Fee | $10  | $10 | $10 |
| Fine Arts Fee\* | $3 | $3 | $3 |
| Transportation Fee | $4 | $4 | $4 |
| Student Activity Fee | $6 | $6 | $6 |
| Health, Counseling and Wellness Fee | $4 | $4 | $4 |
| **Subtotal (per credit)** | **$502** | **$732** | **$938** |
|   |   |   |   |
| Plus Dining Center and Student Union Fee | $140 | $140 | $140 |

\* Fine Arts fee is not imposed for non-degree students.

All graduate students (in state and out of state) also pay once per semester:

*Note:  Graduate students enrolled in undergraduate courses pay the undergraduate tuition rate for those courses.*

Students accepted into a second degree undergraduate program pay undergraduate fees. Students accepted into the RITE program also pay undergraduate fees, but only after they have been fully accepted into the RITE program. Students are responsible for informing Rhode Island College of their status in order for the proper tuition and fee charges to be assessed.

## Special Fees

Students are charged the following additional fees, if applicable:

Application Fee

$50

Applied Music Fee

$650 per semester, for students taking Music 370–388 or 570–588

Laboratory/Studio Art Fee

$35 per course

Late Payment Fee

$50

School of Business Program Fee

$25 per credit hour, up to a maximum of $300 per semester

School of Nursing Program Fee

$25 per credit hour, up to a maximum of $300 per semester

Medical Imaging Program Fee

$23 per credit hour, up to a maximum of $275 per semester

Transcript Fee

$30

## Explanation of Fees

The **Application Fee** is used to defray the costs of processing an application.

The **Applied Music Fee** is used to cover 14 private 50-minute lessons, which make up Music 370–388 and 570–588.

The **Fine Arts Fee** is used to provide opportunities and activities in the fine and performing arts at Rhode Island College.

The **Laboratory/Studio Art Fee** is used to cover the costs of art and laboratory supplies provided by the college to students enrolled in specific courses.

The **Late Payment Fee** is a penalty for failing to make payment during the designated periods.

The **Library Fee** is used to cover the costs of purchasing books, periodicals, and non-print materials for the library.

The **Recreation Fee** is used to cover the operation and programs of the Recreation Center.

The **Registration Fee** is used to cover the costs associated with the registration process.

The **Technology Fee** is used to cover the costs of purchasing equipment and software for student use on campus.

The **Transcript Fee** is a one-time fee charged to all students to cover all requests for official transcripts.

The **Transportation Fee** is used to fund the re-establishment of a discounted RIPTA fare program for students and parking improvements on campus.

The **Tuition (General Fee)** is used to cover the basic costs of educating a student and of running the college.

## Determination of Residency for Tuition Purposes

The determination of residency for tuition purposes is made by the director of records for enrolled students. Time spent in Rhode Island while attending college usually may not be used to establish residence. Contact the Records Office for further information.

## Metropolitan Tuition Policy (MTP)

Rhode Island College students whose permanent place of residence is a community within a 50-mile radius of Providence are eligible for in-state tuition rates plus 50 percent. The Metropolitan Tuition Policy includes both full-time and part-time students, undergraduate and graduate students, and degree and non-degree students. Connecticut and Massachusetts communities within the 50-mile radius are listed online at www.ric.edu/bursar/pages/Metropolitan-Tuition-Policy.aspx.

Forms for verification of residence for this purpose are available in the Records Office and must be submitted for approval prior to the close of registration.

## New England Regional Student Program

Rhode Island College participates in the Regional Student Program (RSP) administered by the New England Board of Higher Education (NEBHE). Through this program, New England residents who live outside of Rhode Island may enroll in specified curricula at Rhode Island College for in-state tuition rates plus 50 percent. The student’s program of study must be one not offered at an institution in the student’s home state, or Rhode Island College must be closer in traveling time to the student’s legal residence than an institution offering an approved RSP program in the home state.

Students must remain in the program for which they applied or may transfer only into another NEBHE program or else they will be charged out-of-state tuition fees as of the date of transfer. Each semester, NEBHE program students must also request a tuition waiver from the Records Office.

Those entering Rhode Island College through the NEBHE program must meet all the standards required for admission to the college and must be accepted into a degree-granting program.

Additional information may be obtained from the vice president for academic affairs or the New England Board of Higher Education, 45 Temple Place, Boston, MA 02111.

## Senior Citizen Waiver

All Rhode Island residents who are at least 60 years old are eligible to take courses at Rhode Island College without having to pay the regular tuition charges. However, the registration, recreation and other applicable laboratory/studio fees will be charged. In addition, the student must have fulfilled all academic prerequisites for the course, is limited to registering on the last day of registration on a space-available basis and is subject to a means test.

## Unemployment Waiver

Rhode Island General Law 28-42-81 provides that any Rhode Island resident receiving unemployment benefits, including benefits earned in another state, is eligible for waiver of tuition for any course(s) taken at Rhode Island College. The law stipulates, however, that the waiver be granted on a space-available basis only and that each applicant be subject to a means test. Therefore, students who wish to register under the terms of waiver are limited to registering on the last day of registration. Students must obtain Form DET-467 from the Department of Labor and Training and submit this completed form, certifying eligibility, at the time of registration. Any registration prior to the specified date each term will be ineligible for consideration for an unemployment waiver, and no retroactive use of the waiver is permitted. Mandatory fees that are not waived include lab fees, recreation fees and activity fees.

## Refund of Tuition and Fees

A full- or part-time student withdrawing from Rhode Island College, either voluntarily or because of dismissal for disciplinary reasons, will receive a refund of tuition and/or fees in accordance with the college policy in force for first-time students, including Title IV students and all other withdrawn students. Enrolled students are also subject to the college refund policy.

## Refunds for Students Involuntarily Called to Military Service

The Rhode Island Board of Education has adopted as policy the following options for students who are involuntarily called to military service:

1. Total refund of tuition and course-related fees, including registration fee. Prorated refund for housing and dining fees.

*Or*

2. No tuition refund but a grade of Incomplete awarded for courses in which the student is enrolled at the time of recall. Prorated refund for housing and dining fees.

## Indebtedness to the College

Failure to make full payment of tuition and fees or to resolve other debts to Rhode Island College – for example, unreturned athletic equipment, overdue short-term or emergency loans, delinquent or defaulted student loans (Federal Nursing and/or Federal Perkins Loans), unreturned library books, damage to college property, etc.–may result in the cancellation of registration for the following semester, withholding of academic grades, denial of registration until the payment is made and/or disenrollment. If requested, appropriate departments will provide the student with notice of the debt, the reason for the debt and a review. Students must fulfill all financial obligations to the college, including participation in loan exit counseling for borrowers under one or more of the several long-term loan programs in which the college participates (e.g., Federal Perkins Loans, Federal Direct Loans, PLUS and/or SLS loans), before receiving grades, a degree, transcripts or a diploma.

# Financial Aid - Graduate

## Federal Financial Aid Programs

Financial aid for graduate students primarily consists of student loans and employment programs. Students interested in any financial assistance from the college must complete the Free Application for Federal Student Aid (FAFSA). Students are encouraged to apply online at  https://studentaid.ed.gov. The FAFSA on the Web Worksheet can be used prior to applying online. Priority for funds administered by Rhode Island College is given to applications received by May 15 prior to the following academic year. In addition to demonstrating financial need, general eligibility requirements for financial aid include acceptance for admission as a degree candidate and status as a U.S. citizen or permanent resident.

### Federal Direct PLUS Loans

Graduate students are eligible to borrow under the Federal Direct PLUS Loan Program. Students may borrow up to their full cost of attendance minus other student financial aid. The PLUS interest rate is fixed at 7.60 percent, and applicants must pass a credit review in order to qualify for the loan. Repayment of the loan begins six months after the borrower ceases to be enrolled at least half time, and interest accrues during the period of enrollment and grace period. In addition to interest, these loans have a 4.248 percent origination fee. Graduate applicants must complete the FAFSA, and they must have used their maximum eligibility under the unsubsidized Federal Direct Loan Program.

### Federal Direct Loans

Recent federal legislation eliminated subsidized Direct Loans for graduate students effective July 1, 2012. Unsubsidized Direct Loans have an interest charge during the in-school and grace periods. The loans have a fixed interest rate of 6.60 percent and a 1.062 percent origination fee. The repayment period extends up to 10 years, but there is a minimum monthly payment of $50.

Graduate students may borrow up to $20,500 per year from the unsubsidized Direct Loan. Although financial need is not required for an unsubsidized loan, the FAFSA must still be filed. In all cases, the total amount of student aid from all programs is limited to a student’s total educational costs as determined by the Office of Student Financial Aid.

### Federal Work-Study Program

This is a part-time employment program based on financial need. A work-study award is paid biweekly at an hourly rate based on hours worked. Wage rates reflect both the level of responsibilities and the experience of the student worker. Eligibility is determined by the Office of Student Financial Aid, using information from the FAFSA. The Career Development Center helps students with work-study awards identify opportunities both on and off campus; however, Rhode Island College cannot guarantee that a student will secure a work-study position.

## Financial Aid for Summer Sessions

In addition to filing the FAFSA as outlined above, students who desire financial assistance for summer sessions must submit a Rhode Island College Summer Financial Aid Application. This form is available from the Office of Student Financial Aid on or about February 1 each year. Summer aid is contingent upon the availability of funds and consists of Federal Loans and Federal Work-Study.

To be considered for Federal Work-Study for summer sessions, the FAFSA must be received at the federal processing center by March 1 and the Summer Financial Aid Application must be received in the Office of Student Financial Aid by April 1.

## The Rights and Responsibilities of Students Receiving Financial Assistance

Students should be fully aware of their rights and responsibilities in applying for and accepting any form of financial aid.

Note:  Rhode Island College reserves the right to require verification of income data submitted by any or all applicants for financial assistance. Awards to those asked for such verification will be made conditional upon receipt of the requested information/documentation. Any discrepancy in reported figures may result in adjustment or cancellation of the financial aid award and may be reported to the federal government for further review and possible legal action.

## Graduate Scholarships

Scholarship assistance is available through the Elizabeth S. Carr Trust Fund for students in the elementary/early childhood education programs and through the Rhode Island College Alumni Association. Please contact the RIC Foundation for more information: foundation@ric.edu. The Harrower Family Award is available through the Department of English and the dean of the Faculty of Arts and Sciences. The Naylor Family Scholarship is available through the Department of Psychology and the dean of the Faculty of Arts and Sciences. Specific information on these and other scholarships is available from the Office of Student Financial Aid, and for alumni scholarships, the Office of College Advancement.

**SCHOOL OF NURSING**

A limited number of scholarships for students in graduate Nursing programs are available. Inquire with the Nursing department.

## Master of Social Work Scholarships

The School of Social Work offers Master of Social Work Graduate work-study scholarships to full-time M.S.W. students in field placement. These scholarships match federal work-study funds to enable recipients to obtain paid field placements in nonprofit agencies and organizations, up to a total of $2,000 per year. To be eligible for these scholarships, students should file the FAFSA, which can be obtained online at https://studentaid.ed.gov. The School of Social Work also offers scholarships to students enrolled full-time in the M.S.W. program. These include the Gladys Corvera-Baker Scholarship, available to Hispanic students who demonstrate academic excellence and financial need; the Juanita Handy Scholarship, awarded to a second-year minority and/or female student; and the Mary G. Davey Scholarship, awarded to a second-year student who is dedicated to child welfare. Specific information may be obtained by contacting the dean’s assistant at the School of Social Work.

## Graduate Assistantships

Graduate assistantships are limited to accepted degree candidates who are enrolled full time. The normal course load for a graduate assistant is six hours per semester. The duties of a graduate assistant usually involve such activities as: preparation for and supervision of laboratory sections, assistance with classroom discussion, assistance in student support services, research and data collection.

The student may be required to devote a maximum of 20 hours a week to such work, not more than 10 hours of which may be in classroom contact hours.

Full-time 20 hour Graduate assistants receive a stipend of $3,500 for the academic year and remission of tuition for the academic year and summer session. Half-time 10 hour graduate assistants receive a stipend of $1,750 for the academic year and remission of half the cost of tuition for the academic year and summer session. Appointments to assistantships are for one year. Graduate assistantship applications are available on the graduate studies Web site. The application deadline for graduate student assistantships is March 1.

## Graduate Traineeships

The School of Social Work and the Paul V. Sherlock Center on Disabilities offer graduate traineeships. The School of Social Work graduate traineeships are available to accepted M.S.W. degree candidates who are enrolled full-time in the program. Graduate trainees in the School of Social Work are refunded tuition for the academic year and summer sessions and are required to fulfill 10 hours per week on assignments within the School of Social Work. Interested candidates who are accepted into the M.S.W. program should contact the dean’s assistant at the School of Social Work.

The Sherlock Center interdisciplinary graduate traineeships are open to accepted graduate students who have a lifelong commitment to people with disabilities. Graduate traineeships receive refunded tuition for the academic year and/or a stipend. Graduate trainees are required to fulfill 10 hours per week of field work and research activity connected to disability and Sherlock Center initiatives.

## Employment Programs

The Career Development Center oversees the student employment hiring process and provides information on part-time employment both on and off campus during the academic year and the summer. One source of employment is the Federal Work-Study Program, which is based on financial need. However, student employment opportunities are also available for students who do not qualify for financial aid.

# Academic Policies and Requirements - Graduate

## Plan of Study

Each student recommended for admission to a degree or certificate program shall develop a plan of study with their advisor. The plan of study includes all degree requirements, including required and elective course work and independent research, along with other requirements such as exams and assessments necessary to complete degree requirements. The plan of study may also include courses that are to be taken without program credit to remedy deficiencies or to satisfy prerequisites. The plan of study must be approved by the program director and the appropriate academic dean. Students are not formally accepted into a graduate program until the plan of study is approved and filed. Students are responsible for meeting all program requirements for the thesis, portfolio, comprehensive evaluation or field project.

## Grading System

Credit/No Credit

Graduate students are not permitted to take graduate courses for Credit/No Credit; however, they may take certain undergraduate prerequisite courses for Credit/No Credit with permission from their graduate advisor.

Satisfactory/Unsatisfactory Grades

Graduate courses approved for a Satisfactory or Unsatisfactory (S/U) grade by the Graduate Committee require students to perform at the B level (3.00) or better to receive a grade of S. These courses shall be so labeled in the college catalog and bulletin. S/U grades are not included in calculating grade point average.

Incomplete Grades

An Incomplete will be given in place of a grade when the work of the semester has been passing but has not been completed because of illness or some other reason that, in the opinion of the instructor, justifies such a report. Graduate students who do not make up an Incomplete within three academic semesters must make a request in writing to their graduate program for permission to complete the course.

Failure in a Course

A course with a failing grade that has been retaken or replaced will be considered taken for No Credit and must remain on the student’s transcript. The most recent grade will be included in calculating the grade point average.

Withdrawal from a Course

Students may drop a course during the first two weeks of a semester (or during a corresponding time for summer sessions) without having any entry made on the permanent record. After that time, students will receive a grade of W and are financially responsible for the course.

Withdrawal from a course after the last withdrawal date until the end of the course requires the approval of the instructor of the course. Approval is based on evidence of extenuating circumstances other than academic difficulty in the course.

Students who do not follow the official procedures, but stop attending classes, receive a grade based on the work completed as compared to the total course requirements.

Additional information on options and procedures for withdrawing from a course is available from the Records Office or the Office of Student Life.

## Auditing a Course

To audit a course is to participate in a course without receiving credit for the course or having the grade point average affected. Auditing requires consent of the instructor and the appropriate department chair.

During the first two weeks of a semester, if registration for the course has not been closed, a course may be added for audit through regular Add/Drop procedures without a late registration fee charged. Conversely, during the first two weeks of the semester, a course that was audited may be dropped and added for credit with no late registration fee charged.

Under no circumstances will audited courses be counted for credit toward a degree.

## Retention Requirements - Graduate

Graduate students who earn a grade below B (3.0) in any course will have their status reviewed by the appropriate academic dean in consultation with the department. Such review may result in the student being placed on probation or dismissed. Students on probation must achieve grades of B (3.0) or better in graduate-level course work for the next 9 earned credits. Probation may also require the retaking of courses and the suspension of progress in the program until satisfactory performance is achieved. Students on probation will continue to be monitored until satisfactory performance in their graduate program is achieved. Failure to meet the conditions of probation will result in dismissal.

## Residency Requirements - Graduate

The master’s degree or graduate certificate may be earned either through full- or part-time study or by a combination of both. However, candidates must take at least four-fifths of the credits required for the degree at Rhode Island College. In the School of Social Work, graduate students must complete the advanced year on a full-time basis (enrolled in at least nine credits).

## Transfer Credit

A candidate may request credit for work taken at other regionally accredited institutions of higher learning not exceeding one-fifth of the total credits in the program for the degree. In considering a request for transfer credit, the student’s advisor will review the program of study, carefully evaluate the relevance of the proposed courses to the plan of study and consider the availability of courses to fulfill credit requirements. Transfer credit is granted only when approved by the student’s advisor, the program director and the academic dean.

Normally, transfer credit from another institution must not exceed 6 credit hours of a candidate’s graduate program. However, upon the recommendation of the student’s program committee and upon the approval of the chair, the amount of credits transferred may be increased but may not exceed 20 percent of the total program. Credit is transferred only for graduate courses having minimum grades of B.

For additional information on transfer credits from another institution or from within RIC, see *the Graduate Studies Policies and Procedures Manual*  at http://www.ric.edu/academics/pdf/GraduateStudiesManual.pdf.

## Independent Study

Independent study, directed study and certain research courses afford students the opportunity to pursue concentrated study in a selected topic under the supervision of a faculty member. Students enrolled in independent study are expected to observe time limits corresponding to semester limits unless specifically arranged by the instructor. A Request for Independent Study form signed by the instructor, department chair, program director and the appropriate academic dean must be filed with the departmental office of the respective graduate program. Requests for an independent study must be made in the semester prior to the semester of the planned independent study. Independent study requests must be approved and fees paid before study is begun. Grades are reported for independent study in the same manner as for other courses.

Students who wish to register for credits that will be counted toward their degree but that will be earned through off-campus activities, such as research or independent study at a national laboratory, must list these activities as part of their plan of study and receive prior approval from their advisor and dean. Credits are calculated on the basis of 1 credit for three hours per week per semester and may not exceed the limits of full-time registration, namely 12 credit hours per semester and 6 per summer session.

## Leave of Absence - Graduate

Graduate students are expected to remain continuously enrolled until they have completed all requirements and have received their degrees. Graduate students who must leave the college for a period of one semester or more due to military service, prolonged illness or other unusual circumstances, whether before or after they have completed the work prescribed in their plan of study, should apply for a leave of absence. The request should be made in writing to the appropriate academic dean. It should include an endorsement from the advisor and program director and be sufficiently specific to enable the academic dean to determine whether the leave is warranted. A leave of absence, granted under such unusual circumstances, has the effect of suspending time limitations such as those for completion of the degree or for the removal of incomplete grades. Accordingly, a leave will be granted only for sufficient reason and only if it is to be for one year or less. Students may apply in writing for a maximum of one additional year if circumstances warrant.

Permanent withdrawal from a graduate program is a serious matter that deserves careful consideration. Students should consult with their advisor to determine whether a leave of absence or a permanent withdrawal is the best course of action. Students must inform both the program director and academic dean in writing of their intention to terminate matriculation in a program.

## Time Limits - Graduate

Students must complete their program of study within six years from the time of registration following acceptance to degree or certificate candidacy; otherwise, the candidacy will be terminated and the Records Office notified by the program director. Students in the joint Ph.D. in Education offered by URI and RIC, and the D.N.P. program must complete their plans of study within seven years. An appeal for extension requires review by the appropriate program director, advisor and academic dean. (Note: Credits seven years or older may no longer be counted in a student’s program, unless the department and the appropriate dean grant an exception.)

# Academic Facilities and Services - Graduate

## Adams Library

The James P. Adams Library provides:

• Access to information in print and online.

• Reference services in person and through use of several icons, such as  “Text Us” and “CHAT” on the library homepage.

• One-on-one research consultation.

• Public computers for use throughout the building.

• Laptops, iPads, Nexus 7 tablets, external hard drives and graphing and business calculators for loan.

The library collection today includes 313,597 eBooks, 56,868 journals in electronic format and 123 databases, all of which are accessible both on and off campus. Print holdings include 324,419 items and 1,556 periodicals. The library also has a collection of technical reports, newspapers and government publications, a DVD collection of films and documentaries, a variety of music CDs and a rotating collection of popular fiction and non-fiction books for recreational reading.

Your RIC ID is your library card. During the 2017-18 academic year, 18,294 items from the library’s collection were circulated.

Library faculty collaborate with college faculty to create library instruction for specific courses focused on the discovery, use and evaluation of library resources and information on the web. The library provided 156 library instruction sessions which were attended by 2,496 students during the 2017-18 academic year. These sessions are conducted by the reference librarians, who also answer about 6,347 reference questions a year.

The library’s participation in the Higher Education Library Information Network (HELIN) allows the RIC community to borrow from academic libraries throughout the state with a click of a button in the online catalog. Users can request items not available in the HELIN consortium through the library’s Document Delivery Service. During the 2017-18 academic year the RIC library borrowed 3,168 items from other libraries and lent 2,530 items, for a total of 5,698 items.

The College Archives, a rich depository of the history and records of Rhode Island College, as well as faculty and alumni publications and student theses, are located in the Special Collections Department. Special Collections includes a number of subject collections consisting of papers, books, manuscripts and other resources that document the state’s education, ethnic and socio-political history. A growing number of student theses and honor projects, faculty publications and Special Collections materials are also accessible electronically in the Digital Commons.

The Curriculum Resources Center, housed within the library, provides instructional material and curriculum development resources for teachers and teacher education programs.

Information about library hours, services and resources can be found on the Adams Library website at library.ric.edu.

## Career Development Center

The Career Development Center serves students and alumni in the career planning and job and internship search process. The Center also offers assistance with applying to graduate school, including program selection and the personal statement.

Individual counseling sessions are offered at the center, along with TypeFocus, an online system that helps students examine their values, skills and interests to reach informed decisions about a career.

Workshops and programs are offered that help students develop competitive job search skills and strategies (e.g., résumé and cover letter writing, effective interviewing, LinkedIn accounts and networking).

Many resources are available 24/7 online such as job and internship postings and information about career fields. Employers seeking full-time, permanent and part-time employees and interns are connected with students.Student employment is coordinated through the Career Development Center. Work-study and non-work-study jobs are also available both on and off-campus Work-study and non-work-study jobs are also available both on and off campus.

Current students and alumni may post résumés, view jobs/internships, and access the center’s online library with RIC's career management tool, Destinations (www.ric.edu/careerdevelopment/pages/destinations.aspx)

## Disability Services Center

The Disability Services Center (DSC) is the central location on campus for disability-related services for students and is committed to providing accommodations for students with disabilities and supporting them in achieving their academic goals. Students who self-identify and provide appropriate documentation of their condition to the DSC may be eligible to receive reasonable accommodations in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and analogous state laws. Support services may include classroom and testing accommodations, advisement, referrals and use of assistive technology.

The DSC serves students with all types of disabilities: mobility, hearing, vision, motor, psychological, learning (including attention disorders), speech, medical, developmental and other conditions. In addition, the DSC shall seek to assist students with temporary impairments who are in need of short-term accommodations. The DSC is also available to advise any student who needs information about how you obtain proper documentation of a disability.

The DSC promotes the inclusion of individuals with disabilities in all aspects of college life, and endeavors to make students aware of the many opportunities and resources available to them at Rhode Island College. The DSC recognizes disability as a form of diversity and is the primary resource to educate, train and guide the college community in understanding disability access, rights and responsibilities. The DSC not only serves as an advocate for students with disabilities, but also encourages students toward self-advocacy and self-determination.

Clarification of policies and procedures for disability-related services is available in thePolicies and Procedures Manual for Students with Disabilities*.* Copies of the manual are available at the Disability Services Center or on its Web site at www.ric.edu/disabilityservices. Persons using TTY/TDD devices may contact the Disabilities Services Center via the Rhode Island Relay Services by dialing 711.

## Information Technology Services

The Office of Information Technology Services provides Information Technology resources to assist and educate the Rhode Island College Community. Information Technology Services supports the use of technology to promote communication, learning and access by providing services in the following areas:

• Classroom Technology

• MyRIC Portal (Student Information System)

• Office 365

• Blackboard Learning Management System

• Campus Telephones and Networking Systems

Information Technology Services maintains the College’s two large walk-in computing facilities for student use, located in the Horace Mann Technology Center (closing end of 2019 for renovations) and in Whipple Hall, where over 135 Microsoft Windows and Apple Macintosh desktop computers are available, as well as electronic classrooms in over 15 buildings. In addition, hands-on instructional computing facilities are located in:

• Alger Hall

• Alex and Ani Hall

• Clarke Science Hall

• Craig-Lee Hall

• Gaige Hall

• Guardo Hall (School of Social Work)

• Fogarty Life Sciences

• Henry Barnard School

• Nazarian Center

• Whipple Hall

Our goal is to enhance the student experience. We can assist with all technology services through a single phone call to the Information Technology Services Help Center at (401) 456-8803. This one-stop shop for technology will provide support for desktop computers, laptops, phones, networking, wireless, printing, access to MyRIC, Blackboard and all other college applications, multimedia support, technology training and classroom support.

## Writing Center

The Writing Center is staffed by highly qualified student tutors. Tutors work with all writers, from freshmen to graduate students, in all disciplines. Tutors assist with any phase of writing, such as refining topics, writing for a specific audience, developing ideas, organizing material, revising drafts and editing.

The Writing Center maintains a reference library of books, journals and articles on writing theory, writing for specific disciplines and other topics, including MLA, APA and Chicago style manuals. Services are free to all Rhode Island College students, faculty and staff.

# Campus Life - Graduate

## Child Care—Cooperative Preschool

The Cooperative Preschool is a campus organization sponsored by Student Community Government. Through the cooperative involvement of parents, the co-op provides an affordable, reliable, high-quality preschool program for children ages three to five. To participate in the co-op, children must be toilet trained and be three years of age by August 31. Students, staff and faculty of Rhode Island College are eligible to enroll their children. Children of students are given first priority.

Children are enrolled full-time, regardless of the number of hours they attend. The school is DCYF licensed and employs a certified teacher and work-study students. The co-op also participates in Brightstars, a preschool quality-rating and improvement system. The curriculum is aligned with the Rhode Island Early Learning domains.

In addition to paying monthly tuition, parents work designated hours, attend monthly meetings and participate in the running of the co-op.

The co-op is open Monday through Friday from 7:45 a.m. to 5 p.m. during the academic year. Use of the co-op is limited to those hours in which the parent is performing college related activities, such as attending

class, doing research, student teaching, etc.

For more information, stop by the co-op during hours of operation or access information and registration forms at: www.ric.edu/cooperativepreschool/.

## Counseling Center

The principal aim of the Counseling Center is to help students grow, develop and succeed during their college years. A professional staff of psychologists, counselors and doctoral students in counseling or clinical psychology provide individual and group counseling to students who seek help with emotional or social challenges, academic difficulties or educational and career planning. Assessment of vocational interest and personal characteristics is available as needed. The center also offers groups and workshops on personal development matters, such as stress management and procrastination. Although friends or faculty may encourage individual students to utilize counseling, it is entirely voluntary, and most students make the decision on their own initiative. Counseling Center services are strictly confidential and are provided to any current Rhode Island College students without charge.

## Cultural Activities

Graduate students can participate in a wide variety of cultural activities and events at Rhode Island College. For example, students and their families listen to a speaker at Adams Library, see a play or concert in the Nazarian Center, or attend an art gallery opening. In addition, several on-campus groups bring nationally and internationally renowned fine and performing artists to RIC. Many of these cultural activities and events are free or discounted for students and their families.

## Health Services

Health Services, located on the ground floor of Browne Hall, provides confidential, primary health care to all students. Care includes physical examinations, immunizations, treatment of acute and chronic illnesses and injuries, gynecological exams, health education and, if necessary, specialty referral. On-site laboratory services include blood and urine tests, throat cultures and pregnancy testing. Health Services is open year-round and is staffed by nurse practitioners, registered nurses and a part-time physician. Visits are available by appointment.

TeleHealth as well as in-office visits are available by appointment.  COVID-19 precautions are in place according to guidelines set by the Rhode Island Department of Health and the CDC.  Please call office before arriving at Health Services. Visits by appointment only.

Rhode Island College offers Student Health and Accident Insurance to any student taking a minimum of 6 credit hours. Information about this policy is available at www.universityhealthplans.com.

## Recreational and Club Sports

A completely renovated recreation center opened in the fall semester of 2012. The complex is home to all recreational programming, including intramurals and club sports. The center and its programs are available to all currently enrolled undergraduate and graduate students. The facility is also available to faculty, staff, alumni and the community on a membership-fee basis. For a complete list of activities and hours, which change each semester, visit www.goanchormen.com.

The 80,000-square-foot facility includes a recently enhanced five-lane, 25-yard, L-shaped swimming pool; 1/10-mile indoor track; three multi-use courts for basketball, volleyball and tennis; a fitness center, including cardio and strength areas; a student lounge complete with WiFi and cable television; new locker room facilities; a multimedia room; a wrestling facility adaptable for other events; a multi-use studio for aerobics and yoga with "fitness on demand" available during all operating hours; offices for coaches; and a suite to host fundraising-related initiatives. The Club Sport Program currently includes the following established club sport opportunities: men's ice hockey, women's equestrian, ultimate frisbee and men's volleyball. For more updated information, or if you are interested in starting a club sport, go to www.goanchormen.com.

## Security and Safety, Office of

The mission of the Campus Police, a component of the College's Department of Security and Safety, while multifaceted, is simplistic in nature and is centered upon a single goal: to provide for the safety of life, personal and institutional property, and to enhance the educational process. The achievement of this mission relies on community partnerships built upon trust and mutual respect.

The department, located at the Welcome Center, provides 24-hour service and security to the Rhode Island College campus community.  The department is responsible for the enforcement of all laws and regulations that apply to campus life, including those of the Rhode Island Council on Postsecondary Education and federal, state and certain municipal statutes. Information regarding security and safety, campus police, parking, traffic regulations, and vehicle registration is available at campus police headquarters or on the college website at www.ric.edu.

The department provides crime prevention support and assistance including 24-hour escort service for students, faculty and staff. This service is available by calling college extension 8888.  For added protection, the campus has fifty-three blue-light emergency phones – located along illuminated walkways and campus buildings – that are directly linked to campus police. Moreover, building entrances and parking lots are thoroughly lit, highly visible, and equipped with state-of-the-art security cameras. (For locations of these phones, see the on-line Campus Map).

## Unity Center

The Unity Center is a Rhode Island College intercultural services center and a department of the division for Community, Equity and Diversity (CED). The Unity Center is comprised of the leadership and activities of the Women’s Center, the LGBTQ+ Office, the International Student Office and Interfaith Services. Its mission is to promote educational equity, academic excellence and involvement in campus life to all students through collaborative programming and fostering connections among its student affiliates, faculty, staff and the wider community. The center seeks to increase inter-group connections and dialogue by providing a safe forum for exploring issues pertaining to diversity, inclusion and social justice. The Unity Center offers information and referrals, a computer work stations, a student lounge, conference room, lending library and student employment opportunities. The International Student Office and the LGBTQ+ Offices are both located in the Unity Center and adjacent to the Women’s Center on the lower level of the Donovan Dining Center easily accessible from the campus quad.  Visit our web page at www.ric.edu/unitycenter and like Rhode Island College Unity Center on Facebook.

## Veterans Resource Center - Graduate

The Veterans Resource Center serves as a bridge between off-campus services and on-campus services for military service members, veterans and their families. The VetSuccess on Campus program is located in the center. Students receive information and assistance in accessing educational benefits, exploring career options and locating other important services at Rhode Island College.

## Women’s Center

The mission of the Women’s Center is to cultivate a campus culture that fosters the advancement of women and inspires RIC students to discover and embrace their full potential. The Center collaborates with related campus and community organizations on various projects to promote campus awareness and understanding through advocacy and education. It also provides a clearinghouse of information related to women's history, health and progress. The Women’s Center connects and supports RIC students through confidential referrals to existing campus and local resources. We are located in the lower level of the dining center.

# Degree Programs - Graduate

## Certificate of Advanced Graduate Study (C.A.G.S.)

The C.A.G.S. is a degree program consisting of a minimum of 24-post master’s credit hours that prepare candidates for positions and competencies in education and related fields for which the master’s degree is not sufficient. The C.A.G.S. is offered in the following areas:

• Individualized Certificate of Advanced Graduate Study

• School Psychology

## Doctor of Nursing Practice (D.N.P.)

The D.N.P. degree is designed to prepare advanced practice nurses as leaders, clinical scholars and experts with the knowledge, skills and attitudes needed to negotiate and influence the healthcare system to improve health outcomes of individuals, systems and populations.

## Master of Arts (M.A.)

The M.A. degree is offered in the following areas:

• Art *with concentrations in*

• Art Education

• Media Studies

• Biology

• Counseling *with concentration in:*

• School Counseling *(Not currently accepting applications.)*

• English

• English *with* *concentrations*  *in*

• Creative Writing

• History

• Justice Studies

• Individualized Master of Arts

• Mathematical Studies *with concentrations in*

• Mathematics

• Mathematics for the Professions

• Psychology

• Youth Development

## Master of Arts in Teaching (M.A.T.)

The M.A.T. degree is offered in the following areas:

•     Art Education

•     Elementary Education

•     Music Education

•     Secondary Education *with teaching concentrations in*

•     English Pedagogy

•     Mathematics Pedagogy

•     World Languages Education *with teaching concentrations in*

• French

• Portuguese

• Spanish

Biology

Biology

• English

• English

## Master of Education (M.Ed.)

The M.Ed. degree is offered in the following areas:

• Advanced Studies in Teaching and Learning

• Early Childhood Education

• Educational Leadership (Not currently accepting applications.)

• Elementary Education (Not currently accepting applications.)

• Individualized Master of Education

• Health Education

• Reading (Not currently accepting applications.)

• Special Education *with concentrations in*

• Early Childhood Special Education

• Elementary or Secondary Special Education

• Exceptional Learning Needs

• Severe/Profound Intellectual Disabilities (SID)

• Urban Multicultural Special Education

• Teaching English as a Second Language *with concentration in*

• Bilingual Education

## Master of Music Education (M.M.Ed.)

The M.M.Ed. degree is offered for persons certified to teach music. However, students seeking initial certification are required to enroll in the Master of Arts in Teaching program.

## Master of Professional Accountancy (M.P.Ac.)

The M.P.Ac. degree is offered in professional accountancy, with concentrations in accounting and personal financial planning.

## Master of Science (M.S.)

The M.S. degree is offered in:

• Clinical Mental Health Counseling

• Health Care Administration

The M.S. Health Care Administration degree prepares students for management/leadership positions in health care organizations.  These organizations may include healthcare providers, governmental agencies, insurers, or public health organizations. An accelerated program is offered for graduates of the RIC B.S. Health Care Administration program.

• Operations Management - PROGRAM SUSPENDED

This graduate program prepares students for operations management related careers and meets the needs of current practioners. An introductory course presents an advanced synthesis of operations management concepts and techniques from a strategic perspective. Core courses develop knowledge and skills in the areas central to the Operation Manager's function such as leadership, change, project management, and analytical methods and development of groups and teams. Interpersonal collaboration is also advanced throughout the curriculum. Restricted electives develop knowledge in specific content areas such as supply chain management, project management and health care administration operations. The capstone to the program is an applied project.

## Master of Science in Nursing (M.S.N.)

The M.S.N. degree is designed to prepare expert nurses for advanced practice roles. There are three
specialty concentrations: (1) adult/gerontology acute care (CNS or NP role), (2) nurse anesthesia, and
(3) population/public health.

## Master of Social Work (M.S.W.)

The M.S.W. degree prepares social workers for advanced professional practice in one of two areas of concentration: clinical and macro. The clinical concentration prepares students to work with individuals and families across the lifespan. The macro concentration prepares students for policy practice and leadership roles within organizations.

## Ph.D. in Education Program

The Ph.D. in education is offered jointly by Rhode Island College and the University of Rhode Island. This cooperative program, which draws on the resources of two strong institutions, has been designed for the crucial mission of preparing leaders of effective, research-based educational reform.

## Individualized Graduate Degree Programs

Individualized graduate degrees are offered in the C.A.G.S., M.A., M.Ed. and M.S. programs. Essentially interdisciplinary in nature, these programs provide students with the opportunity to pursue graduate work in areas of specific academic interest or need. These programs may be oriented toward special career preparation or toward unique scholarly pursuits.

Admission standards for all individualized programs are comparable to those of the department or departments involved. All graduate division criteria also apply. Admission is subject to the criteria approved by the Committee on Individualized Graduate Programs which approves all plans of study.

Students who are interested in an individualized graduate program should first consult with the Dean of Graduate Studies to receive advisement and the special forms for application.

# Special Programs - Graduate

## Certificate of Graduate Study (C.G.S.)

The C.G.S. is a certificate program of advanced study offered in the following areas:

•     Adult/Gerontology Acute Care for Clinical Nurse Specialists

•     Adult/Gerontology Acute Care for Nurse Practioners

•     Advanced Counseling

•     Advanced Study of Creative Writing

•     Advanced Study of Literature

•     Autism Education

•     Child and Adolescent Trauma

•     Co-occuring Mental Health and Substance Use Disorders

•     Elementary or Secondary Special Education

•     Financial Planning

•     Healthcare Quality and Patient Safety

•     Historical Studies

•     Integrated Behavioral Health

•     Mathematics Content Specialist: Elementary

•     Middle Level Education

•     Modern Biological Sciences

•     Nonprofit Leadership

•     Nursing Care Management

•     Physical Education

•     Public History

•     Severe Intellectual Disabilities

•     Teaching English as a Second Language

•     Teaching English as a Second Language: Bilingual Education Concentration

•     Transition for Youth with Exceptionalities

## Rhode Island Teacher Education (RITE) Program

Students who hold a baccalaureate degree and who have majored in or completed a substantial amount of coursework in an appropriate academic area (see appropriate academic areas below) may pursue the Secondary Education teaching certificate or for languages the PK-12 World Languages teaching certificate in that area through the RITE program. (This will appear on the transcript as a CUS; Certificate of Undergraduate Study, as the courses taken are undergraduate offerings.) This is *not* a degree program and courses taken in this program *cannot* be used in any graduate degree program at Rhode Island College. This program is designed so that successful applicants can, in most cases, complete the required course work within three consecutive semesters.

Appropriate academic areas are:

|  |  |
| --- | --- |
|  • Biology |  • Mathematics |
|  • Chemistry |  • Physics |
|  • English |  • Portuguese |
|  • French |  • Social Studies |
|  • General Science |  • Spanish |
|  • History |   |

**RITE Admission Requirements**

1.    A baccalaureate degree with a major equivalent to an undergraduate major at Rhode Island College in an appropriate academic area listed above.

2.    A completed application submitted to the dean of the Feinstein School of Education and Human Development, including complete transcripts from a regionally or nationally accredited college or university.

3.    A minimum cumulative G.P.A. of 2.75 in all previous undergraduate course work.

4.    This requirement was removed last year

5.    The minimum G.P.A. required in the academic major. Requirements for G.P.A.s in specific majors are available from the Department of Educational Studies.

6.    Two Disposition Reference Forms from an instructor of a college course in the applicant’s academic major, or from a professional who can document the applicant’s experience with youth, or from a work supervisor.

7.    A Statement of Education Philosophy.

8.    A résumé outlining educational and work experience.

9.    A personal interview with the RITE program major advisor.

10.  A complete plan of study approved by the RITE program advisor, the chair of the Department of Educational Studies and the Feinstein School of Education and Human Development associate dean.

### RITE Program Requirements

**The RITE program, in addition to any missing required content courses includes:**

CEP 215: Introduction to Educational Psychology or CEP 315: Educational Psychology

FNED 246: Schooling for Social Justice

SED 406: Instructional Methods, Design, and Technology

SED 407: Instructional Methods, Design, and Literacy (Secondary Education) or

CURR 410: Teaching World Languages in Elementary Education (PK-12 World Languages)

SED 411: Content and Pedagogy in Secondary Education

SED 412: Field Practicum in Secondary Education

SED 421: Student Teaching in the Secondary School

SED 422: Student Teaching Seminar in Secondary Education

SPED 433: Adaptation of Instruction for Inclusive Education

## Credential Review Pathway (CRP)

The Credential Review Pathway is for individuals seeking a re-issue of their Expert Residency Preliminary Certificate, the addition of another certification or renewal of a certificate that is more than five years expired. After a credential review by faculty, the student is either granted certification or required to successfully complete specific graduate courses to obtain certification. The coursework required for certification will vary for each student. For details on how to apply, see: www.ric.edu/feinsteinSchoolEducationHumanDevelopment/Pages/Credential-Review-Pathway.aspx.

This is not a degree program and courses taken in this program may be transferred to graduate degree programs with the permission of the graduate program.

**CRP Eligibility Requirements**

•     Bachelor's degree.

•     Minimum 3.0 cumulative G.P.A. in a degree program and 3.0 G.P.A. in appropriate content area courses.

•     Extensive teaching experience in PK-12 academic settings in the certification area. Extensive teaching experience is a full semester of supervised student teaching in the certification area (recent graduate) or 270+ days of full-time professional teaching or 270+ days of full-time substitute teaching in the certification area.

•     April 15 deadline.